

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT (ELSUD)

COMMISSION PUBLIC MEETING MINUTES

MONDAY, NOVEMBER 13, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent, Will Hein Applied Tech Engineer
3. **Approval of Previous Meeting Minutes October 9, 2023:** Jim Kieliszewski made a motion to approve the October 9, 2023 minutes as presented, seconded by Jared Guillien. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for November 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillien made the motion to pay November's expenses of \$50,012.90, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried.
5. **Public Comments:** Discussion of Dean Larsen's, Beaumont Avenue, sewer bill rate was called to attention when Mr. Larsen asked to have his upstairs plumbing removed so he can have his sewer rate lowered. Mr. Larsen does not reside above the bar, Hog's Nest, any longer but is still being charged the full amount. From a resale value point of view, an upstairs bathroom would certainly be an asset. It was noted that the area could potentially be rented out and that is his choice not to do so. Since this was not an agenda item for vote, this discussion was tabled.
6. **Eagle Lake Sewer 2024 Budget:** Superintendent Jeff Bratz provided an overview of his budget. The amount of money being put on the tax bill appears higher but that is due to the increased rates. The number of residents having their overdue sewer put onto the tax roll has stayed consistent, however. Jeff has added a new Clean Water Fund Loan line to the budget. Since Jeff Bratz's retirement from his full-time job, Jeff is now purchasing his own insurance, so he has raised his monthly salary from \$5,000 to \$5,500. His last raise was in 2012. Jeff will update this budget and produce a revision for all board members. The revised budget will need to be on the December agenda for final approval.
7. **Approval of Payment Request Number Eight to PTS Contractors, Inc.:** Will Hein, ELS's Engineer, noted that PTS Contractors have a short punch list to complete at this point. Hoping all items are completed by December 31. However, landscaping due to weather will not be completed. Mr. Hein is working on a separate spreadsheet showing line-by-line contract allowances and their approximate value. It is estimated that after payment number eight, approximately \$250,000 to \$300,000 may still be owed to PTS. Jared Guillien made the motion to approve payment number eight in the amount of \$430,530 to PTS Contractors, Inc., seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Jeff noted that the DNR (Department of Natural Resources) loan will need to be extended. A DNR final inspection is scheduled for tomorrow morning.

- 8. Update on 2233 Deerfield Park Road Sewer Main Issue:** Jeff Bratz explained that he and the property owners have tried unsuccessfully multiple times to reach a company representative via phone. Jeff did send a detailed email noting dates, times, and pictures which was acknowledged eventually by a company representative. Jeff stated that at this point he has not had any further communication regarding the situation. Jeff stated that the main still must be cleaned out, then the tank must be cleaned to ensure all rocks/debris are gone from the line, ensuring the new sewer system equipment is not damaged. This topic needs to be put on the December agenda for further updates.
- 9. Lift Station/Force Main Project Update:** Jeff will be meeting with the DNR tomorrow morning to determine the close out of the loan. Jeff has also put paddocks on the various lift stations, as previously discussed.
- 10. Sump Pump Inspector Update:** Nobody has called. Agenda item for February 2024.
- 11. Plant Operations Update:** Jeff stated that the wash press is being inspected tomorrow to ensure everything is in good shape. Aerators are still working well. Phosphorus levels are doing well. Working on the screening door replacement bid. Once the door gets installed, then the concrete work will need to be discussed. Jeff stated that he forgot to sample test the phosphorus chemical composition but will send that out. Jeff noted during the budget discussion of this meeting that he wanted to raise his contract amount. Jeff stated he will work on an updated contract for December's agenda.
- 12. Adjournment:** Marie Frederick made the motion to adjourn at 6:46pm., seconded by Jim Kieliszewski. All were in favor. Motion carried.

Submitted the 29th day of November, 2023
Camille Gerou, Clerk/Treasurer