

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

MEETING MINUTES

MONDAY, JUNE 13, 2022 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes May 9, 2022:** Jim Kieliszewski made a motion to approve the May 9, 2022 minutes with amendment seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for June 2022:** Jeff Bratz provided an overview of the expenditures and financial reports. Marie Frederick made the motion to pay March's expenses of \$29,908.30, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried.
5. **Public Comments:** A) Marie Frederick would like to organize a sewer plant tour for interested individuals from the Eagle Lake Watershed Partnership Committee. Discussion occurred that the tour would be held on Monday, June 20th at 6pm. (UPDATE this tour will be held Monday, June 27th) This meeting will be posted so town board members will be able to attend. The clerk will obtain an insurance disclaimer for all tour participants. B) Jeff Bratz discussed that four wheelers have been peeling around the Management District Shed. A sign is already posted stating "private property no trespassing." Jeff Bratz has spoken to the boys. It is up to Eagle Lake Management to determine further steps. C) Discussion took place regarding the Eagle Lake Manor Community Association (ELMCA) boat launch, located on Lakeshore just off Jackson Street. The ELMCA would like to obtain the land officially from the Town of Dover. Michelle Vanek, the President of the Manor Community Association, stated that their Association has been maintaining the location since the Manor residents are the primary users of the canoe/kayak launch. Michelle also stated that the area is utilized for pulling ice shanties on and off the lake, but the all-terrain vehicles (atvs) have caused some shore damage which the Association intends to fix. This location is listed as a fire lane, additional follow-up will be conducted with the Fire Department to see if they actually utilize the location to fill the rigs. No regular citizen parking is allowed there. Concerns noted at the meeting were that any water floatation items are checked for invasive species. Marie Frederick stated that she will check with Eagle Lake Improvement and Eagle Lake Management regarding any additional concerns/feedback. D) The clerk noted that restaurants/bars on the sewer system have turned in proof of an annual grease trap cleaning for their relicensing.
6. **Wastewater Biosolids Removal Contract – Pats Services Inc.:** Jeff Bratz explained that this is a basic agreement to haul sledge and they could provide up to 180 days of storage if needed. This contract is a requirement of the grant process. Marie Frederick made a motion to approve the Wastewater Biosolids Removal Contract, seconded by Jim Kieliszewski. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
7. **Sump Pump Inspector Update- Jeff Bratz:** A help wanted sump pump inspector advertisement was requested to run May 27. There have been no inquiries into the job to date. Discussion occurred that an

advertisement on the Union Grove and Waterford Community Facebook pages should be submitted since they are free, as well as looking into the Indeed website.

- 8. Lift Station/Force Main Project Update:** A) Will Hein, Applied Technologies Engineer, stated that initial signing of the contract occurred late March, early April, with an expected project start date of late June, early July expected. The initial meeting was called quickly after signing the contract so project submittals (ordering materials) could be completed to save money. Mr. Hein has only witnessed four project submittals to date, each having errors in the details. Since Mr. Hein pointed out the discrepancies, he has heard nothing from the contractor. Per the contract if ELS or Mr. Hein dictate means and methods the contracted company can come back and ask for more money. At this point the expected revised project starting date is October. Per the signed contract the project must have substantial completion by April 4, 2023 with thirty days to final competition. If the contract completion date is not met, then ELSUD could legally pursue avenues. B) The Clean Water Fund Grant requires a \$50,000 pay request to be submitted to the state. To date the American Rescue Plan Act (ARPA) grant funds have been utilized to pay for the majority of the engineering fees. Discussion took place regarding formulating a plan, such as being invoiced for the bond, complete the radio study, etcetera to show the need for the \$50,000 which locks in the interest rate of 2.04%. The urgency is that the Federal Government is talking about a substantial interest rate hike which effects our end user rates. C) The clerk was asked to provide the Mr. Hein will the last ELSUD audit report. D) Jeff Bratz and Will Hein will work on completing the Chemical Addition Room paperwork by the end of June 2022 for the 2023 funding submittal deadline. This topic should be inserted on the next ELSUD agenda so further updates are discussed monthly.
- 9. Plant Operations Update:** The phosphorus level was higher last month due to a deficiency in the chemical feed pump. The pump has been repaired. This month's phosphorus numbers should be back on track. Jeff Bratz stated that everything is working currently, his goal is to keep everything going without spending lots of money as obviously most systems will be replaced with the upcoming project. Radio communications will hopefully be improved due to the trimming of the trees around the plant. Discussion took place regarding Michael's on the Lake Covid 19 rate adjustment. In February 2021, an account decrease was agreed upon due to the hall rental business being closed. It was agreed that Covid concerns are past with businesses reopening. Jared Guillien made the motion to end the special rate and have a letter sent to Mr. Molitor to let him know that as of the next quarter the rate will revert back to the initial set amount, Mike Shenkenberg seconded. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
- 10. Adjournment:** Jared Guillien made the motion to adjourn at 7:00pm., seconded by Mike Shenkenberg. All were in favor. Motion carried.

Submitted the 24th day of June 2022
Camille Gerou, Clerk/Treasurer