



5621 Town Hall Rd
Delavan WI 53115
(262) 728-3471 -

FAX (262) 728-3473

Email: hcharvat@townofdelavan.com

Office Hours: M - F, 8:30 AM - 4:30 PM

**Minutes of Town of Delavan Police & Water Safety Committee meeting held on
Tuesday, October 7th, 2025, at 3:30 pm. At Town Hall, Delavan**

- 1) Call to order - 3:29 pm by Chair Charvat
- 2) Roll Call - **All Present**
- 3) Declaration of quorum for doing business
- 4) Approval of the agenda - **Motion to approve agenda made by Charvat, seconded by Chief Adams, motion carried**
- 5) Approval of minutes of the regular Police & Water Safety meeting of September 2nd, 2025, **Motion to approve made by O'Connor, seconded by Hermann, motion carried.**
- 6) Communications - **Chief Adams received a thank you note for attending municipal luncheon (Williams Bay, City of Delavan,)**
- 7) Comments and Suggestions of Citizens present regarding Items on the Agenda - **None**
- 8) Old Business:
 - (a) Discussion/possible recommendation: 5/10-year capital improvement plan - **Nothing**
 - (b) Discussion/possible recommendation: Addressing Issues / Town Ordinance 8.12 - **None**
 - (c) 2026 Budget - **Chief Adams - No new hires until referendum secures funds to hire.**
 - (d) Ordinance Review for Buoys 19.17(2)(d)(ii), - **No action**
 - (e) Ordinance Review for Swimming 19.13 - **No action**
 - (f) Ordinance Creation reference Boat Rental Requirements - **still in discussion**
- 9) New Business:
 - (a) Report from Chief - Department Status, Case Updates, Equipment Status, and Personnel Status
 - (b) Townhall Rd & Hwy 67 Roundabout-DOT is asking for feedback on a possible roundabout at Town Hall & STH 67 due to accident frequency and safety
 - (c) Review of Internal Communication Procedures - **Refer to Police Dept. on what to disclose. Awareness of privacy and sensitive information to ongoing investigations**
 - (d) Discussion of items to be placed on future agendas
- 10) Payment of monthly bills - **Motion to pay bills made by Hermann, seconded by Charvat. Motion carried unanimously.**
- 11) Comments and Suggestions of Citizens Present - **None**
- 12) Date of Next Meeting - **November 4, 2025 @ 3:30 pm**
- 13) Adjournment - **Motion to adjourn by Charvat, seconded by O'Connor, motion carried.**

Date October 2, 2025

Committee Members:

Hugh Charvat - Chair

Mary Pat O'Connor - Co-Chair

Stefanie Adams - Police Chief

Taylor Bass - Police Dept Representative

Kevin Hermann - Citizen Member

Lynnette Phillips - Citizen Member

A quorum of the Town Board may be present

Legally posted at the following businesses: Town Hall, www.townofdelavan.com

Courtesy postings at the following businesses: FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly

Copies: Committee Members, Town Board.

Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer