



TOWN OF DOVER

4110 South Beaumont Avenue Kansasville, WI 53139

Phone (262) 878-2200 Fax 262-878-2595

Web Site: www.townofdoverwi.com

FILL PERMIT APPLICATION

Date of Application: _____

Name of Person/Company Completing Application _____

Address of Person/Company Completing Application _____

Contact Information: Phone _____ Email _____

Owners Name of Dover Property Where Work is to be Completed: _____

Address of Dover Property Where Work is to be Completed: _____

Contact Information: Phone _____ Email _____

Please note Dover Town Ordinance 15.04.161 for ALL requirements.

Submit:

- * **Completed Application**
- * **Permit fee of \$100 Prior to the Permit being Granted**
- * **An Accurate Plat of Survey Prepared By a Land Surveyor or Engineer Licensed to do Business in the State of WI.**

Permit, If Granted, Will Be Valid For (90) Ninety Days.

*** After Completion of Work - Report to Dover Clerk the Amount of Cubic Yards Placed on Property**

Office Use Only

Payment made _____, 20____. Cash/Charge/Check # _____ Clerk Initials _____

Town Board Approved at _____, 20____ Town Board Meeting

Date Permit Issued _____, 20____ Date Work Completed _____, 20____

Cubic Yards Placed on Property _____ Reported by: _____

Phone: _____

15.04.161 Dumping, depositing or disposing of fill prohibited without permit.

A. No person, firm or corporation shall dump, deposit or dispose of any fill or allow any fill to be dumped, deposited or disposed of on any property within the town without the written permission of the town board. For the purposes of this ordinance, "fill" means any solid materials, including , but not limited to, sand, gravel, top soil, dirt, any type of soils, brick, building stone, concrete, reinforced concrete, broken pavement, wood or rocks. An exemption from the prohibition shall apply to the dumping, depositing or disposing of clean and uncontaminated sand, gravel, top soil, or dirt on any property within the town in accordance with the following parameters:

1. Fifty (50) cubic yards or less on property less than one acre;
2. One hundred (100) cubic yards or less on property between one acre in size and two and one-half acres in size;
3. Two hundred (200) cubic yards or less on property between two and one-half acres and five acres in size;
4. Four hundred (400) cubic yards or less on property between five acres and ten acres in size;
5. Eight hundred (800) cubic yards or less on property greater than ten acres in size.

The term "property" shall be established by each separate tax parcel number. The volumes of fill set forth in subsections (A)(1) through (5) of this section are total volumes of material dumped, deposited or disposed of with respect to any given property. Therefore, this ordinance shall bind any predecessors in title with respect to any amounts previously dumped, deposited or disposed of on the property in question. Driveways are exempt and are covered in Chapter 12.12.

B. Any person seeking the permission of the town board to dump, deposit or dispose of any fill or allow the dumping, disposal or depositing of fill on any property within the town, shall apply for a permit by filing an application for such permit with the town board on such form and containing such information as the town board requires. A current and accurate plat of survey, prepared by a land surveyor or engineer licensed to do business in the state of Wisconsin, shall accompany the permit application, and shall include, but not be limited to, the exterior boundaries of the property; all existing planimetric (physical) features on subject site and adjacent properties such as buildings, trees, driveways, culverts, pavement, walks, drainage ditches, power poles, utility pedestals, etc., existing and proposed elevations and existing and proposed contours on subject site and adjacent properties; locations and elevations of existing buildings on adjacent properties and any other information that may be pertinent in determining existing and proposed drainage patterns. The permit applicant shall be responsible for all reasonable costs related to such permit, including, but not limited to, engineering fees, administrative costs, attorney's fees, and such other costs as may be incurred by the town in acting on such permit.

C. There shall be a permit fee of one hundred dollars (\$100.00). The fee shall be paid prior to a permit being granted.

D. Any person desiring to place fill on their property which exceeds the amounts set forth in this section, may make application to the town board for the same, under the terms of subsection B of this section. The town may withhold approval if it determines that fill in addition to the limitations set forth in this section would redirect the natural flow of water; would affect neighboring property owners adversely; would have a negative aesthetic impact; would have a negative public health or welfare impact; or any other reason consistent with the general purposes of this section.

E. All fill projects shall be completed within ninety (90) days of granting of the permit, unless an extension is granted by the board. Completion shall entail placement, grading, landscaping and any other step as may be required according to the approval conditions. An extension may be granted at the time of granting the permit or later, based on a showing of good cause as to why the project cannot be completed within ninety (90) days. Any person requesting an extension shall make application to the board prior to expiration of the existing permit, or a new permit, approval and fee shall be required. Failure to complete the project in timely fashion shall be deemed a violation of this section.

F. Upon completion of any fill project, the property owner shall report the total amount of cubic yards placed on the property. The town clerk shall keep a record of all fill amounts placed on a given property, so that the lifetime, cumulative, maximum limits can be applied. These records shall be public records, open to inspection so that subsequent owners of real estate can be apprised of any remaining limits.

G. This ordinance is adopted by the town board of the town of Dover for the purpose of protecting the health and safety of the citizens of the town and in the interest of providing adequate, safe, and effective drainage of water within the town, preventing unsightly deposit of materials on property in the town, protection against soil contamination and protection against altering or destroying natural drainage patterns.

H. If any person, firm or corporation is found to be in violation of this section, the town may take any steps necessary to remedy the situation, including entry upon land of the person to remove the offending fill amounts. Such persons shall be liable to the town for any expense incurred by the town or loss or damage sustained by the town by reason of such violation including, but not limited to, attorney's fees, engineer's fees, administrative costs, and such other fees incurred by the town by reason of violation or enforcement of this ordinance.

I. Any person, firm or corporation in violation of this section shall forfeit to the town upon conviction thereof an amount not to exceed five hundred dollars (\$500.00) plus the costs of prosecution and, in default of payment thereof, imprisonment in the county jail for ten days. Each day of violation shall constitute a separate offense. (Ord. 2004-1: Ord. 99-17)