

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, AUGUST 8, 2022 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent. Absent: Marie Frederick ELSUD Commissioner.
3. **Approval of Previous Meeting Minutes July 11, 2022:** Jared Guillen made a motion to approve the July 11, 2022 minutes as presented, seconded by Jim Kieliszewski. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for August 2022:** Jeff Bratz provided an overview of the expenditures and financial reports. Jim Kieliszewski made the motion to pay August's expenses of \$34,846.36, seconded by Mike Shenkenberg. VOTE: 4/0 Motion carried.
5. **Public Comments:** Nothing to note.
6. **Lift Station Upgrade Pay Request #1:** Jeff Bratz explained that a discussion occurred at the posted Town Board member meeting at the July 28, 2022 Racine County Fair, that money could be saved by securing market rate cost adjustments. As a result of the unanimous vote, \$149,715.00 from the Replacement Fund savings will be utilized to pay for the market rate cost adjustment of the Clean Water Fund (CWF) loan. Discussion occurred that the Department of Revenue (DOR) is requiring that the quarterly rate increase must be completed before the loan can be locked in. Locking in the loan is pertinent due to the rising interest rates. Discussion occurred that since there is a Plan Commission meeting already scheduled for August 10 this topic could be added to the official agenda so the vote could be taken and recorded according to law. This vote would be to raise the quarterly rate by thirty-six percent per unit (REU-Residential Equivalent Unit). Sewer customers were already aware of a potential rate increase but locking in the rate must take effect immediately with the next September 2022 billing cycle. Jeff Bratz explained that the next substantial bank payment will need to be paid in 2024. By raising the rates now, money accumulated from the thirty-six percent can be saved and interest gathered to make the new loan payments. An additional quarterly usage fee increase may be needed if funding from the County is not received. We have not received any indication of when that money may or may not be awarded from the County.
 - a. **Interest Rate Change:** Locking in the loan quickly will save a substantial amount of money based on the rising interest rate at this point.
7. **Sump Pump Inspector Update- Jeff Bratz:** Updates have been posted to Facebook and Craig's List to attempt to find candidates for sump pump inspections. No one has called to date.
8. **Lift Station/Force Main Project Update:** September is now the estimated start date. To date, one submittal has passed Dover's Engineer, Will Hein's, approval from the sixteen submitted. The contract reads that there has to be substantial completion by April 4, 2023, or daily fines can be assessed to the contractor. Jeff Bratz and Will Hein have met with the President of the Construction Company.
9. **Chemical Storage Facility Proposal:** Dover is still waiting on the proposal. Jim Smith, Partner/President of Applied Tech, will be contacted for support on completing the initial proposal which is due to the DNR (Department of Natural Resource) by September 2022.

- 10. Plant Operations Update:** Jeff Bratz stated that the plant is running as well as can be expected. The air conditioning, which is twenty-two years old, was replaced in the lab this month. Jeff is working on replacing the pump scum with a spare currently. The recently repaired digester is working fine, however Jeff has not ordered replacement diffusers yet. In the next week the digester will need to shut down and the test will be if it starts up properly. Phosphorus numbers are running a little bit higher. Jeff Bratz and Will Hein have been working on establishing the utility easement for Minnetonka and Sioux Drive. James and Robin Deakins are the property owners who will be impacted as the proposed installation would affect the area forty feet east and west of the right-of-way. If the construction company decide to directional bore this won't matter but Jeff and Will would like to be prepared. An additional preconstruction meeting is required to determine if the directional bore method will be utilized. If the directional bore method is utilized then Island Drive, Golf Road, or Sioux Drive won't be replaced.
- 11. Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:38pm., seconded by Jared Guillen. All were in favor. Motion carried.

Submitted the 18th day of August 2022 Camille Gerou, Clerk/Treasurer