

## Administrative Committee Meeting Minutes

Monday April 6<sup>th</sup>, 2026, 4:00pm

- 1) Meeting was called to order by Chair Thummel at 4:03 pm
- 2) Roll call- everyone was present
- 3) A quorum for doing business was declared
- 4) Lloyd made a motion to approve the agenda, seconded by Darlene
- 5) Lloyd made a motion to approve the minutes of the February 2<sup>nd</sup> meeting, seconded by Darlene
- 6) Communications- none
- 7) Comments and suggestions of citizens present- none
- 8) Old Business
  - a. Code enforcement report
    - i. Update on discussion with attorney on abatement actions- Allison informed the committee that she went onto the Gasser properties with contractors and police. She will get quotes from 3 different contractors to clear properties, however they (Gasser) are doing a great job of clearing and cleaning of the property themselves and that the property could very well be cleared by the next meeting. She mentioned that the P.D. has been very helpful
  - b. Use of town sites for mass communication- we have tabled this discussion until the new town website is up and running.
  - c. Billboard on Hwy 50 and F- we have decided to send this over to Public Works and revisit when we get estimates.
  - d. Charge for background checks- Michele and Liz are working on a new application for licensing. When that is complete, we will revisit this.
- 9) New Business
  - a. A motion was made by Michele to recommend to the Town Board an approval of submittal of facility use permit for FOP. Seconded by Lloyd. Bill abstained all others were in favor.
  - b. Darlene made a motion to approve the new STR, Mike Sellergren, 2803 Wells St. and Bill seconded, all in favor.
- 10) Bills were approved and signed
- 11) Admin Budget- no discussion
- 12) Comments and suggestions of citizens present- none

- 13) Date of next meeting is Mon May 4, 2026, at Town Hall, 4:00pm or possible postponement.
- 14) A motion was made to adjourn at 4:25 by Lloyd and seconded by Darlene.

L. Flitcroft 4/29/2026