



Neal Czaplewski, Chairman  
Jeff Rice, Supervisor No 1  
Steve Swantz, Supervisor No 2  
Jason Ketterhagen, Supervisor No 3  
vacant, Supervisor No 4

## **Town Board Meeting**

**February 12, 2026**

### **Call to order**

Chairman Czaplewski called the meeting of the Town Board to order at 7:21PM. The meeting was held in the auditorium of the town hall at 32288 Bushnell Road. The meeting was held after the plan commission meeting.

Roll Call: Neal Czaplewski, Jeff Rice, Steve Swantz, Jason Ketterhagen and honorary member, Brandon Fliss.

Czaplewski confirmed that the meeting was properly posted.

### **Public comment**

Czaplewski stated that he would allow public comment during the agenda item for Ordinance 10.18 related to UTV/ATV use on town roads.

Tony Taylor, 31319 Bushnell Road – spoke on the air quality because of dust created by the quarry. Czaplewski recommended that his concerns should be relayed to Racine County who grants the conditional use to Cretex.

John Bubner, 6644 Brever Road – also spoke about conditional use application for Cretex.

### **Town Chairman and Supervisors Reports**

Czaplewski and Fliss had nothing to share. Rice provided an update on the fire department's upcoming bowling fundraiser and blood drive. Swantz spoke about surveying done by DOT on Route 142. The DOT stated that they are considering the grading of ditches without changing the footprint. Ketterhagen gave an update on the UTV meetings and the cemetery meeting he has attended. Jake Isaacson, Highway Department spoke about the changing temperatures and its effect on the roads.

### **Consent Agenda: meeting minutes from January 8, 2026, and the monthly departmental reports**

Swantz motioned to approve the consent agenda as presented; The motion was seconded by Ketterhagen. Motion carried.

### **Financial Reports: Pre-paid vouchers and bills approximately as of February 12, 2026**

An updated report was provided to the board members prior to the meeting.

Swantz motioned to approve the updated financial reports; The motion was seconded by Rice. Motion carried.

### **Plan Commission Recommendation: Conditional Use: Petitioner/Owner: Cretex - 30561 Bushnell Rd**

The parcel number listed on the agenda for Cretex was incorrect. The correct parcel number is 002-02-19-04-010-020.

Swantz motioned to accept the recommendation from the plan commission to recommend approval of the conditional use; The motion was seconded by Ketterhagen. Motion carried.

### **Speed Limit for Spring Prairie Rd**

Robert Wielgos, raSmith, reviewed his report on the Spring Prairie speed study. His recommendation was to reduce the existing speed from 55MPH to 45MPH between County DD and South Honey Lake Road.

The board discussed the speed limit study with Wielgos and Isaacson.

Ketterhagen motioned to reduce the speed limit between County DD and South Honey Lake Road from 55MPH to 45MPH; seconded by Swantz. Motion carried.

**Confirmation of Town of Burlington Fire Department Officer**

Chief Vrchota presented his recommendation of Ethan Kerr as Station Two Lieutenant.

Rice motioned to approve Ethan Kerr as Station Lieutenant; The motion was seconded by Swantz. Motion carried.

**Confirmation of New Volunteer Firefighter**

Chief Vrchota presented volunteer firefighter, Kaitlynn M Galvan, to the town board for approval.

Rice motioned to approve Kaitlynn M Galvan as a volunteer firefighter; Ketterhagen seconded the motion. Motion carried.

**Purchase of a UTV Skid Unit**

Chief Vrchota discussed the possibility of purchasing a UTV skid unit for the fire department using grant money received. He presented 3 separate quotes.

Rice motioned to approve the purchase of a high-pressure unit from Kimtek Corporation for the price of \$9,795.00 contingent upon receiving the grant money. The motion was seconded by Swantz. Motion carried.

**Ordinance 1.20.090 Cost of Collection**

Administrator Naber spoke about the avenues available for the municipal court collection efforts. The board discussed with Naber the process of collecting citation payments.

Swantz motioned to approve the addition of Ordinance 1.20.090 Cost of Collection; the motion was seconded by Rice. Motion carried.

**Ordinance 2.12 Plan Commission**

The board discussed the updated ordinance which has been discussed at previous meetings, reviewed by the town's attorney and discussed with the plan commission.

Ketterhagen motioned to approve the changes to Ordinance 2.12 Plan Commission as presented; Swantz seconded the motion. Motion carried.

**Ordinance 10.18 UTV/ATV**

Supervisor Ketterhagen shared the efforts of the UTV/ATV committee over the recent months. He presented the ordinance that was created by the committee.

There were no public comments.

The board then discussed the proposed ordinance and what the timeline for enactment would look like. The board will discuss at a future meeting fundraising efforts for signage and fees for any fines. They will also review the definitions listed in the proposed ordinance to assure they align with DNR definitions.

**Burlington Cemetery Agreement**

The board discussed the intergovernmental agreement between the Town of Burlington, City of Burlington and the Burlington Cemetery Association. The Board discussed the agreement with Bev Gill from the Burlington Cemetery Association.

Ketterhagen motioned to approve the agreement contingent upon the Cemetery Committee and the City of Burlington signing the updated version of the agreement; Swantz seconded the motion.

**Discussion on Town Owned Piers at White Oak Park/Lagoon Beach**

Administrator Naber provided the board with an update. The town currently is seeking bids for piers. She is waiting to hear from the DNR regarding shoreland maintenance and the Bohners Lake Sanitary District about dredging the lake.

The board discussed the installation and leasing of the piers. The board will explore a lottery system of awarding piers to Town residents. The board will review the bids after the deadline on February 27, 2026.

**Adjournment**

Rice motioned to adjourn at 8:36PM. The motion was seconded by Swantz.  
Motion carried unanimously.

Jeanne Rennie, Clerk  
2026 March 12