



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: bthummel@townofdelavan.com
Office Hours: M – F, 8:30 AM – 4:30 PM

OFFICIAL NOTICE

The Town of Delavan Fire & Rescue Committee held its monthly Meeting on Thursday, March 5th, 2026 at 5:00 PM at Fire Station #1, 5698 Town Hall Rd., Delavan WI 53115.

- 1) Call to order/Roll Call**
 - (a) Thummel called to order at 5:04pm
 - (b) Excused: Knipper, Burns, Flitcroft
- 2) Declaration of quorum for doing business**
 - (a) Thummel declared quorum
- 3) Approval of the Agenda**
 - (a) Jarosz moved, Bores second, motion carried
- 4) Approval of the minutes of the regular Fire & Rescue Committee meeting January 8th, 2026**
 - (a) Minutes had not been distributed
- 5) Communications:**
 - (a) None
- 6) Comments and Suggestions of Citizens present regarding Items on the Agenda (*Comments limited to 3 minutes please*)**
 - (a) None
- 7) Old Business:**
 - (a) Discussion/possible recommendation: Accounts Receivable and collections – Update
 - i Bill and Jenn met with representative of EMS on Feb 25 and received a thorough briefing of the details of the reporting done by EMS. Of note:
 - 1 % of charges for which patient is responsible is at 18% of total charges, but 7-8% is average. Need to investigate. Important to get as many SSNs as possible.
 - 2 Number of charges forwarded to EMS have only 1% returned as incomplete. Average is 2% returned as incomplete.
 - 3 Need to establish a Fire Services contract with EMS. Jenn should work with John Olson.
 - 4 Need to confirm that Americollect is forwarding amount collected to EMS. Jen should confirm.
 - (b) Discussion/possible recommendation: F&R Reports

- i Chief has posted a recruiting advertisement for part-time F/EMS. Significant discussion about the causes of the need to hire. There has been a deterioration of staffing in surrounding departments. Item to be placed on COW meeting.
- (c) Discussion/possible recommendation: Improving EMS response times for outlying Town residents and boundary review
 - i No progress from City
- (d) Discussion/possible recommendation: Personnel Update
 - i Thomas Sullivan new EMS/Fire hire
 - ii Justin L. was let go
- (e) Discussion/possible recommendation: Review of July 5th events and possible additional equipment, specifically a Fire Department Boat
 - i Chief asked Thummel to set up a separate meeting with Flitcroft and Balsitis.
- (f) Discussion/possible recommendation: Raise fees for fire alarms
 - i Completed. Item can be removed from future agendas.
- (g) Discussion/possible recommendation: Williams Bay follow up
 - i Nothing received from Williams Bay
- (h) Discussion/possible recommendation: Geneva Township follow up
 - i No word from Geneva Township
- (i) Discussion/possible recommendation: Station #1 sprinkler damage
 - i Complete
- (j) Discussion/possible recommendation: Planned 2026 Referendum update
 - i Chief has submitted info to the consultants. We expect a final report by the end of March.
- 8) New Business:
 - (a) Discussion/possible recommendation: Plowing of private roads
 - i With Knipper present this was not discussed.
- 9) Monthly Bills: Review and Approve
 - (a) All bills were reviewed and approved
- 10) Comments and Suggestions from Citizens present regarding items not on the agenda
(Comments limited to 3 minutes please)
 - (a) None
- 11) Date of Next Meeting: Wednesday, April 8th, 2026, 5:00pm at Fire Station #1 OR potentially postpone one month
- 12) Adjournment

Date: March 10th, 2026

Committee Members:

Bill Thummel – Chair
 Mary Knipper – Co-Chair
 Jamie Jarosz - Fire Chief
 Michael Petkoff - EMS

Jeff Flitcroft - Assistant Fire Chief
 Mike Burns - Citizen Member
 Mary Bores– Citizen Member

A quorum of the Town Board may be present

Legally posted at the following businesses: Town Hall, www.townofdelavan.com Courtesy postings at the following businesses: FNBT, Lakefront, Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty – four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer