



2026 Board of Review Agenda

Neal Czaplewski, Chairman

Jeff Rice, Supervisor No 1

Steve Swantz, Supervisor No 2

Jason Ketterhagen, Supervisor No 3

Paul Kobernick, Supervisor No 4

September 3, 2026 / 6:00 PM

Notice is hereby given that the meeting of the Board of Review for the Town of Burlington will be held on **Thursday, September 3, 2026, at 6:00PM**, in the auditorium of the Burlington Town Hall, 32288 Bushnell Road, Burlington, Racine County, Wisconsin.

1. Call to order
 - a. Roll Call
 - b. Pledge of Allegiance
 - c. Verification of Posting
2. Select a Board of Review Chairperson and Vice-Chairperson
3. Verify that at least one Board of Review member has met the mandatory training requirement
4. Verify that the Town of Burlington has an ordinance for the confidentiality of income and expense information provided to the Assessor under the Wis. Stat. 70.47(7)(af) – Ordinance 2.44
5. Review the assessment report by the Assessor's Office
6. Receipt of the assessment roll by the Clerk from the Assessor
7. Review the Assessment roll and perform statutory duties
 - a. Examine the Roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property
 - e. Certify all correction(s) of any error(s), under state law (Wis Stat 70.43)
 - f. Verify with the Assessor that any open book changes are included in the assessment roll
8. Allow taxpayers to examine the assessment data

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- Agenda is subject to change
 - All meetings are subject to the Open Meetings law and will be recorded
 - If you are disabled and have accessibility needs or need information interpreted for you, please call Town Office at 262.763.3070 at least 24 hours to the meeting

9. During the first 2 hours, consideration of:
 - a. Waivers of the required 78-hour notice of intent to file an objection when there is good cause
 - b. Requests for waiver of the Board of Review hearing allowing the property owners an appeal directly to the circuit court
 - c. Subpoena requests and
 - d. Act on any other legally allowed or required Board of Review matters
10. Review Notices of Intent to File Objections and proceed to hear objections, if any and if property notice/waivers given
11. Consider/act on scheduling additional BOR date(s)
12. Adjournment

Jeanne Rennie, Clerk
28 August 2026