



**Town of Doty
Board of Review
Wednesday, May 21st, 2025
6:15 pm– Doty Town Hall
14899 County Road T, Mountain, WI 54149**

- Call Board of Review (BOR) to order
- Roll call
- Confirmation of appropriate BOR and Open Meetings notices
- Select a Chairperson for the BOR
- Select a BOR Vice-Chairperson
- Verify that a member has met the mandatory training requirements
- Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af))
- Review of new laws
- Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony
- Adoption of policy regarding the procedure for waiver of Board of Review hearing requests
- Filing and summary of Annual Assessment Report by Assessor's office
- Receipt of the Assessment Roll by clerk from the Assessor
- Receive the Assessment roll and sworn statements from the clerk
- Review the Assessment Roll and Perform Statutory Duties:
 - Examine the roll
 - Correct description or calculation errors
 - Add omitted property, and
 - Eliminate double assessed property
- Discussion/Action – Certify all corrections of error under state law (Wis.Stats. §70.43)
- Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
- Allow taxpayers to examine assessment data
- During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - Requests for BOR hearing waiver to allow the property owner an appeal directly to circuit court
 - Requests to testify by telephone or submit sworn written statement
 - Subpoena requests, and
 - Act on any other legally allowed/required Board of Review matters
- Review Notices of Intent to File Objection
- Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
 - _____
 - _____
- Consider/act on scheduling additional BOR date(s)
- Adjournment (to future date if necessary)

Cheryl Field, Town Clerk/Treasurer
Posted on April 10th, 2025

Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, please call Cheryl at the clerk's office at 715-276-7554, at least 48 hours in advance.