



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: clerk@townofdelavan.com
Office Hours: M - F, 8:30 AM - 4:30 PM

OFFICIAL NOTICE

The Town of Delavan Town Board will hold its monthly Town Board Meeting on **Tuesday, October 14, 2025 beginning at 6:00pm at the Town of Delavan Town Hall, 5621 Town Hall Rd. Delavan, WI 53115. Join meeting by Zoom:**
<https://zoom.us/j/5896178576?pwd=cytqeWdlOW1aaEx5d3NNWFZlKzFBZz09&omn=97992784006>
Meeting ID: 589 617 8576 Passcode: TOD

- 1) Public Hearing - Delavan Lake Sanitary District Boundary Annexation of 5291 STH 50, #FA517700001 (Stanley & Debra Tomala)
- 2) Call to order
- 3) Pledge of Allegiance
- 4) Roll call
- 5) Declaration of quorum present for doing business
- 6) Approval of the Agenda
- 7) Approval of the Minutes
 - (a) Regular Town Board Meeting of September 9, 2025
 - (b) Special Board Meeting of September 16, 2025
- 8) Communications:
- 9) Comments and Suggestions of Citizens present regarding Items on the Agenda - 3 minute/person limit
- 10) Treasurers Report
 - (a) Treasurer's Monthly Report
 - (b) Payment of monthly bills from September 5, 2025 to October 10, 2025
- 11) Committee Reports: All Committee and Town Reports are on file in the Clerk's Office
- 12) Old Business:
 - (a) None
- 13) New Business:
 - (a) Discussion/possible action: DLSD Boundary Annexation of 5291 STH 50, Parcel #FA517700001, owned by Stanley & Debra Tomala
 - (b) Discussion/possible action: Pre-sale Report for \$999,500 2025B Taxable General Obligation Promissory Notes to help fund 2026 EMS & General Operations (Finance)
 - (c) Discussion/possible action: Private Road Maintenance - Richard Deschner, 3457 North Shore Dr. Fee Waiver Request (Public Works)
 - (d) Discussion/possible action: 2026 Clean Boats/Waters Grant Application - Resolution #10-2025 (Lake)
 - (e) Discussion/possible action: Waters Edge Fire Suppression Tank Replacement Proposal by Automatic Fire Systems - \$72,129 (Park)

- (f) Discussion/possible action: Community Park Drainage Improvements Design Engineering Proposal by Baxter & Woodman - \$16,000 (Park)
- (g) Discussion/possible action: Formal Complaint Policy Revision (Admin)
- (h) Discussion/possible action: Employee Handbook (Admin)
- (i) Discussion/possible action: New Website Proposal by TownWeb - \$5000 (Admin)
- 14) Comments and Suggestions of Citizens Present - 3 minute/person limit
- 15) Date and time of the Budget Hearing and next regular meeting: November 11, 2025 at 6:00pm
- 16) Convene into Closed Session per WI Stat. 19.85 (1)(c) when considering employment, promotion, compensation, or performance evaluation of an employee. Topics: Employee Compensation & Additional FT Public Safety Staffing
- 17) Reconvene into Open Session
- 18) Discussion/possible action: Employee Compensation & Additional FT Public Safety Staffing
- 19) Discussion/possible action: 2026 Proposed Budget
- 20) Adjournment

Date: October 10, 2025

A quorum of the Town Board may be present

Legally posted at the following businesses: Town Hall, www.townofdelavan.com

Courtesy postings at the following businesses: First National Bank and Trust, Lakefront Mobil, Maxi One, and Piggly Wiggly

Copies: Committee Members, Town Board.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer