

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, JANUARY 8, 2024 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Jeff Bratz ELSUD Superintendent, Will Hein Applied Tech Engineer. Absent with prior notification: Marie Frederick ELSUD Commissioner.
3. **Approval of Previous Meeting Minutes December 11, 2023:** Jared Guillien made a motion to approve the December 11, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for January 2024:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Fluctuation in the We Energies billing was noted. Jeff Bratz stated that he would check into it. Jim Kieliszewski made the motion to pay December's expenses of \$28,718.05, seconded by Jared Guillien. VOTE: 4/0 Motion carried.
5. **Public Comments:** Jeff Bratz discussed Mr. Charlie Usher's inquiry into a house potentially being built on a lot sixty foot wide with twenty foot of that area listed as an easement. Jeff did verify, and the sewer doesn't run parallel to the lot. The twenty foot of easement must stay.
6. **Gordon Maier & Company, LLP 2024 Audit Contract:** The projected fee for 2024 audit is \$5,934.00. Gordon Maier is requesting \$2,967.00 for prepayment. Jared Guillien made the motion to approve prepayment in the amount of \$2,967.00, seconded by Mike Shenkenberg. All were in favor. VOTE: 4/0 Motion carried.
7. **Sump Pump Inspector Update:** Two individuals stated they are interested in the sump pump inspector position. They have been asked to complete an application. After discussion, the board said to table this subject until April when the weather clears up for inspections to begin again.
8. **Update on 2233 Deerfield Park Road Sewer Main Issue:** Jeff Bratz noted that he cannot get a return call from anybody. The owner of the property has not heard anything either. Jeff will have Attorney Ludwig draft an inquiry letter.
9. **Lift Station/Force Main Project Update:** Jeff Bratz noted that PTS, the general contractor, did come out to regrade, seed and mat around the lift stations. As a result of some things being accomplished, other things have been added to the list. Examples: A) This morning the screening building door was taken off. The door was supposed to be painted before installation. Jeff pointed this out, as a result an underbody paint spray was applied on the inside of the frame, so the door has some protection. The door is now installed, but the old door was eliminated without the door lock tumbler being saved. An email has been sent to see if they can retrieve the tumbler from the discarded door. B) Jeff emailed L.W. Allen to determine why the flow meter was not operating at a hundred percent. After inspection, the electrician forgot to install grounding wires. Jeff is waiting for the electrician to return. C) One of four antennas were realigned, however the other three were not checked. The lift station/force main as a whole is working as it should, it's just the miscellaneous jobs that need attention. The fence around

the park station, number four, still needs to be installed. No more money will be paid till the project is completed now. Third party contractors really don't want to be called in because, in some situations, it could void warranties. Engineer Will Hein stated that \$3.4 million has been paid to date. The project will come in under budget.

10. **Plant Operations Update:** Jeff Bratz noted that the phosphorus is still testing within limits. Sludge was hauled. The screen was fixed with new rubbers, the brushes were adjusted, etcetera. This screen hasn't been serviced since Jeff's return to the plant as there hasn't been a need. Jeff had it checked to ensure it is operating efficiently. A discussion occurred that a new forklift is definitely needed since the new door was installed. Discussion took place as to what is needed for a forklift: A) The height of the new door is eight or nine foot tall, but the width remains the same. B) The phosphorus chemical totes weigh approximately three thousand pounds each. C) Jeff stated that due to the driving surface, big tires are required in the front and back for traction. This spring, concrete should be poured in that area.
11. **Adjournment:** Jared Guillien made the motion to adjourn at 6:27pm., seconded by Jim Kieliszewski. All were in favor. Motion carried.

Submitted the 25th day of January 2024
Camille Gerou, Clerk/Treasurer