



5621 Town Hall Road, Delavan, Wisconsin 53115
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Office Hours: M – F, 8:30 AM – 4:30 PM

OFFICIAL NOTICE

The Town of Delavan Fire & Rescue Committee held its monthly Meeting on Thursday September 4th , 2025 at 5:00 PM at Fire Station #1, 5698 Town Hall Rd., Delavan WI 53115.

- 1) Call to order/Roll** – by Chair Thummel at 5:00 PM; Bores excused; Hansen, Ryan Flitcroft present
- 2) Declaration of quorum** for doing business by Thummel
- 3) Approval of the Agenda** - motion to approve by Burns, second by Thummel, carried 6-0
- 4) Approval of the minutes of the regular Fire & Rescue Committee meeting August 7th , 2025** – motion to approved by Burns, second by Thummel, carried 6-0
- 5) Communications:** flyer was received from Walworth County noting increased events of Overdose
- 6) Comments and Suggestions of Citizens present regarding Items on the Agenda (*Comments limited to 3 minutes please*)** – no comments
- 7) Old Business:**
 - (a) **Discussion/possible recommendation: 5/10 year Strategic Planning** –no report
 - (b) **Discussion/possible recommendation: Accounts Receivable and collections – Update**
Handouts provided and it continues to reflect the lower numbers of collections/receivables; continue efforts to improve these collections
 - (c) **Discussion/possible recommendation: County F&R Committee Study** – Jarosz received a recent draft for review and made some corrections to the info
 - (d) **Discussion/possible recommendation: F&R Reports** – recommend that the reports continue to reflect the mutual aid breakdowns for possible action, to evaluate any data that shows imbalance in MA calls vs mutual response
 - (e) **Discussion/possible recommendation: Tower Ladder truck repairs and timeline for ordering new truck** - Tower truck up and running at this time; expense for new truck estimated at \$1.9 M/2 years until delivery
 - (f) **Discussion/possible recommendation: Improving EMS response times for outlying Town residents and boundary review** – Knipper to meet with City of Delavan Schroeder and Griffin, Finance Director re: boundaries revision potential and mutual response times between City and Town to be a target goal and best use of each dept. resources;

- (g) **Discussion/possible recommendation: Personnel Update** – Henke and Goff not long with dept., both were on probation status; Anna will not be returning to EMS; Sept has one EMS leaving
 - (h) **Discussion/possible recommendation: 2026 budget – draft Fire/EMS 2026 budget reviewed and will be presented to upcoming Finance Comm.**
 - (i) **Discussion/possible recommendation: Review of July 5th events and possible additional equipment** – Jarosz noted that planning should include a dedicated boat that can provide site protection/assist with rescue efforts and crowd directions.
- 8) **New Business:**
 (a) **None**
- 9) **Monthly Bills: Review and Approve** – motion to approved payment of bills by Knipper, second by Burns, carried 6-0.
- 10) **Comments and Suggestions from Citizens present regarding items not on the agenda - None**
- 11) **Date of Next Meeting: TBD due to early in October , 2025, 5:00pm at Fire Station #1 OR potentially postpone one month**
- 12) **Adjournment** – motion to adjourn at 6:30 PM by Knipper, second by Burns, carried 6-0.

Date: October 2 , 2025

Committee Members:

Bill Thummel – Chair

Mary Knipper – Co-Chair

Jamie Jarosz - Fire Chief

Michael Petkoff - EMS

Jeff Flitcroft - Assistant Fire Chief

Mike Burns - Citizen Member

Mary Bores– Citizen Member