

TOWN OF CALEDONIA – WAUPACA COUNTY

Minutes of the Park Committee meeting held on April 30, 2026 at 3:30

Meeting was called to order at 4pm following the ground breaking ceremony. Full Park Committee in attendance. Allen attended via Zoom.

Old Business

- DNR responded to the hunting proposal. We had believed the process was complete, but the DNR still has steps to follow. The process will continue with a site visit from the DNR and an assessment of the site written up. Then a final decision will be made.
- Ground breaking ceremony is complete and went smoothly.

Action Items:

- Approved minutes of the March 2026 meeting.
- Approved sign order for all of the signs in the park and Community Center (not including the main entry sign)
- Endorsed furniture order direction with flip top tables and poly chairs. Helen, Natalie, and Allen to select colors of chairs and table tops.
- Endorsed outdoor maintenance equipment plan with a focus on leasing equipment for the first few years while we understand what equipment we need.
- Endorse direction for main park entry sign.

Reports:

- Pavilion update: Construction is moving along and on schedule.
- Change order in the May Towy Board meeting for flatwork.
- Playground install planned for July, concrete will be complete prior to that. Final payment due on install.
- 8 pickleball courts will be installed in Phase 1. Courts meet official USA Pickleball regulations and have a seating area in the middle. Will need to figure out tables/shade solutions in the future.
- Main sign being developed. McMahon and Jean to suggest size, BCE to design.
- Update on maintenance/cleaning position: The long term plan is to combine the positions and hire two maintenance/cleaning people. One is hired now, the other will be hired in 2027.
- Grant updates:
 - We were notified that we did not receive any award from the State of Wisconsin Department of Admin grant in this grant cycle.
 - Wohlt grant submission will open in the fall and we'll re-apply at that time.
- Project budget and timeline are constantly reviewed and on pace for a September grand opening.
- Grant opening plans. We need people to plan this. Brainstorm of ideas includes: pickleball lessons, hike with naturalist/bird watching group, bike lessons by the pump track/skills course, grill out, etc. Concern about parking.

Next meeting - Tuesday May 19, 2026, 4:30 zoom meeting - Please note change