

Administrative Committee Minutes

Monday November 3, 2025, 4pm

Meeting was called to order at 4pm by Chair Thummel

All members were present

A quorum for doing business was declared

A motion to approve the agenda was made by Lloyd and seconded by Joy

A motion to approve the minutes of the Oct 6 meeting was made by Lloyd seconded by Leah

Communications: Flat Iron Tap presented a temporary occupancy permit which is good for 30 days.

Comments and suggestions- none

New Business-

STR- no recommendations to change our ordinances. Legal has given opinions that we will read through and possibly revisit at the next meeting.

Request for re-inspections to be given- 5411 Bailey motion was made for no waiver on reinspection by Bill seconded by Michele.

4115 Channel Motion was made not to waive re-inspection fee by Leah seconded by Joy.

Golf cart/ATV registration- tabled until we can speak with Police chief Adams.

Employee Holiday GC-CC points will cover 31 employees getting a \$50 Amazon GC \$25 for PT employees.

Old Business-

Code Enforcement Report- Abatement action- Judge ruled in our favor. Not much action. A physical report on all properties was given to the committee by Allison.

Town Strategic Report- none

FOP Reserve liquor license- upcoming meeting with DOR on Dec 2

Amend ordinance to enable clerk and treasurer to approve STR renewals- we will do this at the next meeting

Re-negotiate Municipal Code Enforcement contract for 2026 with hourly increase to match that of the increase given to our Admin dept. 2.5% Motion made by Leah seconded by Lloyd

2025 Tax bill insert update- none

Employee handbook was still waiting for legal opinion.

Bills were approved

Comments and suggestions-none

Date of next meeting- Monday Dec 1, 2025, or possible postponement

Motion was made to adjourn by Lloyd seconded by Leah at 4:55pm

L. Flitcroft