

## **August 21, 2024 Town of Dewey Board Meeting**

Note: These are the proposed Minutes that will be approved at the next Board meeting.

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### **Minutes**

**Wednesday, August 21, 2024**

**430 Dewey Drive-Stevens Point WI 54482**

Call to Order: The meeting was called to order by Chairman King at 6:34 pm, and the Pledge of Allegiance was recited.

Verify Open Meeting Notice & Roll Call: Open meeting notice was verified. Chairman Maurice King, Supervisor Dennis Hintz, Supervisor LeRoy Pukrop, Clerk Angela Lochinger, and Treasurer Lori Kolodziej were present. 2 town residents and/or visitors were present.

Approval of Minutes from the meeting of July 17, 2024 July 18, 2024 and July 24, 2024: Supervisor Hintz motioned to approve the July 17, 2024 Minutes as presented. Supervisor Pukrop seconded. The motion passed 3-0.

Supervisor Pukrop motioned to approve the July 18, 2024 Minutes as presented. Supervisor Hintz seconded. The motion passed 3-0.

Supervisor Hintz motioned to approve the July 24, 2024 Minutes as presented. Supervisor Pukrop seconded. The motion passed 3-0.

Citizens wishing to address the Town Board: None

Supervisor Comments/Concerns: Supervisor Hintz reported that a town employee informed him that Kawleski Trucking ran out of fuel while doing culvert work and had to go home. He inquired whether this was reflected on the bill to ensure no additional mobilization fee was charged. Chairman King said he would verify this with the town employees.

Supervisor Pukrop mentioned that, as he had previously discussed with Chairman King, resident Rick Kawleski, a member of the Pok-A-Snoz snowmobile club, raised concerns that dust control was applied too late this year. Mr. Kawleski indicated he will close the snowmobile trail on his property if dust control is not completed by May 1st next year.

Supervisor Hintz requested it be noted that Supervisor Pukrop mentioned he had discussed the above issue with Chairman King. He reminded the board that it's not legal to discuss town business outside of a properly noticed meeting. Chairman King replied it wasn't town business because it was regarding the snowmobile club.

Bids for Torun Road reconstruction project: The board reviewed two bids for pulverizing the pavement and relaying it to a width of 30 feet on Torun Road, extending approximately 7,075 feet south from Dewey Drive. The project also includes furnishing and installing 4 inches of compacted 1¼-inch dense road base material over the same distance (estimated 5,060 tons).

A bid of \$101,055.30 was received from Haas Sons Inc., which included shouldering work that was not requested. After removing the shouldering fees, the bid totaled \$86,176.80. Also, a bid of \$117,100 was received from Kyle Kluck Trucking & Excavating.

Supervisor Hintz motioned to accept the bid from Haas Sons Inc. at a cost of \$86,176.80 for the Torun Road reconstruction project. Supervisor Pukrop seconded. The motion passed 3-0.

Reconsideration of claim from Scott and Kathleen Heiberger: Scott and Kathleen Heiberger expressed disappointment about a notice of disallowance from the town regarding their insurance claim for damaged trees on Wood Lane. They requested future notification before any work is done and preferred the option to handle such work themselves if possible. They also sought reimbursement for the damaged trees.

Supervisor Hintz motioned to pay \$400 to reimburse the Heibergeres for the two damaged arbor vitae trees, close the insurance claim, and ensure future notifications to the property owners before brush cutting. Supervisor Pukrop seconded. The motion passed 3-0.

Operator license: Supervisor Hintz motioned to approve the operator license application for Jillian Bruder at Funny Farm Bar & Grill as presented. Supervisor Pukrop seconded. The motion passed 3-0.

2024-2025 propane contract: Supervisor Pukrop motioned to approve the 2024 -2025 propane contract with Allied Cooperative at \$1.549 a gallon. Supervisor Hintz seconded. The motion passed 3-0.

Renewal of ARPA CD: Following discussion, Supervisor Hintz motioned to renew the ARPA CD for 6 months at an interest rate of 5%. Supervisor Pukrop seconded. The motion passed 3-0.

Update on WI-CAMS ID Cards: Chairman King reported that firefighter Malayna Polum is working with the fire department on WI-CAMS ID cards, which are used to credential and identify emergency personnel. He suggested that all fire department members, town board members, and town employees should have one.

Input to the Portage County Planning & Zoning Committee regarding a “comprehensive revision” of the Portage County Zoning Ordinance: The board reviewed a memo from Portage County Planning and Zoning requesting input from towns on a potential rewrite of the Portage County Zoning Ordinance.

Supervisor Hintz motioned to support the updating and modernization of the comprehensive revision of the Portage County Zoning Ordinance and to mark the response as “unknown” for the use of Planning & Zoning following the revision process. Supervisor Pukrop seconded. The motion passed 3-0.

Proposed Town of Dewey Financial Administration Policy, Ordinance No.26, an ordinance authorizing alternative claims procedure for the Town of Dewey and, Ordinance No.27, an ordinance for the exemption from treasurer’s bond for tax collections for the Town of Dewey: The board discussed updates to the proposed Financial Administration Policy. They also reviewed drafts of Ordinance No. 26, which authorizes an alternative claims procedure, and Ordinance No. 27, which exempts the Town of Dewey from requiring a treasurer’s bond for tax collections.

Hiring of a trainer for the new Town Treasurer: Following discussion, Supervisor Pukrop motioned to hire former town treasurer Josie Napiwocki to train the new town treasurer. Supervisor Hintz seconded. The motion passed 3-0.

Clerk/Treasurer Reports for July: The board reviewed the July Clerk and Treasurer reports, and July's reports balanced.

Supervisor Hintz motioned to accept the Clerk and Treasurer reports as presented. Supervisor Pukrop seconded. The motion passed 3-0.

Chairperson's Report on town work and activities: Chairman King reported that all culvert installations are complete except for Oriole Lane. He is getting price quotes for blacktop patching. He also noted that a public access lot in the Bay View Drive subdivision has been altered with private steps and a boat dock. While there is some resident access to the water within the subdivision, the town's public access is at the far end. Chairman King will check if the lot is officially designated as public access and will contact Portage County Planning and Zoning to see if a permit was issued for the dock.

Town employees have completed brush cutting around road signs and hauled granite to all new culvert installations on granite roads. They also resurfaced Short Lane and Hollow Lane with granite.

Correspondence: The board reviewed correspondence.

Set Meeting Dates & Agendas: The next Town Board Meetings are scheduled for Wednesday, September 11, 2024 and Wednesday, September 18, 2024, at 6:30 pm at the Dewey Town Hall.

Approve and Pay Bills: Supervisor Hintz motioned to approve and pay the bills. Supervisor Pukrop seconded. The motion passed 3-0.

Adjournment: Chairman King adjourned the meeting at 8:22 pm.