

## **DRAFT**

### **TOWN BOARD MEETING April 8, 2025**

The Town Board of the Town of Cooperstown, Manitowoc County, Wisconsin, convened in open session on April 8, 2025, at 7:00 p.m., at the Town Hall for the purpose of transacting business as the Town Board. Town Chairman called the meeting to order at 7:00 p.m.

Pledge of allegiance.

Roll Call: Chairman David Blakeslee, Sup. Hank Kouba, Sup. Anthony Shibler, Clerk Susan Kornely, Treasurer Bernadette Duescher and Constable Kelly Kane. Others present: County Supervisor James Falkowski & Jacob Heise-Denmark News. Roadman Kasten was not present. Ten residents were present.

The agenda has been publicly noticed at one posting site and on the town website.

On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to approve the agenda as presented. Motion passed.

On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to approve the minutes for March 4, 2025 Closed Session Meeting as presented. Motion passed.

On a motion by Chairman Blakeslee and seconded by Sup. Kouba, moved to approve the minutes for March 11, 2025 Town Board Meeting as presented. Motion passed.

On a motion by Sup. Shibler and seconded by Sup. Kouba, moved to approve the minutes for March 18, 2025 Closed Session Meeting as presented. Motion passed.

On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to approve the minutes for March 25, 2025 Closed Session Meeting as presented. Motion passed.

### Reports

Treasurer's Finance Report – presented by the Treasurer.

Road and Maintenance Equipment Report – Sup. Shibler read Roadman Kasten report: cut trees, snow plowing, unplug culvert, gravel on Hickory Grove Rd bump, started snow fence removal.

Industrial Waste Hauling Report – Chairman Blakeslee had no report.

Constable Report – Constable Kane had no report.

Plan Commission Report – Chairman Blakeslee had no report.

Building Inspector Report - Building Permits: none. Inspections: none. Razing Permit: none. The clerk reported she spoke with the Building Inspector today. He will be going out and looking at the building on the corner of Zander Rd and CTH R and will advise the next steps in regards to the condition of the building. The fire department will not enter if there is a risk of collapsing if a fire breaks out.

Utility Permit Report – No report.

Transfer Station Report – Sup. Shibler reported the new recycling pricing sheet has been given to the Transfer Site employees. The Transfer Site was open on Wednesday, April 2<sup>nd</sup>.

Bridge/Culvert Reports – Chairman Blakeslee had no report.

Public comments and suggestions from residents of the town and other person's present.

Nick Propson asked when the weight limits will be coming off. Clerk Kornely stated the current date is May 2<sup>nd</sup>. Cindy Smeester stated Gretz Dr has been graded, asked about pothole maintenance. Increase traffic on the road. County Sup Falkowski reported on coroner or medical examiner change. Single access at the Courthouse under discussion. Body cams, squad cams and technology for the Sheriff's office are being proposed. Fred Lemens thanked those that came out to vote and congratulated the newly elected board members.

Public Hearing

Discussion and action on bids for 2025 Road Projects one bid was received from Scott Construction. Northeast Asphalt did not bid as they do not supply cold mix.

Project #1: Parizek Dr – 1585 x 20 & Herold to cul de sac – single seal coat using 3/8 black stone. \$12,845.00

Project #2: Luebke Rd – 2170 x 20 – Cty Z to Y – single seal coat using 3/8 black stone. \$15,843.00

Project #3: Zander Rd – 4360 x 22 – Pleasant to Cty T - single seal coat using 3/8 black stone. \$22,594.00

Project #4: Cooperstown Rd – 5250x22 – Rosecrans Rd to Cty T - single seal coat using 3/8 black stone. \$31,698.00

Project #5: Kvitek Rd – Cooperstown Rd to Zander – cold mix wedging in various spots using 440 ton \$46,880.00

Project #6: Kvitek Rd – Zander to Hickory Grove Rd - cold mix wedging in various spots using 308 ton \$33,680.00

Project #7: Pautz Rd – Cty R to west - cold mix wedging in various spots using 110 ton \$30,549.00

Project #8: Pautz Rd – Cty R to east - cold mix wedging in various spots using 44 ton \$8,243.00. On a motion by Sup. Kouba and seconded by Shibler, moved to approve all eight projects for \$202,332. Motion passed.

Discussion and action on Lindgren Supercars Conditional Use Application On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to approve the conditional use permit and will send their recommendation to the County. Motion passed. The Clerk will send a letter to the County.

Discussion and action on Recycling Program fees- the fees have been updated. The sign will be painted to reflect the changes. No action.

Discussion and action on 4 Year Road Plan – The Town Board will pass the 4 Year Road Plan decision on to the new board with updates from the road review. No action.

Discussion and action on date for Road Review – Date set for April 18<sup>th</sup> at 2:00 for Road Review. No action.

Discussion and action on the old gas torch set – Chairman Blakeslee reported the shop was previously unlocked during the day this has been rectified. The old gas torch set has been missing for a few years. No action.

Discussion and action on employee sitting at diner during work hours – Sup Kouba received a call questioning employee Dan being at the diner and the truck was running. Chairman Blakeslee reported Dan had finished plowing, was fueling up and grabbing something to eat. No action.

Discussion and action on town email address for each supervisor – Sup. Shibler requested that all board officials should have a .gov email, instead of personal email address. Currently the town chairman, clerk and treasurer are using the .gov. on a motion by Sup. Shibler and seconded by Sup. Kouba, moved to approve five .gov email addresses. Motion passed.

Discussion and action on 2025 Highway Safety Days & MSHA Part 45 Refresher Training May 20th Oshkosh. Manitowoc County Highway Training no notification. Dan will need to attend the May 20<sup>th</sup> Highway Safety Days & MSHA Part 45 Refresher Training. Sup. Shibler will contact Dan. No action.

Review applications of 2025-2027 term Plan Commission Member – The Board received the three applications: Patrick Hickey, David Blakeslee and Pam Kouba. Currently Nick Propson is a citizen member and will be moving to the board member position.

Election Results: Clerk gave recap of election results.

Discussion on Annual Meeting meal: Hot beef sandwiches

#### Ordinances, Resolutions and Agreements

Resolution 2025-1 Appointment of Town Plan Commission Members – On a motion by Sup. Shibler and seconded by Sup. Kouba, moved to appoint Patrick Hickey and Pam Kouba as the citizen members of the Plan Commission serving a two-year term, Dave Blakeslee will serve as citizen member for one year filing the remainder of Nick Propson's term. Nick Propson will serve as Board Member on the Plan Commission for a one-year term. Motion passed.

#### Procedural Motions by members of town board

On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to approve all checks as presented. Motion passed. On a motion by Chairman Blakeslee and seconded by Sup. Shibler, moved to approve bank signature change for checking account to Joe Havlovitz, Chairman, Sup. Shibler, as alternate in the Chairman's absence, Clerk Kornely and Treasurer Duescher. Motion passed.

Future agenda: May 13th: Discussion and action on Recycling Program fees-signage, Discussion and action on 4 Year Road Plan, Discussion and action on Road Review, Discussion and action on town email address for all officials, Discussion and action on 2025 Highway Safety Days & MSHA Part 45 Refresher Training May 20th Oshkosh.

On a motion by Sup. Kouba and seconded by Sup. Shibler, moved to adjourn. Motion passed.

The meeting was adjourned at 8:07 p.m.

Minutes prior to approval

Susan Kornely, Clerk