



5621 Town Hall Road, Delavan, Wisconsin 53115
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Office Hours: M – F, 8:30 AM – 4:30 PM

The Town of Delavan Fire & Rescue Committee held its monthly Meeting on Thursday, November 6th, 2025 at 5:00 PM at Fire Station #1, 5698 Town Hall Rd., Delavan WI 53115.

- 1) Call to order/Roll Call** – Thummel at 5:09 PM All committee present, Ryan Flitcroft
- 2) Declaration of quorum for doing business** by Chair Thummel
- 3) Approval of the Agenda** – motion to approve by Jarosz, second by Flitcroft , carried 7-0
- 4) Approval of the minutes of the regular Fire & Rescue Committee meeting October 9th, 2025**
Motion to approve Burns, second by Flitcroft, carried 7-0
- 5) Communications:** None
- 6) Comments and Suggestions of Citizens present regarding Items on the Agenda (*Comments limited to 3 minutes please*)** None
- 7) Old Business:**
 - (a) **Discussion/possible recommendation: 5/10 year Strategic Planning** No report
 - (b) **Discussion/possible recommendation: Accounts Receivable and collections – Update**
Efforts to increase receivables continues, exploring ways to accomplish remain under discussion
 - (c) **Discussion/possible recommendation: County F&R Committee Study** – Update No new activity and individual depts. Continue to communicate for options: Knipper attended meeting at county for presentation by survey/study leadrs; depts. Input/questions by attendances was minimal, no dialogue was ‘triggered; innovative grants was encouraged, new ADA compliant communications was also presented

- (d) **Discussion/possible recommendation: F&R Reports** – reports are redacted where needed, forwarded to clerk Michele; mutual aid between City of Delavan and Elkhorn was discussed with noted increase in calls for MA to Elkhorn
 - (e) **Discussion/possible recommendation: Tower Ladder truck repairs and timeline for ordering new truck** – discussion regarding contract/order cancellatiion potential and penalties in place that account for upgrades after a specific time at which the vendor cannot recoup costs and penalties to ordering dept will happen. Estimated costs now increased to approximately \$2.1 M; need to order before January 2026 so need to schedule approval by Town Board ASAP. Special TB Decemeter 4 2025.
 - (f) **Discussion/possible recommendation: Improving EMS response times for outlying Town residents and boundary review:** Chiefs from Darien and City have met to explore boundary efficiencies, no action at this time.
 - (g) **Discussion/possible recommendation: Personnel Update** – no updates
 - (h) **Discussion/possible recommendation: Review of July 5th events and possible additional equipment, specifically a Fire Department Boat** – new boat purchase estimated at \$375K, us need of single or dual motors under discussion.
 - (i) **Discussion/possible recommendation: Ordinance for excavator requests** – attorney has a template underway; Jarosz to meet with Olson for input for next TB meeting
 - (j) **Discussion/possible recommendation: Raise fees for fire alarms** – comments/revisions to handout was discussed as draft
 - (k) **Discussion/possible recommendation: Ability to recover outstanding charges when customer passes –**
 - i **Claim on estate**
 - ii **Town sues customer and places lien**
 - iii **Special assessment or special charge**
 - (l) options dicussed, make claim to estate; potential for lien? Special assessment? to be reviewed by Olson and attorney Koch. How would these potentials work.
- 8) **New Business:**
(a) **Discussion/possible recommendation:** no new business to report
- 9) **Monthly Bills: Review and Approve** – reviewed, signed and approved for payment
- 10) **Comments and Suggestions from Citizens present regarding items not on the agenda**
(Comments limited to 3 minutes please)

- 11) Date of Next Meeting: Thursday, December 5th , 2025, 5:00pm at Fire Station #1 OR potentially postpone one month
- 12) Adjournment – at 5:59 PM

Date: January 2 2025

Committee Members:

Bill Thummel – Chair

Mary Knipper – Co-Chair

Jamie Jarosz - Fire Chief

Michael Petkoff - EMS

Jeff Flitcroft - Assistant Fire Chief

Mike Burns - Citizen Member

Mary Bores– Citizen Member

A quorum of the Town Board may be present

Legally posted at the following businesses: Town Hall, www.townofdelavan.com Courtesy postings at the following businesses: FNBT, Lakefront, Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty – four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

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