



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473

Email: clerk@townofdelavan.com

Office Hours: M - F, 8:30 AM - 4:30 PM

OFFICIAL NOTICE AMENDED

The Town of Delavan Town Board will hold its monthly Town Board Meeting on **Tuesday, December 9, 2025 beginning at 6:00pm at the Town of Delavan Town Hall, 5621 Town Hall Rd. Delavan, WI 53115. Join meeting by Zoom:**

<https://zoom.us/j/5896178576?pwd=cytqeWdlOW1aaEx5d3NNWFZlKzFBZz09&omn=95751253071>

Meeting ID: 589 617 8576 Passcode: TOD

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll call
- 4) Declaration of quorum present for doing business
- 5) Approval of the Agenda
- 6) Approval of the Minutes
 - (a) Regular Town Board Meeting of November 11, 2025
- 7) Communications:
- 8) Comments and Suggestions of Citizens present regarding Items on the Agenda - 3 minute/person limit
- 9) Treasurers Report
 - (a) Treasurer's Monthly Report
 - (b) Payment of monthly bills from November 7, 2025 to December 5, 2025
- 10) Committee Reports: All Committee and Town Reports are on file in the Clerk's Office
- 11) Old Business:
 - (a) None
- 12) New Business:
 - (a) Discussion/possible action: Delavan Lake Citizen Survey
 - (b) Discussion/possible action: Shores of Delavan Lake Phase 1 Roads acceptance and Letter of Credit Reduction. (Public Works)
 - (c) Discussion/possible action: Memorandum of Understanding by FOP to Town to fund the Community Park Drainage Improvements Design Engineering - \$16K (Park & Tourism)
 - (d) Discussion/possible action: Community Park Drainage Improvements Design Engineering proposal by Baxter & Woodman - \$16K (Park & Tourism)
 - (e) Discussion/possible action: Air Packs - \$260K (Fire & Rescue)
 - (f) Discussion/possible action: Ladder Truck - \$1,994,735 (Fire & Rescue)
 - (g) Discussion/possible action: City of Elkhorn EMS Mutual Aid Agreement for 2026. (Fire & Rescue)
 - (h) Discussion/possible action: Police Budget Amendment - Resolution #13-2025 (Police)

- (i) Discussion/possible action: Authorization of the Police Department to solicit estimates and purchase 2 new police squads to not exceed \$45K/squad. (Police)
 - (j) Discussion/possible action: Approve a \$10K increase in 2026 Police Capital expense to contract with a 3rd party squad equipment upfitter. (Police)
 - (k) Discussion/possible action: Rifle & Pistol Optics - \$7361 (Police)
 - (l) Discussion/possible action: Employee Handbook Knives Policy Reconsideration
 - (m) Discussion/possible action: \$314,469 Delavan Lake Fund transfer to the General Fund or forgive the \$314,469 balance owed to the General Fund. The "transfer" decreases the Lake Fund FB and the "forgiveness" decreases the General Fund FB.
 - (n) Discussion/possible action: 2026 & 2027 Eligible Poll Workers
- 13) Comments and Suggestions of Citizens Present – 3 minute/person limit
 - 14) Date and time of the next regular meeting: January 13, 2026 at 6:00pm
 - 15) Convene into Closed Session per WI Stat. 19.85 (1)(c) when considering employment, promotion, compensation, or performance evaluation of an employee. Topics: Administrator Performance Evaluation
 - 16) Reconvene into Open Session
 - 17) Discussion/possible action: Administrator Performance Evaluation
 - 18) Adjournment

Date: December 9, 2025

A quorum of the Town Board may be present

Legally posted at the following businesses: Town Hall, www.townofdelavan.com

Courtesy postings at the following businesses: First National Bank and Trust, Lakefront Mobil, Maxi One, and Piggly Wiggly

Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer