

May 21, 2025 Town of Dewey Board Meeting

Note: These are the proposed Minutes that will be approved at the next Board meeting.

Minutes

Wednesday, May 21, 2025

430 Dewey Drive-Stevens Point WI 54482

Call to Order: The meeting was called to order by Chairman King at 6:30 pm. The Pledge of Allegiance was recited.

Verify Open Meeting Notice & Roll Call: Open meeting notice was verified. Chairman Maurice King, Supervisor LeRoy Pukrop, Supervisor Dennis Meis, Clerk Angela Lochinger, and Treasurer Lori Kolodziej were present. 2 town residents and/or visitors were present.

Approval of Minutes from the meetings of April 16, 2025, April 29, 2025, May 5, 2025 and May 14, 2025: Supervisor Pukrop motioned to approve the minutes of April 16, 2025, as presented. Supervisor Meis seconded. The motion passed 3-0.

Supervisor Meis motioned to approve the minutes of April 29, 2025, as presented. Supervisor Pukrop seconded. The motion passed 3-0.

Supervisor Pukrop motioned to approve the minutes of May 5, 2025, as presented. Supervisor Meis seconded. The motion passed 3-0.

Supervisor Meis motioned to approve the minutes of May 14, 2025, as presented. Supervisor Pukrop seconded. The motion passed 3-0.

Citizens wishing to address the Town Board: Doug Evica discussed grading on Oakwood Drive.

Supervisor Comments/Concerns: Supervisor Pukrop inquired about scheduling dust control. Chairman King stated it's scheduled for next week.

Discussion/Action on ICS training opportunity through Portage County Emergency Management: Bob Weinert, the Portage County Emergency Management Coordinator, proposed a one-hour Incident Command System (ICS) training session to familiarize new board members with the program's basics and their roles during disaster response.

Supervisor Pukrop motioned to arrange the ICS training with Portage County Emergency Management. Supervisor Meis seconded. The motion passed 3-0.

Discussion/Action on QuickBooks renewal for 2025: Clerk Lochinger provided pricing for the town's 2025 QuickBooks subscription renewal, noting the price increased to \$2,210 annually.

Supervisor Meis motioned to renew the town's QuickBooks subscription for 2025. Supervisor Pukrop seconded. The motion passed 3-0.

Discussion/Action on the sale of obsolete town garage items: Chairman King explained that the town has a collection of obsolete town garage items which town employee Steward Plaski has offered to purchase and remove for \$50.

Supervisor Pukrop motioned to sell the obsolete town garage items to Steward Plaski and to discard the rest. Supervisor Meis seconded. Motion passed 3-0.

Discussion on getting bids for granite project on Birch Drive: The board discussed adding a 3-4 inch granite lift to a section of Birch Drive in the area where culverts were installed a couple years ago, just east of Haymeadow Drive leading up to 4022 Birch Drive, to address potholes and washout issues caused by rain. Chairman King agreed to put some bids together for the project.

Discussion/Action on updates to the Town of Dewey's Local Emergency Response Plan: Chairman King reported updating the names of the new treasurer and supervisor in the Town of Dewey's Local Emergency Response Plan for submission to Portage County Emergency Management.

Supervisor Meis motioned to approve the updated Local Emergency Response Plan as presented and to provide it to Portage County Emergency Management. Supervisor Pukrop seconded. The motion passed 3-0.

Discussion/Action on purchase of small portable compactor: Chairman King discussed purchasing a small portable compactor for \$600-\$700, explaining it would save costs compared to paying \$100-\$150 an hour for outsourced blacktop and culvert work.

Supervisor Pukrop motioned to approve the purchase of a small portable compactor. Supervisor Meis seconded. The motion passed 3-0.

Discussion/Action on applying for a grant through the DNR for tree trimming: Chairman King reported that Eagle Tree Care, the town's tree removal contractor, proposed applying for a DNR Urban Forestry Startup Grant to fund tree trimming along roads where overhanging branches pose issues for winter maintenance and heavy snow. The grant, offering \$1,000-\$5,000 with a 1:1 match, accepts applications from July 1 to October 1. The board agreed to contact Eagle Tree Care for more details on the grant process.

Supervisor Pukrop motioned to pursue applying for the grant through the DNR for tree trimming. Supervisor Meis seconded. The motion passed 3-0.

Update on meeting with representative from the State of Wisconsin Department of Safety & Professional Services regarding the preparation of an Employee Health and Safety Plan: Chairman King reported that he and town employees met with a representative from the State of Wisconsin Department of Safety & Professional Services to review requirements for an Employee Health and Safety Plan. He proposed adopting the Town of Eau Claire's approved plan for Dewey. The board discussed training and the need to assess mezzanine storage areas for safety compliance, with Chairman King suggesting outreach to the Portage County Highway Department and other towns for training options.

Update on the process of updating the Town of Dewey Ordinances: Chairman King reported that draft ordinances are posted on the town's website for public review. The board discussed scheduling a public hearing for the ordinance updates on July 2, 2025.

Update on “Public Access” property: Chairman King explained after additional research, the Town of Dewey’s public access property on Bay View Drive meets Wisconsin Statutes Chapter 236. To clarify boundaries, he plans to put up signs and send a letter to subdivision residents requiring them to remove personal items, including a boat dock, from the public access area by June 5, 2025.

Clerk/Treasurer Reports: The board reviewed the Clerk and Treasurer reports for April, noting that the reports balanced.

Supervisor Pukrop motioned to accept the Clerk and Treasurer reports as presented. Supervisor Meis seconded. The motion passed 3-0.

Chairperson’s Report on town work and activities: Chairman King reported that town employees completed roadside cleanup, patched blacktop, graded and swept roads, maintained equipment, and organized the brush site.

Correspondence: The board reviewed correspondence.

Meeting Dates & Agendas: The next Town Board Meeting is set for June 18, 2025, at 6:30 pm, and a public hearing on the proposed ordinance updates is set for July 2, 2025, at 6:30 pm, both at the Town of Dewey Town Hall.

Approve and Pay Bills: Supervisor Pukrop motioned to approve and pay the bills as presented. Supervisor Meis seconded. The motion passed 3-0.

Adjournment: Chairman King adjourned the meeting at 8:07 pm.