

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

P.O. BOX 595

Kansasville, WI 53139

262-534-5910

eaglelake@tds.net

www.townofdoverwi.com

EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, FEBRUARY 13, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jim Kieliszewski ELSUD Commissioner, Jeff Bratz ELSUD Superintendent. Excused absence: Jared Guillen Supervisor #2, Marie Frederick ELSUD Commissioner
3. **Approval of Previous Meeting Minutes January 9, 2023:** Jim Kieliszewski made a motion to approve the January 9, 2023 minutes as presented, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for February 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Mike Shenkenberg made the motion to pay January's expenses of \$41,700.12, seconded by Jim Kieliszewski. VOTE: 3/0 Motion carried.
5. **Public Comments:** Discussion regarding posting a legal announcement concerning the issuance of bonds in the Racine Journal Times was confirmed as the final step in the loan process. Jeff Bratz clarified that Rodger Usher will work on obtaining a new flagpole which the contractor will pay for since it was damaged.
6. **24918 Hiawatha Drive Refund Request:** The current homeowner called to discuss why there was delinquent sewer on his tax bill. Jeff Bratz discussed that the delinquent sewer bill did appear on this last year's tax bill and previous year's as well. This property was bought on a foreclosure sale from a realtor company. The realtor company was receiving the sewer bill. The owner did not know there was a quarterly sewer charge as he did not receive the postcard invoices. The invoices were still being sent to the realtor company. Jeff explained he would take off the late fee for this quarter and follow up with the Board to determine further action. Jeff suggested the owner speak with the realtor. After discussion, Sam Stratton made the motion to issue a credit in the amount of \$160.90 to his account, seconded by Jim Kieliszewski. VOTE: 2/1 Motion carried. (Jim yes, Mike no, Sam yes) Camille to credit account, Jeff Bratz stated he would follow up with the customer.
7. **Review and Approve Pay Request #2:** Jeff Bratz noted that pay request number one had not been paid out yet but had been approved by the Board. Approximately \$554,000 was due for payment number one. Discussion took place that could nonpayment be justification to stop work. After discussion it was decided that Jeff would determine what bank accounts to pull the funds from. Jim Kieliszewski made the motion to approve the second pay request of \$658,920.00 payable after loan secured on 2.23.2023, seconded by Mike Shenkenberg. VOTE: 3/0 Motion carried. (Jim yes, Mike yes, Sam yes)
8. **ARPA (American Rescue Plan Act) Potential Funding Transfer Update:** Jeff Bratz stated that he has not investigated anything that may upset the pending loan. The town had to designate, to the state, where the ARPA money would be spent in order to obtain the initial funding. Discussion took place

that perhaps further investigation with the WI Town's Association Attorney should be completed to determine if that designation can be changed. Subject tabled until next month.

9. **Lift Station/Force Main Project Update:** Jeff Bratz explained that one and two force mains are installed now, and work continues on three and four. The bores are all completed. The new wet wells for one and two are also complete. Prepping currently for the generators, by pouring the concrete generator pads, getting the covers etcetera. The only negative Jeff had to report is the radio study has not been completed. Jeff is told the study will have to wait till June when the leaves are on the trees. The same company that is responsible for the study also hasn't started working on the control panels yet. Damages can be collected after the second week in April for non-completion. Station four demo has begun. Jeff discussed that he does not want to reinstall fences at the Island and the Terrace. The board discussed any legal safety concerns and Jeff stated that there will be secure locks on the actual doors now. The control panels and hatch can be locked separately as well. Fences may still be warranted at Lift Station Three and the park. The board felt no trespassing signs should be posted at "no fence" locations.
10. **Chemical Storage Facility Project Update:** Discussion occurred, and direction was given to take this topic off the agenda for now.
11. **Sump Pump Inspector Update:** Mike Shenkenberg obtained the Sump Pump Inspector Badge from the Water Patrol Chief so work can resume.
12. **Plant Operations Update:** Per Jeff Bratz nothing to note.
13. **Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:44pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 27th day of February, 2023
Camille Gerou, Clerk/Treasurer