



5621 Town Hall Road, Delavan, Wisconsin 53115
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Office Hours: M - F, 8:30 AM - 4:30 PM

MINUTES

Town of Delavan Town Board

September 09, 2025

The Town Board meeting was called to order by Knipper at 6:00 PM at Town Hall.

ROLL CALL

Present: Chair Mary Knipper, Supervisor Bill Thummel, Supervisor Leah Flitcroft, Supervisor Mary Pat O'Connor

Absent: Supervisor Hugh Charvat

Also present: Town Administrator John Olson, Attorney Steve Koch, Police Chief Stefanie Adams, Fire Chief Jamie Jarosz, Public Works Manager Tom Thiele, Clerk Michele Starin, Treasurer Darlene Stark; other interested persons.

DECLARATION OF QUORUM

Chair Knipper declared a Quorum for the meeting.

APPROVAL OF AGENDA

**Motion Thummel, Second O'Connor to approve the agenda, motion carried 4-0. **

APPROVAL OF THE MINUTES

** Motion Flitcroft, Second Knipper to approve minutes for the Town Board Meeting of August 12, 2025, motion carried 4-0 **

COMMUNICATIONS

Olson – read an email from Marvin Herman regarding the plowing of private roads. Read the formal complaint filed by Kristin Kirchoff and John Neighbor's response.

Thummel – The new digital sign that was donated from Friends of the Park is installed, please forward any suggestions to him that you would like to see put on it.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING ITEMS ON THE AGENDA

Katherine Ohalloran, 1501 Lincoln Ave, Delavan, Greg Selep, 1619 Lincoln Ave, Delavan, James Ignoffo, 1613 Polk Ave, Delavan, Timothy Somen, 1609 Polk Ave, Delavan, Amy Lynn Lonergan, 1709 22nd St, Kenosha – Spoke out in favor for the rebuilding of the Community Hall/Center and Central Maintenance Facility/Garage. The bathrooms are currently located in the kitchen. This new proposal was approved by a lease holder vote.

Chad Pollard, Sharyl Kennedy, 1608 Assembly Lane, Delavan – Spoke out against the rebuilding of the Community Hall/Center and Central Maintenance Facility/Garage on behalf of a neighbor. This is more of a want not a need, they can go back and redesign within the current footprint. The proposed would hinder their view of the lake.

TREASURERS REPORT

Total General Funds \$3,480,318.34

Total Lake Project Funds \$634,763.11

**Motion Thummel, Second Flitcroft to place the Treasurers report on file at the town, motion carried 4-0. **

**Motion Thummel, Second Flitcroft to approve the payments in the journal from August 8, 2025 to September 5, 2025, motion carried 4-0. **

COMMITTEE REPORTS

All Committee and Town Reports are on file in the Clerk's Office

DELAVAN-DARIEN SCHOOLS REPORT

None

OLD BUSINESS:

None

NEW BUSINESS

Application by Delavan Lake Assembly, 1607 Pottawatomi, (FDLA00226) for Variances to allow the rebuilding of the Community Hall/Center and Central Maintenance Facility/Garage

**Motion Knipper, second Flitcroft to deny the application by Delavan Lake Assembly, 1607 Pottawatomi, (FDLA00226) for Variances to allow the rebuilding of the Community Hall/Center and Central Maintenance Facility/Garage, motion carried 2-1. * O'Connor recused*

Application by Sean Staunton, 4149 Industrial Ct., (FD900007A7A) for a Conditional Use Permit to allow Car/Boat Storage in the existing building

**Motion O'Connor, second Knipper to approve the application by Sean Staunton, 4149 Industrial Ct., (FD900007A7A) for a Conditional Use Permit to allow Car/Boat Storage in the existing building, motion carried 4-0. **

Walworth County Storm Siren MOU

**Motion Thummel, second Flitcroft to approve the Walworth County Storm Siren MOU, motion carried 4-0. **

Cobblestone Rd. 45mph Speed Limit – Ordinance #441

**Supervisor O'Connor made a motion to dispense with the first reading of Ordinance #441 an ordinance creating section 7.06(6)(h) regarding the speed limit on Cobblestone Road and move onto the second reading with a Second by Supervisor Flitcroft, motion carried 4-0. Supervisor O'Connor made a motion to dispense with the second reading and adopt Ordinance #441 an ordinance creating section 7.06(6)(h) regarding the speed limit on Cobblestone Road with a Second by Supervisor Thummel, motion carried 4-0. **

Lake Committee Membership to include DLIA – Ordinance #442

**Chair Knipper made a motion to dispense with the first reading of Ordinance #442 an ordinance amending section 1.11(5)(b) of the Town of Delavan relating to the membership of the Lake Committee and move onto the second reading with a Second by Supervisor Flitcroft, motion carried 3-0. Chair Knipper made a motion to dispense with the second reading and adopt Ordinance #442 an ordinance amending section 1.11(5)(b) of the Town of Delavan relating to the membership of the Lake Committee with a Second by Supervisor Flitcroft, motion carried 3-0. * Thummel recused*

ICS IntraFi Cash Service through FNBT-Bank First

**Motion Thummel, second Knipper to approve the ICS IntraFi Cash Service through FNBT, motion carried 4-0. **

Budget/Capital Budget Planning

Thummel went over the budget that was discussed in the finance meeting.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

John Glimco, 1637 Lincoln Ave, Delavan – is concerned about the parking variance on the application by Delavan Lake Assembly, currently the county wants it to have 93 spots. He thanked Mary and John for their professionalism.

Peter Lenz, North Shore Dr, Delavan – wanted to know where to go to read more about what is going to be on to be agenda.

Timothy Somen, 1609 Polk Ave, Delavan – The building being proposed is approximately 4000 square feet.

Amy Lynn Lonergan, 1709 22nd St, Kenosha – The proposals were not without thought and with the best options for the community.

DATE AND TIME OF NEXT REGULAR MEETING

October 14, 2025, at 6:00pm

**Motion Flitcroft, second by O'Connor to adjourn at 7:14pm, motion carried 4-0. **

Submitted by Clerk Starin

Recording on file at the Clerk's office