

**PUBLIC WORKS COMMITTEE
MEETING MINUTES
NOVEMBER 5, 2025**

1. CALL TO ORDER, ROLL CALL, AND AGENDA APPROVAL:
Mary Knipper called the meeting to order at 1:15 pm. Other members present: Mary O'Connor, Jim Wolfram, Tom Thiele, AJ Booth, and John Olson. Mike Flitcroft was excused. Motion by Knipper and seconded by Thiele to approve the agenda. All ayes, motion carried 6-0.
2. APPROVAL OF THE OCTOBER 1, 2025 MINUTES:
Motion by Knipper and seconded by O'Connor to approve the minutes. All ayes, motion carried 6-0.
3. COMMUNICATIONS:
None
4. COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING ITEMS ON THE AGENDA:
None
5. OLD BUSINESS:
6. NEW BUSINESS:
 - A. **Woodlawn Road Improvements:**
Thiele updated the committee on the project. The project is mostly complete and Thiele is satisfied overall with the contractors' work.
 - B. **Other 2025 Road Improvements – Inlet Shore Dr., Delavan Dr., Breezy St.:**
The project has reached total completion and will be removed from future agendas. Thiele is again satisfied with the overall project and the contractor's work.
 - C. **Shores of Delavan Lake Road Acceptance:**
No updates.
 - D. **Safety Program Update:**
No updates and will be removed from future agendas.
 - E. **Budget & Capital Budget Planning:**
No updates as the proposed 2026 Budget is finalized with the Public Hearing scheduled for next week.
 - F. **Public Works Manager Report:** Thiele updated the committee with his monthly report.
 - G. **Mechanic's Report:** Booth updated the committee with his monthly report.
 - H. **Approval of monthly bills for payment:** Motion by Knipper and seconded by O'Connor to approve the submitted bills for payment. All ayes, motion carried 6-0.
7. COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT:
Wolfram commented on the Brown's Channel Weir and necessary maintenance. O'Connor asked about Deer Crossing signage. Knipper requested that Private Road Maintenance be added to the next agenda.
8. ADJOURNMENT:
Motion by Knipper and seconded by O'Connor to adjourn at 2:20pm. All ayes, motion carried 6-0.