Administrative Committee Minutes

Monday, January 12, 2026

Meeting was called to order at 4:02 pm by Chair Thummel

All members present

A quorum was present

Motion to approve the agenda was made by Lloyd and seconded by Leah

Motion was made to approve the minutes Nov 3 and special Admin meeting of Dec 2 by Joy and seconded by Leah

No new Communications

No comments or suggestions from citizens present

Code Enforcement report: The court issued a 30 day extension to the Gasser property. Allison will try to prove that she is living in a trailer along Hwy 50 and update the committee.

Town Strategic Plan: no update

ATV/ Golf cart registration: Leah spoke with Police Chief Adams and it was communicated that there is no way for the PD to track local registration. It was recommended that we don't charge the fee.

ST rental ordinance tabled until further info from legal

Mass resident communication- the committee discussed whether there was a method to communicate with the community in an urgent situation. Possibly a text alert, etc.

Charge fee to issue a refund for over paid property taxes: While Darlene a valid point about the town absorbing costs such as postage, time spent and checks written, there wasn't enough support to charge a fee for over payment at this time.

New renter for billboard: The Village is not interested in renewing the lease on the billboard on Hwy 50 for $1000/ year. FOP may have an interest

New Short-term rental:

Anil Singhal	3799 South Shore

Motion to approve by Darlene seconded by Lloyd

Short-term rental renewal:

Angel Carbajal 2690 Theater Rd

Motion to approve by Darlene seconded by Lloyd

Town application for Facility Permit as first step in possible liquor license to FOP: Bill will contact Ashley at DOR to inquire how to properly fill out the application

Bills to approve were passed around and signed

No comments from citizens present

The date of our next meeting is Monday, February 2, 2026 at 4:00 or possible postponement

Motion to adjourn by Lloyd seconded by Leah at 4:55pm

L. Flitcroft 1/28/2026