



Park and Tourism Committee Agenda **AMENDED**

The Town of Delavan Park & Tourism Committee will hold its monthly meeting on **Tuesday Nov 4, 2025, at 4:30 pm** at the Town Hall. Call-in option is available: **425-436-6389 Code: 437479**. Public comment may be allowed on any agenda item at the discretion of the chairperson.

- 1) Call to order
- 2) Roll Call
- 3) Declaration of quorum for doing business
- 4) Approval of Agenda
- 5) Approval of minutes of the regular Park & Tourism Committee meeting of Oct 2, 2025
- 6) **Comments and suggestions of citizens present regarding Items on the Agenda. *Citizens' comments limited to three (3) minutes.***
- 7) Communications
- 8) Baxter and Woodman- Drainage issues in parking lot at WE
- 9) MOU between FOP and Town- money in capital to pay for work to be done to correct the drainage issues at WE parking lot
- 10) Park bench given to Town from Lyons Club per Steve Carlson
- 11) Potentially moving playground at Community Park to attract more business at WE-awaiting estimate
- 12) ASCAP Music license
- 13) Additional labor at launch- Don Clark email/interest in helping
- 14) Beach cleaning- brought up at DLIA meeting
- 15) 250th Anniversary Special committee has been formed
- 16) Pest Control service prices have gone up
- 17) FOP updates
- 18) Schoff Associates-Final Park/Harbor Master updates – any feedback from boaters about new kiosks?
- 19) Payment of monthly bills, fee waiver requests, park improvement capital planning and budgeting
- 20) Comments and Suggestions of Citizens Present. *Citizen's comments limited to three (3) minutes.*
- 21) Date of Next Meeting- Dec 2, 2025, at Town Hall, 4:30 PM
- 22) Adjournment

Date: November 3, 2025
L. Flitcroft

Committee Members:

Leah Flitcroft– Chair (voting)	James Spain – Citizen Member (voting)
Hugh Charvat – Co-Chair (voting)	Donna Hopkins – Citizen Member (voting)
Ruben Rendon – Citizen Member (voting)	
Steve Shoff – Park/Harbor Master (non-voting)	
Kevin Kiekhafer – Delavan Friends of Park Rep (non-voting)	
John Olson – Administrator (non-voting)	

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette. Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer

Attachments: