



Park and Tourism Committee Agenda

The Town of Delavan Park & Tourism Committee will hold its monthly meeting on **Tuesday Jan 6, 2026, at 4:30 pm** at the Town Hall. Call-in option is available: **425-436-6389 Code: 437479**. Public comment may be allowed on any agenda item at the discretion of the chairperson.

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of Agenda
- 5) Approval of minutes of the regular Park & Tourism Committee meeting of Nov 4, 2025
- 6) **Comments and suggestions of citizens present regarding Items on the Agenda. Citizens' comments limited to three (3) minutes.**
- 7) Communications
- 8) Email from Don Clark
 - a. Info from Don sent with agenda.
 - b. Traffic Flowchart was passed on to Chief Adams for her opinion
- 9) FOP updates
 - a. Winterfest is on Jan 17 11-5pm if you'd like to help, please contact Kevin
- 10) Volunteer Agreement with Don Clark for the 2026 Community Park Boat Launch Season
- 11) Playground removal/relocation any quotes?
- 12) IGA with the City Rec Dept
 - a. The city has been notified of our intent to re-negotiate or not renew the agreement
- 13) Austin Pier Service- repairs to our piers \$242
- 14) Drainage issues at Water's Edge-who was the original engineer and contractor?
- 15) Payment of monthly bills
- 16) Comments and Suggestions of Citizens Present. *Citizen's comments limited to three (3) minutes.*
- 17) Date of Next Meeting- Tuesday Feb 3, 2026, at Town Hall, 4:30 PM
- 18) Adjournment

L. Flitcroft

Committee Members:

Leah Flitcroft– Chair (voting)	James Spain – Citizen Member (voting)
Hugh Charvat – Co-Chair (voting)	Donna Hopkins – Citizen Member (voting)
Ruben Rendon – Citizen Member (voting)	
Kevin Kiekhafer – Delavan Friends of Park Rep (non-voting)	
John Olson – Administrator (non-voting)	

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette. Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

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