



Neal Czaplewski, Chairman
Jeff Rice, Supervisor No 1
Steve Swantz, Supervisor No 2
Jason Ketterhagen, Supervisor No 3
vacant, Supervisor No 4

Town Board Agenda

32288 Bushnell Road / Burlington WI 53105

AMENDED

December 11, 2025 / 6:30PM

Notice is hereby given that a regular meeting of the Town Board of the Town of Burlington will be held on **Thursday, December 13, 2025**, in the Burlington Town Hall, 32288 Bushnell Road, Burlington, Racine County, Wisconsin. The meeting will begin at 6:30PM.

If you would like to join via conference call, **please call 701.802.5429** and use **Access Code 6330779#** or go to **www.freeconferencecall.com** and use meeting code **tob5**.

1. Call to order

- a. Pledge of allegiance
- b. Roll Call
- c. Verification of Posting

2. Public comment – Please be advised per Wis Stats 19.84(2), comments should be addressed directly to the Town Board. This segment is placed early in the agenda so that the public may make their comments prior to discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Town Board may extend time or suspend this rule if deemed necessary.

3. Town Chairman and Supervisors Reports

4. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, any item may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.

- a. Approval of meeting minutes
 - i. Regular meeting on November 13, 2025
 - ii. Special meeting on November 18, 2025
 - b. Accept Monthly Reports: Highway, Sheriff, Marine, Fire
 - c. Approve poll workers for the 2026-2027 term
 - d. Mobile Home license renewal application
 - e. Application Temporary liquor license – Burlington Lions Club, January 31, 2026, Fischer Park
- Action: Approve/Deny the consent agenda**

5. Financial Reports

- a. Pre-paid vouchers
- b. Bills approximately as of December 11, 2025

Action: Approve/Deny

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- Agenda is subject to change
 - Discussion and action may occur on any agenda item
 - All meetings are subject to the Open Meetings law and will be recorded
 - If you are disabled and have accessibility needs or need information interpreted for you, please call Town Office at 262.763.3070 at least 24 hours prior to the meeting

6. Quarry, Gravel Pit, Sand Pit, Asphalt and Tar Paving Mix Plants, Concrete Ready-Mix Plant, Target Range or Dump renewal applications for Owners and Operators

a. Owners

- i. Asphalt Contractors – 34215 Market St
- ii. Asphalt Contractors – 7148 McHenry St
- iii. Burlington Spring Valley – 1235 Spring Valley Rd
- iv. Cretex Materials – 5731 Brever Rd
- v. TTT Real Estate, DBA Hillside Aggregates – 7126 McHenry St
- vi. Trenton Ventures, DBA Pine Lake Materials – 29331 Durand Ave
- vii. Wanasek Corp – 29606 Durand Ave
- viii. Baumeister Trust – 5065 Warren Rd

b. Operators

- i. Asphalt Contractors – 34215 Market St
- ii. Asphalt Contractors – 7148 McHenry St
- iii. Burlington Spring Valley – 1235 Spring Valley Rd
- iv. Cretex Materials – 5731 Brever Rd
- v. TTT Real Estate, DBA Hillside Aggregates – 7126 McHenry St
- vi. Trenton Ventures, DBA Pine Lake Materials – 29331 Durand Ave
- vii. Wanasek Corp – 29606 Durand Ave
- viii. Reesman Excavating & Grading – 5065 Warren Rd

Action: Approve/Deny

7. Fire Department Fundraising and Milestones for 2026

a. **UTV purchase and approval**

Action: *Discussion and possible action*

8. Town Policy Update

a. Vehicle and Equipment Policy

Action: *Discussion and possible action*

9. Discussion on Town Owned Piers at White Oak Park/Lagoon Beach

Action: *Discussion Only*

10. Closed Session

- a. Motion to enter Closed Session under Wis Stats **19.85 (c)** considering employment and compensation of a public employee reasons require a closed session. Employee Compensation

Action: *Motion to convene in closed session (Roll call vote)*

- b. Motion to adjourn closed session and reconvene in open session

Action: *Motion to adjourn closed session and reconvene in open session*

11. Possible action from Closed Session

12. Adjournment