

Park & Tourism Committee Minutes

Meeting of Tuesday October 7, 2025

Town of Delavan

1. Meeting was called to order by Chair Flitcroft at 4:30pm at Town Hall
2. Roll call – all members present
3. A quorum was present
4. Approval of the agenda was made by Ruben/Donna
5. Approval of the minutes of the September 8, 2025 meeting was made by Leah/Donna
6. Comments were made by George Hubner regarding July 4th fireworks revenue and the Park Rec agreement with the City
7. Chair Flitcroft updated the group that the boat launch will be closed Thursday and Friday for paving. She also updated the group that Kathy will not be coming back in 2026. John to talk with Steve regarding the need for a music licensing service for Water's Edge.
8. The group reviewed the quote from Baxter Woodman to conduct and engineering review of the drainage issues at the Water's Edge parking area. The group agreed to elevate to the Town Board. Hugh/Ruben
9. The group discussed the quotes to replace the water tank at Water's Edge. FOP offered to pay \$60,000 towards the new tank(s). The group recommended that we accept the American Fire System quote and elevate to the Town Board. Leah/Ruben
10. Chair Flitcroft and Kevin updated the group regarding the celebration of the 250th anniversary of the signing of the Declaration of Independence. Bill Thummel asked for a small group to work to find sponsors for the event that will be held on June 27, 2026 as well as determine what will be different for this celebration than prior July 4th events. George and Ruben agreed to work with FOP as members of the work group.
11. Tom updated the group that the power was installed today for the new kiosks. Bill told the group that Brad at Lakeside Bait & Tackle offered to make a video on how to use the kiosks and post it online. The group agreed that this was a good idea and should be pursued.
12. Ruben updated the group that it would be a challenge to sell advertising to sponsors as the Lakers are no more.
13. Chair Flitcroft and Hugh updated the group that this agreement will be discussed at an upcoming Town/City meeting.
14. Chair Flitcroft updated the group that she will have the provider reach out to Steve directly.
15. Kevin updated that group that Boxed & Burlap will take over event management on November 1, 2025.

16. Kevin informed the group on the Oktoberfest event and preparations.
17. Steve updated the group that revenue was \$22,384, up \$7,660 over 2024 and that beach testing stops on Labor Day.
18. The group approved all monthly bills for payment. Leah/Hugh
19. Kevin updated the group that Bill was leading a committee regarding parking at the park.
Tom asked the committee to consider updating the pavilions and make them sturdier.
20. Next meeting will be Tuesday November 4, 2025, at Town Hall, 4:30 PM.
21. The meeting was adjourned at 5:33pm by Leah/Ruben.