



5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: bthummel@townofdelavan.com
Office Hours: M – F, 8:30 AM – 4:30 PM

OFFICIAL NOTICE

The Town of Delavan Fire & Rescue Committee held its monthly Meeting on Thursday, October 9th , 2025 at 5:00 PM at Fire Station #1, 5698 Town Hall Rd., Delavan WI 53115.

- 1) Call to order/Roll Call** by Thummel at 5:00 PM; Flitcroft excused, Mandy Herring present, Ryan Flitcroft present, Committee present
- 2) Declaration of quorum for doing business** by Thummel
- 3) Approval of the Agenda** –motion to approve by Bores, second by Jarosz, carried 6-0
- 4) Approval of the minutes of the regular Fire & Rescue Committee meeting September 4th , 2025** – motion by Burns, second by Bores, carried 6-0
- 5) Communications:** Jarosz noted that the draft of County EMS study received by Chief for review, he provided county with comments
- 6) Comments and Suggestions of Citizens present regarding Items on the Agenda (*Comments limited to 3 minutes please*)** None
- 7) Old Business:**
 - (a) **Discussion/possible recommendation: 5/10 year Strategic Planning** – no report
 - (b) **Discussion/possible recommendation: Accounts Receivable and collections – Update**
Jen Petkoff in agreement that monthly reports need greater clarity past 6 months, follow up needed and she will report after meeting with Metro
 - (c) **Discussion/possible recommendation: County F&R Committee Study – Update** – Olson and Thummel have attended the meeting on Study, and Town and City of Delavan are used as potential model for structure of collaboration and shared services.
 - (d) **Discussion/possible recommendation: F&R Reports – the monthly reports are very helpful and demonstrate the work, staffing and** county wide responses that document the needs and future resources that should be part of the Town budgeting projections and background for referendum planning
 - (e) **Discussion/possible recommendation: Tower Ladder truck repairs and timeline for ordering new truck** - current timeline for new truck delivery is 2.5 years; expense remains

approx. \$1.9 M. Need to finalize order schedule and any order cancellation penalties that may be applied

- (f) **Discussion/possible recommendation: Improving EMS response times for outlying Town residents and boundary review** – Asst Chief and City Hansen want to meet with Jarosz team to explore the remapping potential for boundary changes between the City and Town.
- (g) **Discussion/possible recommendation: Personnel Update** – Herring provided handouts that demonstrate the staffing options and needs going forward
- (h) **Discussion/possible recommendation: 2026 budget** – continued participation in all Finance Committee meetings to prepare for the final elector budget hearing Nov 11
- (i) **Discussion/possible recommendation: Review of July 5th events and possible additional equipment** – Jarosz expressed the need for a dedicated boat for the dept. to be able to respond quickly on site that would control the site for safety and possible crime scene containment, future discussions to review this option for timing/costs/potential

8) New Business:

- (a) **Discussion/possible recommendation: Ordinance for excavator requests** - in large fire events, this needs to be discussed and follow up by Thummel and Jarosz, to include input from town attorney
- (b) **Discussion/possible recommendation: Full time employee health insurance** – Thummel to discuss with Treasurer Stark

9) Monthly Bills: Review and Approve – motion to approve payment by Thummel, second by Knipper, motion carried 6-0.

10) Comments and Suggestions from Citizens present regarding items not on the agenda
(Comments limited to 3 minutes please) None

11) Date of Next Meeting: Thursday, November 6th, 2025, 5:00pm at Fire Station #1 OR potentially postpone one month – Ryan Flitcroft will maintain all dept. info for social media posting

12) Adjournment – motion to adjourn at 6:05 PM by Knipper and Bores, carried 6-0.

Committee Members:

Bill Thummel – Chair
Mary Knipper – Co-Chair
Jamie Jarosz - Fire Chief
Michael Petkoff - EMS

Jeff Flitcroft - Assistant Fire Chief
Mike Burns - Citizen Member
Mary Bores– Citizen Member