

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, JUNE 12, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillien Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent, Will Hein Applied Tech Engineer
3. **Approval of Previous Meeting Minutes May 8, 2023:** Mike Shenkenberg made a motion to approve the May 8, 2023 minutes with amendment, seconded by Jared Guillien. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for June 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillien made the motion to pay May's expenses of \$46,745.78, seconded by Jim Kieliszewski . VOTE: 5/0 Motion carried.
5. **Public Comments:** None
6. **Vacating of Premises and/or Discontinuance of Service Ordinance 13.04.140:** Discussion took place on Attorney Ludwig's revisions to the ordinance. Marie Frederick noted she would like to take additional time to evaluate the ordinance. The subject was tabled until next month.
7. **2628 Circle Drive Ed McCarthy Basement Concern:** Chairman Stratton read through the email threads between Jeff Bratz and Ed McCarthy, noting that he stands by the previous decision. Jeff said he understands what Mr. McCarthy is saying, however ELSUD has this subject covered in the ordinance, the generator/pumps did not quit nor did anyone else report basement flooding issues. There was an equipment failure that Mr. McCarthy was responsible for, the backup flow device. The board agreed that there is no change in their decision.
8. **ELSUD Compliance Maintenance Annual Report (CMAR) Presentation by Jeff Bratz:** Jeff Bratz provided an overview of the report stating the Sewer Plant received "A" gradings across the board. The DNR (Department of Natural Resources) ensures municipal boards are aware of their plant's status so this report and a required resolution, listed in item number nine of these minutes, has been established.
9. **Resolution 2023-03 to Accept CMAR Report:** Marie Frederick made the motion to accept Resolution 2023-03 to Accept the CMAR Report, seconded by Mike Shenkenberg. Vote: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Motion carried.
10. **Approval of Payment Request Number Five in the Amount of \$395,328.75 to PTS Contractors, Inc.:** Jeff Bratz stated that pay request number five payment figures have been adjusted to reflect the work that is actually completed, and equipment installed and running properly. Both Engineer Will Hien and Jeff Bratz have reviewed objectives and completion time frames with the contractors. Station number three is running with all the new equipment on Highway 75. Tomorrow the additional pumps should be picked up from station number three and the fence removed to complete the final area clean up. Jared Guillien made the motion to approve pay request number five in the amount of \$395,328.75,

seconded by Jim Kieliszewski. Vote: 5/0 (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes) Motion carried.

11. **Lift Station/Force Main Project Update:** Jeff Bratz provided an overview of the project stating that there would not be another station up and running before the end of June. It was noted that there is work for every subcontractor to complete on this project yet. Everybody is still accountable for their portion. Assessing liquidated damages won't help at this point. If ELSUD did try to obtain liquidated damages for not completing the job by the deadline, most likely the subcontractors would stop working and get their lawyers involved. Will Hein noted that an invoice for liquidated damages can be sent after the job is completed. Disbursement from the state is scheduled for June 26th and Will noted he would check on it. Another meeting is scheduled with all the contractors this coming Tuesday. There have been no updates on the radio communication issues. The study was completed, with the info sent to the design person. The configuration is being rechecked as station four didn't meet the criteria.
12. **Sump Pump Inspector Update:** Jeff Bratz explained that one person was interested in the help wanted advertisement. She called twice and left messages, called the town a couple times, sent an email, Jeff said he called a couple times, left messages etc. A discussion occurred that any unknown candidate should have a thorough background check as they are entering residents' homes and a detailed multi-question interview should take place. Jeff will continue to follow up.
13. **Plant Operations Update:** The Plant is running well with the dry weather. Phosphorus numbers look good. Jeff noted that he is still looking for a good deal to purchase back up diffusers for aeration. The tank has been drained a couple times and the diffusers are holding up well.
14. **Adjournment:** Mike Shenkenberg made the motion to adjourn at 6:34pm., seconded by Jared Guillien. All were in favor. Motion carried.

Submitted the 28th day of June, 2023
Camille Gerou, Clerk/Treasurer