

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, FEBRUARY 12, 2024 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent. Absent with prior notice: Jared Guillien Supervisor #2 and Jim Kieliszewski ELSUD Commissioner.
3. **Approval of Previous Meeting Minutes January 8, 2024:** Mike Shenkenberg made a motion to approve the January 8, 2024 minutes as presented, seconded by Sam Stratton. VOTE: 3/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for February 2024:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Marie Frederick made the motion to pay January's expenses of \$30,932.46, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
5. **Public Comments:** No public comments.
6. **Verizon Wireless Account:** Jeff Bratz discussed that his phone was initially bought and set up as a government account. Due to Jeff's retirement from his full-time position, Jeff investigated changing plans. If the phone wasn't put into a government account, then he would need to purchase his phone for over a thousand dollars. As a result, he rolled his phone into a government account under the name of Town of Dover. The monthly bill will be \$62.00. Discussion was held that his phone is used for sewer alarms, sewer work calls, Fire Department dispatches, and his own personal stuff. Jeff only carries one phone. The Town pays for a cell phone for the Water Patrol and DHD Maintenance. Jeff was asked to check with his tax professional to see if there is a dollar amount, he can write off his personal business taxes. It was agreed that the Town would pay for the current month's bill. This subject was tabled since both Jim and Jared were not in attendance.
7. **Oath of Office for Marie Frederick and Jim Kieliszewski :** Chairman Stratton administered the oath of office for Marie Frederick.
8. **Update on 2233 Deerfield Park Road Sewer Main Issue:** Jeff said that he had Attorney Ludwig send a remit letter to the construction company. It is Jeff's understanding that the house has been professionally cleaned and is habitable. This is considered their second home. They did have the emergent items fixed but are afraid to complete everything until ownership of the destruction is acknowledged. The owners have documented, through pictures, videos, contractors, etcetera, if this issue goes to court.
9. **Lift Station/Force Main Project Update:** The list of items to be completed is getting smaller but the Spring weather is needed. The final payment is still being held until the list is complete. Everything is functioning well.
10. **Plant Operations Update:** Jeff Bratz explained that an invoice for the end of the year phosphorous, which is paid to Walworth and Racine County, has been received for approximately \$3,650.00. The payment is due by March 1, 2024. Marie Frederick made the motion to pay the \$3,656.63 invoice, seconded by Mike Shenkenberg. Motion carried. Jeff explained that he has been doing clean up around the plant since the weather is getting better. He also checked into the We Energies invoicing and noted that the bill fluctuations

coincide to the time the bypass pumps were being used. The bypass pumps run on diesel, resulting in lower electric bills.

- 11. Adjournment:** Marie Frederick made the motion to adjourn at 6:20pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 29th day of February 2024
Camille Gerou, Clerk/Treasurer