

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, DECEMBER 11, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent, Will Hein Applied Tech Engineer
3. **Approval of Previous Meeting Minutes November 13, 2023:** Jared Guillien made a motion to approve the November 13, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for December 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jim Kieliszewski made the motion to pay December's expenses of \$24,149.35, seconded by Jared Guillien. VOTE: 5/0 Motion carried.
5. **Public Comments:** None
6. **Sewer Rate Discussion Requested by Dean Larsen 4301 S. Beaumont Avenue:** Mr. Larsen stated that the Hog's Nest Bar doesn't have a dance floor, nor does he live upstairs any longer. To reduce his sewer billing, Mr. Larsen is considering disconnecting the toilet and water from the upstairs bathroom. Mr. Larsen is currently being charged for four units. Jeff Bratz stated that he would support reducing the quarterly rate by \$136.00 or to three units. The three units being two downstairs on the main level and one upstairs toilet connection. Discussion took place noting that Mr. Larsen is choosing not to live there, nor to rent out the upstairs area. Sam Stratton made the motion to lower the sewer rate to three units, two downstairs and one upstairs toilet connections, starting January 1, 2024. Seconded by Mike Shenkenberg. VOTE: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes. Motion carried.
7. **Eagle Lake Sewer 2024 Budget:** Jeff Bratz provided a detailed line by line budget overview. It was noted that the lift station project will be finished in 2024 as opposed to 2023, as all the tasks have not been completed. The sewer commissioners' rate of pay will stay the same, but the Superintendent's contract will be discussed next under agenda item number eight, but that figure has been included into the budget. Increases in the budget included: the DNR (Department of Natural Resources) fee, 2024 phosphorus chemicals pricing, and maintenance on the ELS truck. Jeff did not project any new hookups for 2024. Jared Guillien made the motion to approve the 2024 budget, seconded by Jim Kieliszewski.
8. **Updated Contract from Jeff Bratz:** Jeff Bratz's Superintendent's contract was last updated in 2012. Basically, it said that Jeff would continue to do most of the functions that his predecessor did for \$60,000 with no benefits. Jeff has not asked for a raise in twelve years but since his retirement he now has to pay for his own insurance. Jeff is requesting a raise of five hundred dollars a month or six thousand dollars per year. Mike Shenkenberg made the motion to approve a salary increase to \$66,000

per year, seconded by Jared Guillien. VOTE: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
Motion carried.

9. **Change the August 12, 2024 Scheduled Meeting to August 5th Due to Election August 13, 2024:** Jared Guillien made the motion to approve changing the Eagle Lake Sewer meeting to August 5, seconded by Mike Shenkenberg. VOTE: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
Motion carried.
10. **Approval of Payment Request Number Nine to PTS Contractors, Inc.:** Tabled. No pay request is being processed at this time.
11. **Update on 2233 Deerfield Park Road Sewer Main Issue:** Jeff Bratz explained he received an email stating that no underground activity for AT&T (American Telephone & Telegraph) took place in that area. Jeff followed up with the subcontractor, who provided him with the actual contract number and requested the claim to be re-reviewed with the contract number. According to Jeff, the homeowner has not heard anything.
12. **Lift Station/Force Main Project Update:** PTS Contractors are scheduled to come tomorrow morning, Tuesday 12.11.2023. Two pages of punch list items to be completed will be reviewed. The board discussed that the work needs to be completed by year end. The alternative is to hire someone else to complete the tasks and take them out of the contract.
13. **Plant Operations Update:** Jeff Bratz stated that two new totes of phosphorus chemicals have been received. A fork truck definitely needs to be obtained. A screening door has been ordered so it can be replaced. Planning for the concrete work will begin after the doors are installed. Phosphorus numbers are getting better. The phosphorus chemical was sent in for analysis, no results yet. Jeff stated that they might have to haul sludge. There are now two applicants for sump pump inspectors.
14. **Adjournment:** Jared Guillien made the motion to adjourn at 6:53pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 4th day of January, 2024
Camille Gerou, Clerk/Treasurer