

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

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EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION PUBLIC MEETING MINUTES MONDAY, NOVEMBER 8, 2021 @ 6:00 PM 4110 SOUTH BEAUMONT AVE (TOWN HALL) KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Mike Shenkenberg Supervisor #1, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner, Marie Frederick ELSUD Commissioner, and Jeff Bratz ELSUD Superintendent.
3. **Approval of Previous Meeting Minutes October 11, 2021:** Jared Guillen made a motion to approve the October 11, 2021, minutes with amendment, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for November 2021:** Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillen made the motion to pay November's expenses of \$15,079.66, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried.
5. **Public Comments:** Nothing to note.
6. **Lakeshore Drive Garage Hook Up User Fee:** Jeff Bratz discussed a homeowner who wants to install a bathroom in his detached garage. The homeowner would be connecting the plumbing to the existing house sewer, not attaching to the lateral. Jeff was questioning if there should be a separate hook up fee since its not the same building. The ordinance doesn't talk specifically about garages. The ordinance does state one lateral hook up per home or business and the population of the residence is not increasing. The initial hookup fee was already paid. After discussion and review of the ordinance wording, the board agreed there should be no additional hookup fee.
7. **Manhole Versus Lateral Hook Up Oakcrest Home:** Prior to the meeting Jeff Bratz had emailed the board regarding this situation. Basically, a house was built on Oakcrest Drive. The sewer is located on the back of the lot. The owners want to connect in front of house utilizing the manhole instead of the existing lateral. The plumbing for the house is stubbed to the front. Jeff stated that this has been done previously with board approval for Lavin's on Beaumont and others. Jeff explained that the lateral is in the right of way so nothing can be built there in the future to cause damage. Discussion occurred that it should be noted where the system is tied in, and the permit form should be updated to include where the sewer connection is located to avoid this problem in the future. Jared Guillien made the motion to allow the 3001 Oakcrest house to utilize the manhole in front of the house instead of the lateral, provided that Jeff Bratz inspect the tie in, seconded by Mike Shenkenberg. VOTE: 5/0 Motion carried. (Marie yes, Jim yes, Jared yes, Mike yes, Sam yes)
8. **2022 Budget Approval:** Jeff Bratz reviewed the budget. Jeff will update a couple lines and discuss the final 2022 budget at the December meeting.
9. **Sump Pump Inspections:** Nothing new, tabled.
10. **Public Awareness Newsletter:** Marie Frederick reported that a rough draft has been compiled and additional information has been requested from Engineer Will Hein. At this point, the letter will not be ready for the Budget Presentation Public Meeting in November. The newsletter will be completed before the next December meeting. An electronic proof will be emailed so everyone has a chance to review the letter before the meeting. Chairman Stratton stated he has spoken to Racine County Executive Jonathan

Delagrave regarding funding. Discussion took place that if there is a Racine County funding public meeting it should be attended by the Sewer Commission/Town Board members.

- 11. Lift Station/Force Main Project Update/Chemical Storage Room Addition:** Jeff Bratz stated that currently we are waiting to hear from the DNR and the response of obtaining the fifteen percent grant money.
- 12. Plant Operations Update:** Jeff stated he has been working on winterizing this month. Inserted the stakes in the driveway for plowing etc.
- 13. Adjournment:** Marie Frederick made the motion to adjourn at 6:46pm., seconded by Jim Kieliszewski. All were in favor. Motion carried

Submitted the 4th day of December 2021
Camille Gerou, Clerk/Treasurer