

EAGLE LAKE SEWER UTILITY DISTRICT

Of the Town of Dover

P.O. BOX 595

Kansasville, WI 53139

262-534-5910

eaglelake@tds.net

www.townofdoverwi.com

EAGLE LAKE SEWER UTILITY DISTRICT COMMISSION PUBLIC MEETING MINUTES

MONDAY, JULY 12, 2021 @ 6:00 PM

4110 SOUTH BEAUMONT AVE (TOWN HALL)

KANSASVILLE, WI RACINE COUNTY

1. **Call to order:** Chairman Sam Stratton called the meeting to order at 6:00pm.
2. **Roll Call:** Sam Stratton Chairman, Jared Guillen Supervisor #2, Jim Kieliszewski ELSUD Commissioner. Marie Frederick ELSUD Commissioner, Jeff Bratz ELSUD Superintendent
Late with notice: Mike Shenkenberg Supervisor #1 Jared Guillen will not be attending the August meeting.
3. **Approval of Previous Meeting Minutes June 14, 2021:** Jared Guillen made a motion to approve the June 14, 2021, minutes with amendment, seconded by Jim Kieliszewski. VOTE: 4/0 Motion carried.
4. **Approval of Eagle Lake Sewer Utility District (ELSUD) Payables for July 2021:** Jeff Bratz provided an overview of the expenditures and financial reports. Jared Guillen made the motion to pay July's expenses of \$14,747.52, seconded by Jim Kieliszewski. VOTE: 4/0 Motion carried.
5. **Public Comments:** 1) Discussion about the billing grace period occurred. Currently there are two dates printed on the sewer bills; one reads due date, and the second reads late fee will be applied after date. In the past there was normally a week between the two dates. Sewer customers are sending in their payments on the late fee date then complaining that a late fee has been charged. It was decided to just list one due date on the bill with no additional mailing grace time frame. A message should be applied to the next quarter billing to draw attention to the due date. 2) There has been no further discussion with the homeowners of the broken sanitary sewer cover located on Seven Oaks Court. Jeff Bratz stated that he will follow up on the situation. 3) Jeff was approached by a member of the Usher family regarding the sewer main running through one of their lots. Apparently, they are considering selling the lot. Jeff stated that he will research options for the family, but he is fairly confident that the easement is recorded and moving the main would be expensive. 4) Discussion occurred about the change in ownership and recently added Baggers Bar signage. It was questioned if the units above Baggers were still being utilized as it could affect the sewer billing. Jeff stated he will inquire. Side note was mentioned that hopefully the installation of the sign did not hit the tile, which was installed to drain the water from the front of the property, or the sewer line. The tile easement should have been noted on the deed.
6. **Sump Pump Inspections:** Discussion occurred that inspections should begin again, focusing first on the 6-7 violations from the previous year. It was noted that inspectors should carry a mask and try to complete as many of the inspections from outside the home. Jeff Bratz will contact Gary Holding to see if he still interested in the helping.
7. **Public Awareness Newsletter:** Marie Frederick and Jeff Bratz will attempt to get together to compile a two-sided, black-and-white, awareness newsletter. Discussion noted that the newsletter should include: a current statistics portion, history of rates and system installation/upgrades, cost of potential project upgrades, contributing funding sources, loan payoff etcetera. Discussion that the American Recovery Plan Act (ARPA) grant in the amount of \$223,990.71 has been received. The money will need to be utilized and money usage documentation reports completed before the grant deadline. Currently we are waiting on concise instructions from the government.

- 8. Lift Station/Force Main Project Update:** Discussion took place that the force main installation on Golf Drive (private road) should be completed after Labor Day due to number of residents that are seasonal. The force main is located in the middle of the road and cannot be moved due to space constraints. This will require a complete road tear up and replacement.
- 9. Chemical Storage Room Addition:** Still waiting on the DNR to decide on the Lyons project.
- 10. Plant Operations Update:** 1)Jeff Bratz reported that the phosphorus numbers are remaining steady. To date there has been no complaints about the money we have been paying. 2)Sludge will be hauled at the end of this week. 3)Jeff has been utilizing his private skid steer to move the phosphorus chemical. Mike Shenkenberg has called several times to start the concrete pad project, but Jeff stated the timing just hasn't worked. 3)Paul from the Regency Club Condo's hasn't contacted Jeff yet to discuss when they will begin their paving project. Jeff will follow up with Paul.
- 11. Adjournment:** Jim Kieliszewski made the motion to adjourn at 6:47pm., seconded by Jared Guillen. All were in favor. Motion carried.

Submitted the 26th day of July 2021
Camille Gerou, Clerk/Treasurer