

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION

PUBLIC MEETING MINUTES

MONDAY, MAY 9, 2022 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes April 11, 2022:** Jim Kieliszewski made a motion to approve the April 11, 2022, minutes with amendment, seconded by Jared Guillen. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for May 2022:** Jeff Bratz provided an overview of the expenditures and financial reports. Jeff requested that one check, SJE, be voided as the item is being returned and the Gordon Maier check be held until the final report is received. Jared Guillen made the motion to pay May's adjusted expenses of \$14,071.98, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
5. **Sump Pump Inspector Update- Jeff Bratz:** Matt Hegeman is too busy to conduct inspections. Discussion occurred that a help wanted advertisement should be placed.
6. **2021 Eagle Lake Sewer Audit Completed March 2022 by Gordon J. Maier & Company:** The completed audit report was presented by Jeff Bratz who noted that any questions could be addressed at June's meeting after the board had a chance to read the report in its entirety. Jeff noted that Julie Craig did present the report at the April Annual Town Meeting.
7. **2021 CMAR (Compliance Maintenance Annual Report) Review Presented by Jeff Bratz:** Jeff gave a complete report to the Clerk for filing and an overview report to the Town Board and Commissioners explaining that ELSUD received an "A" rating again this year. Phosphorus and financial numbers were good.
8. **Approval of Resolution 2022-1 Accepting the CMAR:** Jared Guillen made the motion to approve signature of the 2021 CMAR, seconded by Mike Shenkenberg. All were in favor. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes).
9. **Projected Sewer User Rates Analysis:** In the board's packet was a handout showing a thirty-four percent increase in sewer rates to \$134.34 if the Racine County funding becomes available. This rate was calculated in April before the interest rate hike. When the actual loan is finalized, the rate will obviously change. Easements are being verified currently. Jeff Bratz would like to lock in a rate as soon as the loose ends are tied up. Bond Council has been secured.
10. **Public Comments:** Marie Frederick requested input on the county boat launch being closed for repair mid July through October. Discussion took place that it is due to the fish breeding cycles and what is best for the habitat. Chairman Stratton was contacted regarding utilizing the towns launch while the county's launch is closed. Chairman Stratton acknowledged that the Zinnen Boat Launch parking is minimal, but he had no problem with the general public sharing the Minnetonka launch.

- 11. Lift Station/Force Main Project Update:** Jeff Bratz and Will Hein, Engineer Applied Tech, had a discussion with the actual contractor today who stated that they want to start in October due to the production of the generators being projected at forty-eight weeks out. There is a clause in the contract which states that work must be concluded by April of 2023. The contractor was reminded of this clause, and it was pointed out that they could be working on piping, lay in the force main, build the new wet wells during the time the generators are being made. Jeff and Will have asked for a construction timeline plan in writing from the contractor. Jeff and Will made it clear that they are not happy with such a late start time on this project.
- 12. Plant Operations Update:** Jeff noted with all the rain, the flow was heavy. There were no violations, and the Phosphorus numbers remain good. A tour of the plant was requested by the Eagle Lake Watershed Group. Discussion took place that Horton Insurance Group had sent out a reminder for anyone hosting any events or activities to have disclaimers signed.
- 13. Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:30pm., seconded by Marie Frederick. All were in favor. Motion carried.

Submitted the 17th day of May 2022
Camille Gerou, Clerk/Treasurer