

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, AUGUST 14, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Supervisor #1 Mike Shenkenberg called the meeting to order at 6:00pm.
2. **Roll Call:** Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent
Absent with prior notice: Sam Stratton Chairman.
3. **Approval of Previous Meeting Minutes July 10, 2023:** Marie Frederick made a motion to approve the July 10, 2023 minutes as presented, seconded by Jared Guillien. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for August 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jim Kieliszewski made the motion to pay August's expenses of \$ 36,165.58, seconded by Jared Guillien. VOTE: 4/0 Motion carried.
5. **Public Comments:** None
6. **Approval of Payment Request Number Seven to PTS Contractors, Inc. \$633,895.44:** Jeff Bratz stated that the pay request was available for viewing in the informational packets. Jeff noted that all four lift stations are operational. There are still many things to be fixed such as exterior clean up and plantings, painting, lift station communication issues with the plant, etcetera. Several things that were in the initial plans such as an influent flow control gate at the plant and a larger doorway to unload phosphorus chemicals, have yet to be installed. Approximately 3.3 million dollars out of the 4 million dollars has been borrowed through pay request number seven. The project is on track to finish below budget due to things such as not adding fencing around every lift station, not needing coating at lift station three and four, etcetera. Discussion was held that since the loan was borrowed at 2.145% if the remaining cash money should be utilized for fixing other noticeable issues such as window maintenance, soffit, and fascia in the main building at the plant. The current interest rate is holding around five percent in the sewer's main bank accounts. A significant savings could be made by not spending the Sewer Department's own money and completing other necessary items around the plant. Discussion took place that since the Chairman was not available to weigh in and vote on banking issues, perhaps this vote should be tabled as well. It was noted that the required signature on Pay Request #7 would be needed by the end of next week at the latest. It was decided to have a follow up meeting on Wednesday, August 23rd at 6pm.
7. **Project Change Order #2:** Jeff Bratz explained they have been waiting for five months for this change order, which officially acknowledges that the project is running longer than projected. The DNR had stated that they would no longer provide ELS with the loan after payment of pay request number six. This formally accepted change order will now extend the loan through the October 1, 2023 completion date. Once accepted, Engineer Will Hein will send the change order to the DNR (Department of Natural Resources). Jared Guillien made the motion to accept Change Order #2, seconded by Jim Kieliszewski. VOTE: 4/0 (Marie yes, Jim yes, Jared yes, Mike yes) Motion carried.

8. **Adjustment of Project Completion Dates:** A discussion occurred that previous to Change Order #2 ELS/Dover had the right to charge penalties to PTS for not completing the contract on time. Jeff Bratz explained that ELS could no longer go back, but if they are not completed by October 1 then penalties could be assessed. Both Jeff and Will Hein felt they would complete the punch lists as they have another crew working on a project in Norway, meaning they have all the equipment and staff close by if needed for additional support. A contractors meeting is planned for Wednesday, August 16 again to confirm details.
9. **Lift Station/Force Main Project Update:** Already discussed.
10. **Vacating of Premises and/or Discontinuance of Service Ordinance 13.04.140:** After additional review, Jeff Bratz explained that this ordinance needs further evaluation. This will be discussed at the August 23rd meeting.
11. **Review Interest Rate for Town of Dover's Reimbursement of \$150,000 Loan From ELS:** Jeff Bratz reviewed the previous loan history and historical percentage rate paid. Even although the contract states one percent interest, there has always been a mutual agreement to review what interest would have been paid from the bank if the monies had remained in the ELS bank account. It was stated that Sam Stratton and Mike Shenkenberg believed that the rate should be held at the signed contract agreement rate of one percent. It was noted that the Town of Dover provided the American Rescue Plan Act (ARPA) dollars to ELS during this period. Also noted, at the beginning of the loan process ELS was not even getting one percent interest rate. Interest rates are now climbing monthly. Marie Frederick made the motion to agree to a one percent interest rate on the first \$150,000 payback and initiate the thirty day call on the next \$150,000. Jim Kieliszewski seconded the motion. VOTE: 4/0 (Marie yes, Jim yes, Jared yes, Mike yes) Motion carried.
12. **Sump Pump Inspector Update:** Jeff Bratz stated he would follow up with the only applicant by the Wednesday, August 23rd meeting.
13. **Plant Operations Update:** Jeff Bratz noted that he has been trying to adjust the phosphorus by experimenting with the quantity of the very expensive chemical. Jeff has noted that the dosage is running high by utilizing twenty gallons of chemical rather than the regular seventeen which leads him to believe that the Chemical Company is being more stringent with their chemical compounds as well. Jeff stated that he has not been receiving flow rates back from the lift stations, which is on the punch list to correct. They are currently talking about the automatic gate for the influent water at the main plant. Installation of the new door at the plant is also on the list so unloading of the phosphorus chemical totes is simplified. The Plant in general seems to be running fine.
14. **Adjournment:** Jared Guillien made the motion to adjourn at 6:50pm., seconded by Jim Kieliszewski. All were in favor. Motion carried.