

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT (ELSUD) COMMISSION

PUBLIC MEETING MINUTES

MONDAY, JANUARY 9, 2023 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Jeff Bratz ELSUD Superintendent and Zack Hegemann DHD Roads Superintendent. Absent: Marie Frederick ELSUD Commissioner
3. **Approval of Previous Meeting Minutes December 12, 2022:** Jim Kieliszewski made a motion to approve the December 12, 2022 minutes with amendment, seconded by Mike Shenkenberg. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for January 2023:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillen made the motion to pay January's expenses of \$29,933.40 with an additional \$5,000.00 for Jeff Bratz's superintendent contracted payment, seconded by Mike Shenkenberg. VOTE: 4/0 Motion carried.
5. **Public Comments:** 1)23130 Church Road, Rebecca Miller inquired about including her property into the sewer district. This was discussed last month. Her property is not in the current sewer area but is in the plan area. The owner will be financially responsible for the lateral, hook up fee, frontage fee, engineer, and legal easements, quarterly sewer usage fees, etc. Rebecca stated that she would approach the church to see if they would be willing to allow the sewer easement through their land to her property. Jeff Bratz said that once Rebecca has confirmed that the easement has been approved, he will contact SEWPRC to start the change process. 2)Discussion occurred regarding the ARPA (American Rescue Plan) grant funds of \$447,981.42 that were given to ELSUD to apply to the sewer project from the town. When the funds were initially awarded to the town, there were very specific guidelines where the monies could only be utilized, as time progressed now the parameters have been expanded. Sewer rates were raised as a result of funding the sewer update project. The County is still debating on when and how many grant dollars they will award towards this sewer project. Since Dover's mill rate dropped from \$2.05 to \$1.43 after the reassessment and due to the start-up of the EMS service it would be nice if those remaining funds, as outlined during the Payables portion of this meeting, could be funneled back to the town. Community individuals have questioned why the money was spent on the sewer project when the majority of Dover residents are not on sewer. Jeff Bratz stated he understands the reasoning and will reevaluate the overall project funding and report his summary next month at the regularly scheduled meeting. 3)It was noted that the ELSUD financial audit will be completed March 14th.
6. **Pay Request #1 Revision:** Jeff Bratz provided additional handouts explaining the DNR (Department of Natural Resource) loan payment for the in-progress sewer upgrades. An additional special meeting is necessary for the signature of loan documents as part of the DNR requirement. After discussion, those in attendance agreed to hold this meeting Monday, February 6th at 6pm at the town hall. Will Hein, Allied Technologies Sewer Project Engineer, explained that the original pay request was for \$583,817.89. Jared Guillen made the motion to pay PTS Contractors pay request #1 in the amount of \$554,627.00, seconded by Mike Shenkenberg. 4/0 Motion carried. (Jim yes, Jared yes, Mike yes, Sam yes)
7. **Lift Station/Force Main Project Update:** Jeff Bratz stated that is nothing more to note.

- 8. Chemical Storage Facility Project Update:** Jeff Bratz stated work on this portion will not start for a couple months. Nothing to note.
- 9. Sump Pump Inspector Update:** Jeff Bratz noted that sump pump inspections will begin after the first of the year. Lucas Shenkenberg still needs his official identification badge. Chairman Stratton will check with Water Patrol to confirm if the badge was ordered.
- 10. Plant Operations Update:** Jeff Bratz reported that the phosphorus is running higher as a result of cutting back on the chemical. Jeff will be evaluating the overall phosphorus totals this coming month.
- 11. Adjournment:** Jared Guillen made the motion to adjourn at 6:59pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 20th day of January, 2023
Camille Gerou, Clerk/Treasurer