

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

P.O. BOX 595

Kansasville, WI 53139

262-534-5910

eaglelake@tds.net

www.townofdoverwi.com

EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, MARCH 13, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent, and Zack Hegemann DHD Roads Superintendent. Prior Notice of Future April Absence: Jim Kieliszewski
3. **Approval of Previous Meeting Minutes February 13, 2023:** Jim Kieliszewski made a motion to approve the February 13, 2023 minutes as presented, seconded by Jared Guillen. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for March 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillen made the motion to pay March's expenses of \$39,542.36, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried. A discussion occurred regarding putting in writing the request to transfer the recently acquired bond money from Dover's ARPA main account to an ELSUD account to accrue interest.
5. **Public Comments:** A) Superintendent Jeff Bratz discussed that Conserv FS called regarding the property at 4300 S. Beaumont Ave which, prior to being razed, had two separate sewer account clients. 4300 S. Beaumont Avenue was made inactive but 4302 didn't get inactivated and was still receiving quarterly invoices. Jeff will determine how long 4302 has been receiving invoices since being razed. At the April ELS meeting, Jeff will have a final refund amount and request the board's approval to issue a refund check. B) Jeff Bratz discussed the recent delayed closing on the issuance of bonds for the plant/lift station enhancement project. A backup generator was also discussed for the town hall building to prevent loss of power in the office area in the future and the ability to open the Roads Dept's overhead doors for salting/access. DHD Superintendent, Zack Hegemann, agreed to investigate who completes the tornado siren tests and what provisions, if any, are in place in the event of power outages for the siren on the roof of the town hall. A lift station generator was brought to the town hall. Zack will determine how much it will cost to install the older lift station generator and complete a cost comparison for a new generator. Zack will also verify if there is any county funding available to have a generator installed at the town hall.
6. **ARPA (American Rescue Plan Act) MOU (Memorandum of Understanding):** The Racine Corporate Council issued a MOU for ELS to receive \$187,275.00. Jared Guillen made the motion to sign the MOU to obtain the ARPA funding for \$187,275.00 from Racine County, seconded by Mike Shenkenberg. 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
7. **ARPA (American Rescue Plan Act) Potential Funding Transfer Update:** A discussion was held regarding obtaining legal counsel from WI Town's Association to determine whether ARPA monies could be transferred back to the town after a signed designation had been completed. Chairman Stratton stated he would follow up.

- 8. Lift Station/Force Main Project Update:** Will Hein, Applied Technology Engineer, provided an overview of construction progress: noting that additional time will need to be spent on lift station #4 as it is leaking, a new generator has been installed at lift station #3, and the wet well tops at #3 and #4 are not level. The latest update is that the generators at lift stations #1 and #2 won't arrive until the middle of July. Estimated time of arrival for the control panels is still questionable. It was noted that full equipment/system operation, to ensure all components work and interact as designed, won't be possible by the April 13th contract substantial completion date. Discussion took place regarding equipment warranties and if extensions should be requested in writing.
- 9. Sump Pump Inspector Update:** The Inspector identification badge has been received and inspections are continuing.
- 10. Plant Operations Update:** Jeff Bratz stated that the phosphorus numbers are great due to the high flow rate. The generator at lift station #1 doesn't have the correct amperage, as a result the motor starter kicks out when it tries to engage. Jeff is monitoring the generator; however, it may need additional professional attention.
- 11. Adjournment:** Jared Guillen made the motion to adjourn at 6:57pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 23rd day of March, 2023
Camille Gerou, Clerk/Treasurer