

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, DECEMBER 12, 2022 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, and Marie Frederick ELSUD Commissioner and Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes November 14, 2022:** Jim Kieliszewski made a motion to approve the November 14, 2022 minutes as presented, seconded by Jared Guillen. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for December 2022:** Superintendent Jeff Bratz provided an overview of the expenditures and financial reports. Mike Shenkenberg made the motion to pay December's expenses of \$22,189.71, seconded by Jared Guillen. VOTE: 5/0 Motion carried.
5. **Public Comments:** Jeff Bratz discussed Racine County funding. There seems to be conflicting information with one grant representative quoting \$500,000 and another \$250,000. Jeff intends to write a detailed letter explaining why the funding is so important for this project. Jim Smith, Applied Technologies, has agreed to review the content. No timeline for grant disbursement has been established. Jeff Bratz will be attending a meeting this coming Wednesday for the loan.
6. **2023 Budget Review:** Superintendent Jeff Bratz provided an overview of the budget noting that the engineer fees listed are in addition to the current project. The phosphorus chemicals budget was increased from \$19,000 to \$40,000 due to the cost of the product.
7. **Review/Approval of 3001 Oakcrest Manhole Lowering Quotes:** Jeff Busch, Countyline Contractors, provided a bid approximately \$1,500 lower than Wanasek. Wanasek included the cost of restoration, Countyline Contractors did not. They were contacted during the meeting and verbally provided an additional quote of \$300 more for restoration. The total cost of the project will be \$3,400 for Countyline Contractors, compared to Wanasek's bid of \$5,275. Jared Guillen made the motion to award the contract to County Line Contractors in the amount of \$3,400 for 3001 Oakcrest manhole to be lowered and the area restored, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
8. **23103 Church Road Inquiry for Sewer Service Expansion:** The property owner at 23103 Church Road is interested in finding out if Eagle Lake Sewer would consider a boundary adjustment. 23103 is the house across from St. Mary's church with the long driveway. Jeff Bratz explained that it would take three to six months for approval from SEWPRC (Southeastern Wisconsin Regional Planning Commission). Jeff explained that a pressure sewer line would need to be installed by the property owner. A church easement would need to be obtained from the church since they would bore under the church property and road into the manhole. Additionally, the property owner would need to have someone design this, all at the owner's expense. The \$4,500 connection fee and potential frontage fee

would also need to be paid. Jeff Bratz will discuss this with the property owner, so they fully understand the project overview and potential costs involved.

- 9. Pay off of 2003 Clean Water Fund (CWF) Loan:** Jeff Bratz noted that he has been working on securing the loan for the current project and locking in a rate since August of 2022. ELSUD initially was turned down because the Utility District would not make enough money to pay the loan back. Sewer quarterly rates were increased as a result. The next CWF loan of \$104,664.47 is due in 2023. If we pay it off in December 2022 then that amount would not be included in the loan calculation. Jeff recommended taking the \$104,664.47 from the Town Bank Money Market savings account. Marie Frederick made the motion to pay off the \$104,664.47 in December 2022, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
- 10. Lift Station/Force Main Project Update:** Currently the area by the island lift station is being worked on with a temporary road in place for residents. In the spring the road will be repaved properly. Currently there are around four people residing there now. A temporary snag occurred on the sewer main boring for lift station number one and ELSUD has requested to have the pipe televised.
- 11. Chemical Storage Facility Project Proposal:** The DNR (Department of Natural Resources) prior approval of the project was changed. Jeff Bratz provided an overview of the storage facility proposal. Jared Guillien made a motion to sign the project proposal, seconded Mike Shenkenberg. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
- 12. Sump Pump Inspector Update:** Lucas Shenkenberg is holding off conducting inspections during the holidays. He will begin again after the New Year. He now has the Town of Dover signs for his truck. Water Patrol is having a badge made for him. Discussion occurred that his picture should be put on Dover's website explaining that he is conducting the inspections.
- 13. Plant Operations Update:** Operations are continuing per Jeff Bratz.
- 14. Adjournment:** Jim Kieliszewski made the motion to adjourn at 7:04pm., seconded by Jared Guillen. All were in favor. Motion carried.

Submitted the 9th day of January 2022
Camille Gerou, Clerk/Treasurer