5621 Town Hall Road, Delavan, Wisconsin 53115
(262) 728-3471 - FAX (262) 728-3473
Email: bthummel@townofdelavan.com
Office Hours: M – F, 8:30 AM – 4:30 PM

Special Administrative Committee Meeting Agenda

The Town of Delavan Administrative Committee will hold its monthly Special Meeting on **Tuesday, December 2nd, 2026 at 1:00 pm at Delavan Town Hall, 5621 Town Hall Rd, Delavan.** Call-in option is available: 425-436-6389 Code: 437479.

1) Call to order
2) Roll Call
3) Declaration of quorum for doing business
4) Approval of Agenda
5) Communications
   a.
6) Comments and suggestions of citizens present regarding Items on the Agenda. Citizens' comments are limited to three (3) minutes.

7) New Business:
   a. Discussion/possible recommendation: Possible reserve liquor license application by Friends of the Park/Boxed and Burlap with review by WI DOR;
   b. Discussion/possible recommendation: New STR licenses:
      i. 3799 South Shore Dr Anil Singhal
      i. 2301 Cedar Point Dr Nancy Devine

8) Comments and Suggestions of Citizens present regarding items not on the agenda. Citizens' comments are limited to three (3) minutes.

9) Date of Next Meeting – Monday, January 5th , 2026 , at Town Hall, 4:00 PM or possibly postponement

10) Adjournment

Date: November 24th , 2025

Committee Members:

Bill Thummel – Chair (voting)
Leah Flitcroft – Co-Chair (voting)
John Olson – Administrator (voting)
Michele Starin – Clerk (voting)
Joy Schnupp – Citizen Member (voting)
Lloyd Kuehn – Citizen Member (voting)
Darlene Stark – Treasurer (voting)
Allison Schwark – Code Enforcement (non-voting)

A quorum of the Town Board may be present

The agenda may be posted at any two of the following places: Town Hall, www.townofdelavan.com, FNBT, Lakefront Mobil, Maxi One and Piggly Wiggly Copies: Committee Members, Town Board, Delavan Enterprise, and Janesville Gazette. Any person who has a qualifying disability as defined by the American with Disabilities act that requires the meeting or the materials at the meeting to be in an accessible location or format must contact the Town of Delavan, 5621 Town Hall Road, Delavan Wisconsin at least twenty –four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

The Town of Delavan is an Equal Opportunity Employer