



Plan Commission Minutes

Neal Czaplewski, Chairman
Larry Lettow
Keith Nielsen
Philip Peterson
Joseph Greeter
William Korducki
James Luedeke

32288 Bushnell Road / Burlington WI 53105

January 8, 2026

Call to order, pledge to the flag and roll call

Chairman Neal Czaplewski called the meeting of the Plan Commission to order at 6:30PM. The meeting was held in the auditorium of the Town Hall at 32288 Bushnell Road, Burlington. Everyone in attendance stood and recited the pledge to the flag.

In attendance were: Czaplewski, Larry Lettow, Keith Nielsen, Joe Greeter, Bill Korducki, and Jim Luedeke. Phil Peterson was absent.

Verify posting of meeting

The meeting was properly posted.

Approval of the minutes for the Planning & Zoning Committee meeting held on November 6, 2025 and November 13, 2025

Korducki noted a minor correction to the first paragraph of Item three in the November 6th minutes. Luedeke motioned to approve the minutes. The motion was seconded Lettow. Motion carried 6 to 0.

Land Division: Petitioner/Owner: Keri Brinkman / Parcel: 002-03-19-20-002-020, Maple Lane Rezone: Petitioner/Owner: Keri Brinkman / Parcel: 002-03-19-20-002-020 / Maple Lane

Bryce Hembrook, SEH, reviewed his report. He did not have any concerns with the applications.

Robert Wielgos, raSmith, CSM is updated per technical comments to surveyor. His recommendation is approval.

The committee discussed the applications with Jonathan Schattner, petitioner, and Hembrook and Wielgos.

Korducki motioned to approve land division as proposed; Greeter seconded. Motion carried 6-0.

Korducki motioned to approve the rezone from A1 to A2 as proposed; Greeter seconded. Motion carried 6-0.

Plan Commission Ordinance Update

Administrator Naber spoke about the Town's ordinance, which is outdated as compared to state statute. The committee discussed the updates. Korducki suggested to include a Village of Rochester representative in section 2.12.030. The town would like to receive all suggestions by January 29th.

Adjournment

Lettow motioned to adjourn at 6:43PM; Greeter seconded. Motion carried unanimously.

Approved 2026 February 12
Jeanne Rennie, Clerk