



Neal Czaplewski, Chairman
Jeff Rice, Supervisor No 1
Steve Swantz, Supervisor No 2
Jason Ketterhagen, Supervisor No 3
Brian Fliss, Supervisor No 4

Town Board Agenda

32288 Bushnell Road / Burlington WI 53105

June 12, 2025 / 6:30PM

Notice is hereby given that a regular meeting of the Town Board of the Town of Burlington will be held on **Thursday, June 12, 2025** in the Burlington Town Hall, 32288 Bushnell Road, Burlington, Racine County, Wisconsin. The meeting will begin at 6:30pm

If you would like to join via conference call, **please call 701.802.5429** and use **Access Code 6330779#** or go to **www.freeconferencecall.com** and use meeting code **tob5**.

1. Call to order
 - a. Roll Call
 - b. Verification of Posting
2. Public comment – Please be advised per Wis Stats 19.84(2), comments should be addressed directly to the Town Board. This segment is placed early in the agenda so that the public may make their comments prior to discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Town Board may extend time or suspend this rule if deemed necessary.
3. Presentations
 - a. Chief Vrchota, EMS (Discussion only)
4. Planning & Zoning Committee Vacancy
Action: *Discussion and possible appointment*
5. Town Chairman and Supervisors Reports
6. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, any item may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda.

 - a. Approval of meeting minutes
 - i. Regular meeting on May 8, 2025
 - ii. Board of Review on May 13, 2025
 - b. Accept Monthly Reports: Highway, Sherrif, Marine, Fire
 - c. Alcohol Beverage License applications
 - i. Al's Little Country Store Gas and Beverages – 30411 Durand Ave
 - ii. Hunny Tree Mobil – 7850 McHenry St
 - iii. Beachview – 30427 Durand Ave
 - iv. Countryside Pub – 8225 McHenry St

-
- Agenda is subject to change
 - Discussion and action may occur on any agenda item
 - All meetings are subject to the Open Meetings law and will be recorded
 - If you are disabled and have accessibility needs or need information interpreted for you, please call Town Office at 262.763.3070 at least 24 hours prior to the meeting

- v. The Landing 1871 – 3640 Bieneman Rd
- vi. Venture Inn – 28006 Durand Ave
- vii. The Waterfront – 31100 Weiler Rd
- viii. Buck Trail Archers – 32622 Yahnke Rd
- ix. Beachview Grocery – 32255 S Lakeshore Dr
- x. Sunny Bar & Grill – 7305 McHenry St
- xi. Burlington Conservation Club – 6065 Brever Rd
- xii. The Rustic Barrel – 7135 McHenry St
- d. Cigarette, Tobacco, and Electronic Vaping Device license applications
 - i. Al's Little Country Store Gas and Beverages – 30411 Durand Ave
 - ii. Hunny Tree Mobil – 7850 McHenry St
 - iii. Beachview Grocery – 32255 S Lakeshore Dr
 - iv. Sunny Bar & Grill – 7305 McHenry St
- e. Temporary Alcohol Beverage License applications
 - i. Browns Lake Aquaducks – July 24, 2025
 - ii. Browns Lake Aquaducks – August 7, 2025
 - iii. Browns Lake Venetian Fest – July 5, 2025
- f. Fireworks Display
 - i. Browns Lake Venetian Fest – July 5, 2025
- g. Short-Term Rental Applications
 - i. 34326 Spring Prairie Rd
 - ii. 1505 Crossway Rd
 - iii. 3410 Fischer Dr
 - iv. 33619 Contour Dr
 - v. 30217 Forest Dr
 - vi. 33609 Contour Dr

7. Financial Reports

- a. Pre-paid vouchers
- b. Bills approximately as of June 12th 2025

Action: *Approve/Deny*

8. Street Closure – portion of Beach Drive on June 21, 2025

Action: *Discussion and possible action*

9. We Energies – Permanent Easement Mt Tom Bridge Project

Action: *Discussion and possible action*

10. ASDA Garbage Contract Extension

Action: *Discussion and possible action*

11. White Oak Park / Lagoon Beach Piers

Action: *Discussion only*

12. Municipal Court Receivables Update

Action: *Discussion only*

13. Adjournment

Jeanne Rennie, Clerk

5th June 2025



Neal Czaplewski, Chairman
Jeff Rice, Supervisor No 1
Steve Swantz, Supervisor No 2
Jason Ketterhagen, Supervisor No 3
Brian Fliss, Supervisor No 4

Town Board Meeting

32288 Bushnell Road / Burlington WI 53105

May 8, 2025 / 6:30PM

1 Call to order

At 6:40 PM Chairman Czaplewski called the Town Board meeting to order. The meeting was held at the Town Hall, 32288 Bushnell Road, Burlington.

Chairman Neal Czaplewski and Supervisors Jeff Rice, Jason Ketterhagen, and Brian Fliss were present.

2 Public Comments

Bev Gill, Wheatland Rd – stated that the Cemetery committee will meet on May 21st at the Chapel. She asked about the new cemetery ordinance.

Pat Shea, 7791 Lakeview Dr – spoke her concerns on Bohners Lake.

Bob, 7791 Lakeview Dr – spoke concerns about Bohners Lake and wake boats.

John Tithof, 33528 S Lakeshore Dr – spoke about wake boats on Bohners Lake.

3 Plan Commission Recommendation

Rice motioned to accept the recommendation of the Planning & Zoning Committee to rezone parcel 002-03-19-22-023-010 to A2; Ketterhagen seconded. Motion carried.

4 Presentations

Nate Robson, Eagle Scout, spoke about his request to use town property for flag retirement. The board discussed the request with Robson and the fire chief, Vrchota, and highway foremen, Isaacson.

Rice motioned to approve Robson to use town property for flag retirement; Ketterhagen seconded. Motion carried.

Colleen Welke, 33814 S Lakeshore Dr – spoke about wake boats on Bohner Lake. She allowed Steve Kessler, Town of Whitewater to speak further on the subject. He shared a video and his viewpoint on wake boats.

Bill Korducki, Boy Scout Troop 334 and Catholic Financial – stated that the boy scout troop would like to have the flag raising ceremony on July 4th at town hall. This will be similar to prior years events.

Rice motioned to approve the request to allow the boy scout troop to conduct the 4th of July flag raising at the Town Hall; Ketterhagen seconded. Motion carried.

5 Town Chairman and Supervisor Reports

The Chairman and supervisors gave their monthly reports.

6 Supervisor II Vacancy

Czaplewski stated that because he was elected to both the Chairman and Supervisor No II seats, but declined the Supervisor No II position, this seat is vacant. The town accepted applications for the role and received 2 applications.

Ketterhagen motioned to appoint Steve Swantz to Supervisor II; Rice seconded. The board took a roll call vote. Ketterhagen – Yes; Fliss – Yes; Naber – Yes; Rice – Yes; and Czaplewski – Yes. Motion carried.

Swantz was sworn in as Supervisor II and joined the board for the remainder of the meeting.

7 Consent Agenda

Czaplewski commented on the change in agenda by grouping together items that are routine into this consent agenda item.

Swantz motioned to approve the consent agenda; Ketterhagen seconded. Motion carried. Rice abstained.

8 Financial Reports

Ketterhagen motioned to approve the financial reports; Fliss seconded. Motion carried.

9 Lake Street Reconstruction Bid

Highway Foreman Jake Isaacson stated that the town received 2 bids. He has reviewed the bids and discussed them with an engineer from Baxter & Woodman. He recommended awarding the project to Asphalt Contractors.

Swantz motioned to award the Lake Street reconstruction bid to Asphalt Contractors for \$438,671.84; Fliss seconded. Motion carried.

10 SCBA Compressor and Filling Station Bid

Chief Vrchota spoke about the need to purchase self-contained breathing apparatus compressor and filling station. The town received bids from 3 different organizations.

Rice motioned to approve the purchase from the Oshkosh Police and Fire Equipment for the Coltri Open Model Three bottle SCBA compressor and filling station for a total cost of \$45,265.00. Ketterhagen seconded the motion. Motion carried.

11 White Oak Park / Lagoon Beach

Czaplewski spoke about the beach and his research on this property. He provided several options that the town could take regarding private piers on public property. The board discussed the possibilities with attorney Peter Ludwig.

The town will continue to gather information and will continue the discussion at future meetings.

12 Town Board Priorities

Czaplewski stated that the board has various priorities including ordinance codification; marketing; branding; and technology.

The board also discussed delegations for different departments and organizations. Ketterhagen will be the representative for the Cemetery committee; Rice will be the liaison to the fire department; Swantz will be the liaison to the law enforcement officers; Czaplewski will be the liaison to the City

of Burlington and Racine County; Isaacson will attend the Fox River Commission; and Czaplewski will attend the RCICC meetings.

Czaplewski talked about the strategic planning and how the town may approach this. This will be discussed at future meetings.

13 Closed Session

Rice motioned to enter closed session under Wis Stats 19.85(g) to confer with legal counsel regarding Towers LLC. There was a unanimous roll call vote to enter closed session.

The board returned to open session at 8:52PM.

14 Discussion / action regarding matters discussed in closed session

There was no action.

15 Adjournment

**Rice motioned to adjourn at 8:52PM; Swantz seconded.
Motion carried.**

Approved this ____ day of ____ 2025
Jeanne Rennie, Clerk



Neal Czaplewski, Chairman
Jeff Rice, Supervisor No 1
Steve Swantz, Supervisor No 2
Jason Ketterhagen, Supervisor No 3
Brian Fliss, Supervisor No 4

Board of Review Minutes

32288 Bushnell Road / Burlington WI 53105

May 13, 2025

- 1) **Call to order** – Chairman Czaplewski called the meeting to order at 2:00PM. The meeting was held at the town hall auditorium, 32288 Bushnell Road, Burlington, WI.
- 2) **Roll Call** – Town Board Chairman Neal Czaplewski and Supervisors Jeff Rice and Jason Ketterhagen were present along with Nick Laird, Town Assessor and Town Clerk Jeanne Rennie.
- 3) **Verify posting of meeting notices** – Rennie confirmed that the notice and agenda were properly posted.
- 4) **Select a Board of Review Chairperson and Vice-Chairperson** – the board chose Czaplewski as the Chairperson and Rice as the Vice-Chairperson.
- 5) **Verify that at least one Board of Review member has met the mandatory training requirements** – Rennie confirmed that Czaplewski completed training.
- 6) **Verify that the Town of Burlington has an ordinance for the confidentiality of income and expense information provided to the Assessor under the Wis. Stat. 70.47(7)(af))** – Rennie confirmed that the Town has Ordinance 2.44 in place.
- 7) **Review the assessment report by Assessor's Office** – Nick Laird provided a report on the town's assessment.
- 8) **Receipt of the assessment roll by the Clerk from the Assessor** – Rennie received the assessment roll from Laird.
- 9) **Review the Assessment Roll and perform statutory duties** – the assessment roll was reviewed.
- 10) **Certify all correction(s) of any error(s), under state law (Wis Stat 70.43)** – Laird confirmed that there were no errors at this time.
- 11) **Verify with the Assessor that open book changes are included in the assessment role** – Laird confirmed that all changes from open book are included in the final assessment roll.
- 12) **Allow taxpayers to examine assessment data** – there were no taxpayers present.

- 13) **During the first 2 hours, consideration of waivers; subpoena and any other matters -**
Rennie stated that there was no additional business to consider.
- 14) **Review Notices of Intent to File Objections and proceed to hear objections, if any and if proper notice/waivers given -** Rennie stated that there were no objections filed.
- 15) **Consider/act on scheduling additional BOR date(s)** – There is no need for additional BOR needed.
- 16) **Adjourn** – Rice motioned to adjourn at 4:00PM; Ketterhagen seconded.
Motion carried.

Approved ____ day of ____ 2025
Jeanne Rennie, Clerk

Town of Burlington Highway Report

For the time period of 5/1-5/31/2025

- Emptied trash cans in the parks and boat launch
- Filled potholes
- Trimmed branches
- Cleaned and cleared catch basins and culverts
- Shoulder roads as needed
- Wheatland road paving project
- Attended bridge and road project meetings
- Mowed all town parks and properties
- Launched boats for boat patrol
- Collected water samples for Bohners lake beaches

Equipment

- Replaced hydraulic hose on ditch mower
- Checked and serviced ditch mower
- Serviced and got all lawn mowers ready for summer
- Checked all trucks from winter plowing
- Lakeside replaced water pump on truck #82
- Miller motors replaced leaking oil pan on pickup truck

Snow/Wind

- 4/17 Tree down on Schall Rd.



Jake Isaacson, Highway Department Foreman

Town of Burlington, Wisconsin

32288 Bushnell Road · Burlington, WI 53105

Phone: (262) 763-3070 · Fax: (262) 763-2118

E-Mail: jake.isaacson@townofburlington.com | www.TownofBurlington.com



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy James P. Weidner

Town of Burlington's Monthly Activity Report, April 2025

Board Members,

For the month of April, the following was completed on your municipality's behalf in accordance with your contract with our agency:

- *Number of citations issued for your municipality 129*
- *Number of arrests 12*
- *Number of warrants cleared 2*
- *Number of calls for service 205*
- *Number of extra attentions / crime preventions 255*
- *List any significant calls.*
- *List any crime trends/known issues or areas of concern that we are focusing on.*
 - *Areas of Traffic concerns.*
Speed on 142, CTH P, STH 11, and bypass.
 - *Areas of vandalism.*
Nothing recent.
 - *Areas of burglaries or thefts.*
Nothing recent.
 - *Miscellaneous*
Check community parks, businesses, and bar checks.

Thank you for placing your trust in our agency as we continue to provide service and protection to your community.

Sheriff Christopher K. Schmaling
by Lt. C. Gehrand

"A Tradition Since 1836"

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Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy James P. Weidner

Town of Burlington's Monthly Activity Report, May 2025

Board Members,

For the month of May, the following was completed on your municipality's behalf in accordance with your contract with our agency:

- *Number of citations issued for your municipality 121*
- *Number of arrests 5*
- *Number of warrants cleared 0*
- *Number of calls for service 211*
- *Number of extra attentions / crime preventions 253*
- *List any significant calls.*
- *List any crime trends/ known issues or areas of concern that we are focusing on.*
 - *Areas of Traffic concerns.*
Speed on 142, CTH P, STH 11, and bypass.
 - *Areas of vandalism.*
Nothing recent.
 - *Areas of burglaries or thefts.*
Nothing recent.
 - *Miscellaneous*
Check community parks, businesses, and bar checks.

Thank you for placing your trust in our agency as we continue to provide service and protection to your community.

*Sheriff Christopher K. Schmaling
by Lt. C. Gehrand*

"A Tradition Since 1836"

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Town Of Burlington

Fire Department

32288 Bushnell Rd. Burlington, WI 53105

For the Period From 05/01/2025 00:00 To 05/31/2025 23:59

Grand Total 47

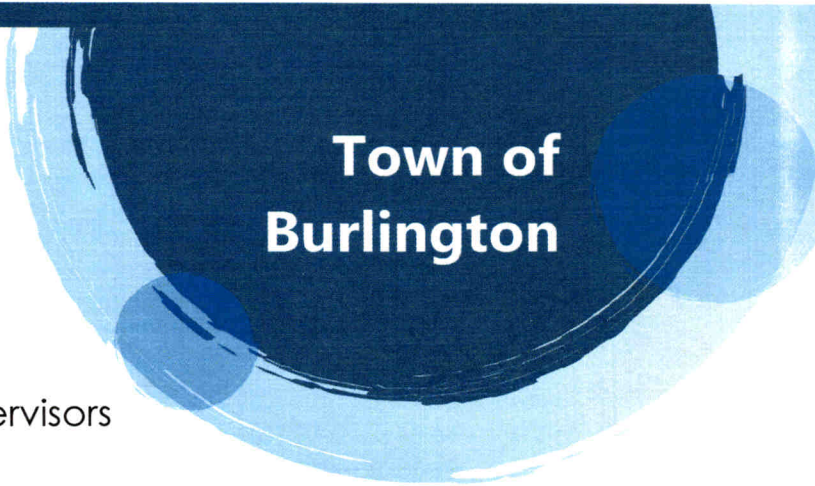
Code	Description	# of Incidents
ACCPT	Accident - Persons Trapped	1
ACCPI	Accident Personal Injury	1
ALS	Advanced Life Support	6
ALSI	ALS Station 1	17
BLS	Basic Life Support	8
FIREA	Fire - Supervised Alarm S	1
INVASS	Invalid Assist	2
MABAS	Mutal Aid Box Alarm	6
PNB	Pulseless, Non-Breathing	1
FIREO	Single Engine Response	4

Trip Count by Nature of Call

Trip Date IS BETWEEN 05/01/2025 AND 05/31/2025; AND Ordering Facility IS RACINE COUNTY SHERIFF; AND Vehicles IS NOT CURTIS
UNIVERSAL AMBULANCE: UnavMx OR CURTIS UNIVERSAL AMBULANCE: Unavai

CURTIS UNIVERSAL AMBULANCE

	AEMT	EMT	Paramedic	Total
	0	1	0	1
Abdominal Pain	1	1	0	2
Back Pain	0	0	1	1
Breathing Problems	0	3	0	3
Cardiac/Resp Arrest	0	2	0	2
Chest Pain	0	2	1	3
Convulsions/Seizures	0	0	1	1
Fall(s)	0	5	1	6
Hemorrhage/Lacerations	0	1	0	1
MVA	0	2	0	2
Other/Medical	0	3	1	4
Psychiatric/Suicide Attempt	0	1	1	2
Sick Person	0	4	0	4
Standby	0	1	0	1
Stroke/CVA	0	0	1	1
Syncope/Unconscious	1	1	0	2
Unknown Problem	0	2	1	3
Total	2	29	8	39



Town of Burlington

Memo

To: Town Board Chairman and Supervisors

From: Jeanne Rennie, Clerk

The following applications have been submitted for alcohol licenses with the Town of Burlington.

The current licenses will expire on June 30th. The new licenses will be valid for one year beginning on July 1, 2025. All licenses have been published in the paper per Wis Stats.

I have completed the following:

1. Background checks for every member/officer/agent of the business
2. Confirmed the Sales and Use tax are current with the state
3. Confirmed that the Racine County Sheriff's Department does not have any concerns with the applications
4. Confirmed that real estate taxes are current
5. Collected the appropriate fees

Sunnys Bar & Grill takes ownership of the property on June 30th

Recommendation: Approve all licenses and new agent with Sunnys Bar & Grill contingent upon completed sale of property.

**NOTICE
TOWN OF BURLINGTON**

The following applications have been received by the clerk of the Town of Burlington, Racine County for alcohol retail licenses for the July 1, 2025 – June 30, 2026 license year:

RENEWAL CLASS A BEER AND CLASS A LIQUOR LICENSES

Applicant: Al's International Enterprises, LLC

Trade Name: Al's Little Country Store Gas and Beverages

Location: 30411 Durand Avenue – store

Applicant: Sukhav Enterprises, LLC

Trade Name: Hunny Tree Mobil

Location: 7850 McHenry Street – store

RENEWAL CLASS B BEER AND CLASS B LIQUOR LICENSES

Applicant: Beachview LLC

Trade Name: Beachview

Location: 30427 Durand Avenue – block building

Applicant: Countryside Pub, Inc

Trade Name: Countryside Pub

Location: 8225 McHenry Street – building & beer garden

Applicant: The Landing 1841, LLC

Trade Name: The Landing 1841

Location: 3640 Bieneman Road – Barns & vineyard

Applicant: Brian's Venture Inn LLC

Trade Name: Venture Inn

Location: 28006 Durand Avenue – bar & grill

Applicant: The Waterfront Building LLC

Trade Name: The Waterfront

Location: 31100 Weiler Road – dining areas, bar & patio

Applicant: Buck Trail Archers, Inc

Trade Name: Buck Trail Archers

Location: 32622 Yahnke Road - clubhouse

Applicant: Toor Liquor & Grocery LLC

Trade Name: Beachview Grocery

Location: 33225 S Lakeshore Drive - building

RENEWAL CLASS B BEER

Applicant: Burlington Conservation Club, Inc

Trade Name: Burlington Conservation Club

Location: 6065 Brever Road – clubhouse

Applicant: The Rustic Barrel LLC

Trade Name: The Rustic Barrel

Location: 7135 McHenry Street – antique mall

NEW CLASS B BEER AND CLASS B LIQUOR LICENSES

Applicant: Sunnys Bar & Grill, LLC

Trade Name: Sunnys Bar & Grill

Location: 7305 McHenry Street – storage rooms

The Town Board will consider the issuance of the above referenced licenses at its regularly scheduled meeting on Thursday, June 12, 2025 at 6:30PM at the Town Hall, 32288 Bushnell Road.

Jeanne Rennie, Clerk

Memo

To: Town Board Chairman and Supervisors

From: Jeanne Rennie, Clerk

Meeting: June 12, 2024

The following businesses have submitted applications for a Cigarette, Tobacco, and Electronic Vaping Device license with the Town of Burlington:

Renewals: **Al's Little Country Store – Shiekh A Ali**
 Hunny Tree Mobil – Avtar Singh
 Beachview Grocery – Gurbinder Kaur

New: **Sunnys Bar & Grill – Amrik Singh**

The current licenses will expire on June 30th. The new licenses will be valid for one year beginning on July 1, 2025. I have collected the appropriate fees and used the following checks from their alcohol license applications for this license application:

1. Background checks for every member/officer/agent of the business
2. Confirmed the Sales and Use tax are current with the state

Sunnys Bar & Grill will take ownership of the property on June 30th.

Recommendation: Approve license applications and appointment of agent, with Sunny's Bar & Grill contingent upon completion of sale of property.

Memo

To: Town Board Chairman and Supervisors

From: Jeanne Rennie, Clerk

Meeting: June 12, 2025

Item # 5 e & f

5e

The following applications for temporary alcohol beverage licenses were submitted from the Browns Lake Aquaducks and the Browns Lake Venetian Fes for their annual events.

5f

The following application for a fireworks display was submitted from Browns Lake Venetian Fes for their annual event.

I have completed the following:

1. Confirmed that the Racine County Sheriff's Department and/or Fire Department had no concerns with the applications
2. Collected the appropriate fees

Recommendation: Approve all licenses.

Form
AB-220

Temporary Alcohol Beverage License

Municipality
Town of Burlington

License(s) Requested	Fees	
	☐ Temporary "Class B" Wine ☒ Temporary Class "B" Beer	License Fees
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information

PAID
MAY 23 2025
TOWN OF BURLINGTON

1. Organization Name BROWN LAKE AGNUADUCKS		
2. Organization Permanent Address PO BOX 84		
3. City Burlington	4. State WI	5. Zip Code 53105
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1534353	8. Date of Organization/Incorporation 1996	9. State of Organization/Incorporation WI
10. Phone 262-210-2156	11. Email carriewjatt0605@yahoo.com	
12. Organization type (check one) ☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Vos	Jamie	President	262-903-3625
Wyatt	Carrie	Vice President	262-210-2156
Rogers	Pat	Past President	262-930-1817
Leotis	Denice	Treasurer	262-498-9930
Kipple	Kathryn	Secretary	414-559-7370

Continued →

Part C: Event Information

1. Name of Event (if applicable) Theivent Sponsorship Show			
2. Dates of Operation July 24, 2025		3. Hours of Operation 4:30pm - 9:00pm	
4. Premises Address Fischer Park			
5. City Burlington		6. State WI	7. Zip Code 53105
8. County Racine	9. Governing Municipality ☐ City ☒ Town ☐ Village of Burlington		10. Aldermanic District N/A
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event	
13. Organizer Website		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Beverages will be stored in cooler located under a supervised tent to be sold to our patrons 21 yrs of age and older attending our event.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Wyatt	First Name Carrie	M.I. M
Title Vice President	Email carriewyatt0605@yahoo.com	Phone 262-240-2456
Signature Carriewyatt	Date 5/23/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Aquaduck Show Setup

Food Trucks

Concessions

Equus Park



Form
AB-220

Temporary Alcohol Beverage License

Municipality
Town of Burlington

License(s) Requested	Fees	
☐ Temporary "Class B" Wine	License Fees	\$ 10.00
☒ Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

PAID

MAY 23 2025
TOWN OF BURLINGTON

Part A: Organization Information		
1. Organization Name BURNS Lake Aquaducks		
2. Organization Permanent Address PO Box 84		
3. City Burlington	4. State WI	5. Zip Code 53105
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1534353	8. Date of Organization/Incorporation 1976	9. State of Organization/Incorporation WI
10. Phone 262-210-2156	11. Email carriewyatt0605@yahoo.com	
12. Organization type (check one) ☒ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Vos	Jamie	President	262-903-3625
Wyatt	Carrie	Vice President	262-210-2156
Rogers	Patricia	Past President	262-930-1817
Legois	Denise	Treasurer	262-498-9930
Ripple	Kaitlyn	Secretary	414-559-7370

Continued →

Part C: Event Information

1. Name of Event (if applicable) Community State Bank Dinner on the dock			
2. Dates of Operation August 7th, 2025		3. Hours of Operation 4:30 pm - 9:00 pm	
4. Premises Address Fischer Park			
5. City Burlington		6. State WI	7. Zip Code 53105
8. County Racine	9. Governing Municipality ☐ City ☒ Town ☐ Village of Burlington		10. Aldermanic District N/A
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event	
13. Organizer Website		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Beverages will be sold and stored in a cooler located under a supervised tent to be sold to our patrons 21 years and older attending the event.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Wyatt	First Name Carrre	M.I. M
Title Vice President	Email carrrewyatt@us@yahoo.com	Phone 262-210-2157
Signature Carrre Wyatt	Date 5/23/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

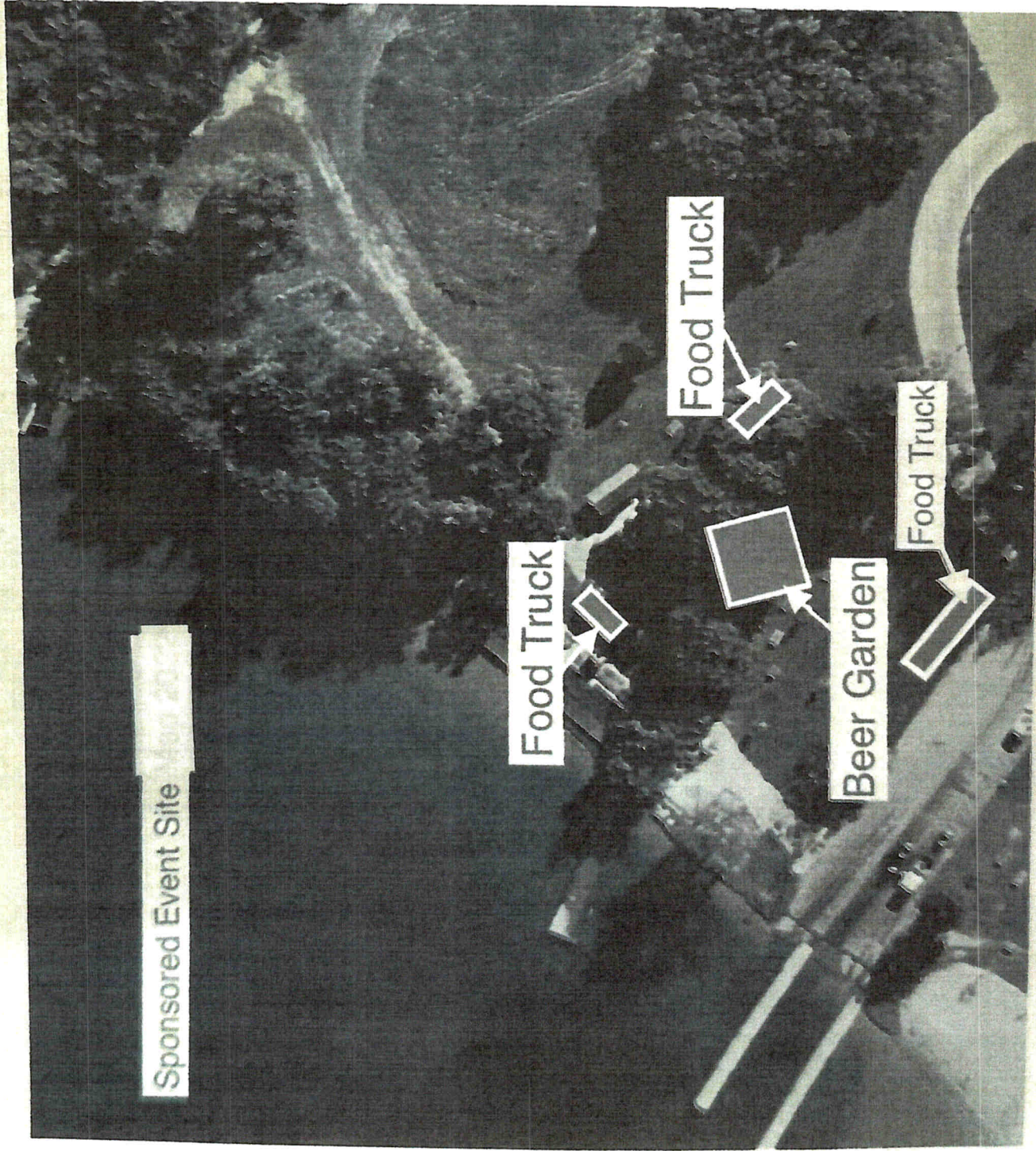
Sponsored Event Site

Food Truck

Food Truck

Beer Garden

Food Truck



Temporary Alcohol Beverage License

License(s) Requested	Fees	
☒ Temporary "Class B" Wine ☒ Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Paid
Cash
5-29

Part A: Organization Information				
1. Organization Name Browns Lake Venetian Fest INC				
2. Organization Permanent Address 30725 DURAND AVE				
3. City Burlington		4. State WI	5. Zip Code 53105	
6. Mailing Address (if different from permanent address)				
7. FEIN 82-1595009		8. Date of Organization/Incorporation 5/19/17		9. State of Organization/Incorporation WI
10. Phone 262-206-2164		11. Email jrdemours.bb@gmail.com		
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☒ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.				
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No				
14. Wisconsin Seller's Permit Number (if applicable)				

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Bleinzkycki	Brin	President	262-206-2164

Continued →

Part C: Event Information

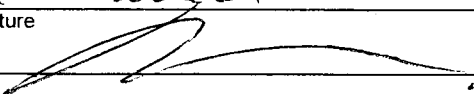
1. Name of Event (if applicable) Browns Lake Venetian Fest			
2. Dates of Operation July 5th		3. Hours of Operation	
4. Premises Address Fisher Park			
5. City Burlington		6. State WI	7. Zip Code 53105
8. County Racine	9. Governing Municipality ☐ City ☒ Town ☐ Village of Burlington		10. Aldermanic District N/A
11. Organizer of Event (if not the named applicant) Brian Biedrzycki		12. Email and/or Phone Number for Organizer of Event 262-206-2164 / jrdemous.bb@gmail.com	
13. Organizer Website N/A		14. Event Website N/A	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. The event will be held on the grass area East of the Aquaducks Show site			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Biedrzycki		First Name Brian		M.I. E
Title President	Email jrdemous.bb@gmail.com		Phone 262 206 2164	
Signature 			Date 5/15/25	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 5-29-25	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

2105-2125

FIREWORKS DISPLAY PERMIT APPLICATION/DATA FORM

Fee: \$35.00

Date: 5/15/25

Applicant: Brauns Lake Venetian Fest

Date of Birth: _____

Address: 30725 DURAND AVE
Burlington WI 53105

Telephone #: 262-206-2164

Date of Fireworks Display: July 5th 2025 Alternate Date: July 6th 2025

****NOTE**** Hours of Display restricted to: "Dusk to 11:00 p.m."

Date of Anticipated Purchase/Delivery of Fireworks: July 5th

Name/Address of Location where Fireworks will be stored prior to the Display:

Brauns Lake Sanitary District Pier

Telephone #: _____

Describe exact Location where Fireworks will be stored upon the above mentioned location:

Sanitary District Pier on the
Fireworks Barges

Type and Quantity of Fireworks (please attach copy of purchase order receipt, which denotes type/quantity of fireworks. Must be attached once permit is approved):

Primary Location of fireworks display:

Approx 400 yds west of Aquaducks Show
Site on the Water

Secondary Location of fireworks display:

N/A

Name of Liability Insurance Company and Policyholders Name/Address: Insured thru

Pyrotecnico Fireworks Inc.

PO Box 14470 St. Louis MO 63178-4470

****NOTE**** Minimum Limits of \$1,000,000.00 Required

Attach Copy of Policy Indicating Town of Burlington as an insured

Name/Address/Telephone # of the Person who will be in charge of the display: _____

Matt Langer 262-825-6789

Qualifications of person in charge of fireworks display: Professional Pyro Tech

The above Information is true and correct to the best of my Knowledge.

Date: 5/15/25

Date: 5-29-25

Rec'd [Signature]
(Applicant)
[Signature]
(Town Clerk)

Fire Dept. Inspector Report

Date Display Site Inspected: _____

Approved: _____ Denied: _____

Date Storage Site Inspected: _____

Approved: _____ Denied: _____

Recommendations/Comments/Remarks: _____

TABLE 1. *Continued*

Fire Inspector: _____ Date: _____

Fire Chief: _____ Date: _____

Application and Permit Approved: _____ Denied: _____

(Town Chairman)

Date: _____

(Town Clerk)

Date: _____

cc: Town Clerk
Fire Chief
Police Chief



Town of Burlington

32288 Bushnell Road • Burlington, WI 53105

Phone: (262) 763-3070

E-Mail: rachel.naber@townofburlington.com

Website: www.townofburlington.com

To: Town Board

From: Rachel Naber

Date: June 9, 2025

Subject: Short-Term Rental Permit Applications – Board Review and Action

The Town has received six short-term rental permit applications for the following properties:

1. 34326 Spring Prairie Rd
2. 1505 Crossway Rd
3. 3410 Fischer Dr
4. 33619 Contour Dr
5. 30217 Forest Dr
6. 33609 Contour Dr

All applications have been reviewed and are in full compliance with the Town's Short-Term Rental Ordinance. Each submission includes the four required components:

- Proof of insurance
- Floor plan
- Site plan
- Racine County Health Department permit

These applications are being presented to the Town Board for review and consideration. The Board may choose to approve or deny each application as part of the regular meeting agenda.

Town of Burlington
Prepays
May 9 through June 10, 2025

Name	Num	Date	Due Date	Class	Account	Paid Amount
QuickBooks Payroll Service		05/15/2025			108000 · Community St BankGen Cking	
QuickBooks Payroll Service					2110 · Direct Deposit Liabilities	-15,955.38
TOTAL						-15,955.38
QuickBooks Payroll Service		05/29/2025			108000 · Community St BankGen Cking	
QuickBooks Payroll Service					2110 · Direct Deposit Liabilities	-13,916.97
TOTAL						-13,916.97
Mastercraft Builders		06/06/2025			108000 · Community St BankGen Cking	
					201000 · Culvert Bond Payable	-1,000.00
					449003 · Culvert Permits	-200.00
TOTAL						-1,200.00
Joseph Pyka		06/10/2025			108000 · Community St BankGen Cking	
	468	06/10/2025	06/10/2025		201000 · Culvert Bond Payable	-1,000.00
TOTAL						-1,000.00
AFLAC		05/13/2025			108000 · Community St BankGen Cking	
	ACH				24000 · Payroll Liabilities	-282.06
TOTAL						-282.06
DEPARTMENT OF EMPLOYEE TRUST FUNDS	ACH	05/22/2025			108000 · Community St BankGen Cking	
					24000 · Payroll Liabilities	-5,829.98
TOTAL						-5,829.98
DEPARTMENT OF EMPLOYEE TRUST FUNDS (1 ACH		05/22/2025			108000 · Community St BankGen Cking	
					24000 · Payroll Liabilities	-6,058.30
TOTAL						-6,058.30

Town of Burlington
Prepays
May 9 through June 10, 2025

Name	Num	Date	Due Date	Class	Account	Paid Amount
KWIK TRIP Extended Network	ACH	05/29/2025			108000 - Community St BankGen Cking	
	04272025	05/07/2025	06/06/2025		Kwik Trip - Fire Department	-397.19
TOTAL						-397.19
KWIK TRIP Extended Network	ACH	05/29/2025			108000 - Community St BankGen Cking	
		05/08/2025	06/07/2025		Kwik Trip - Hwy Department	-610.11
TOTAL						-610.11
VISA	ACH	05/29/2025			108000 - Community St BankGen Cking	
		05/13/2025	06/12/2025		Visa - Administrator	-997.18
		05/13/2025	06/12/2025		Visa - Clerk	-106.99
		05/15/2025	06/14/2025		Visa - Hwy Department	-143.99
		05/15/2025	06/14/2025		Visa - Fire Department	-863.02
TOTAL						-2,101.18
WE ENERGIES (1)	ACH	05/29/2025			108000 - Community St BankGen Cking	
	5465636913	05/09/2025	05/24/2025		516107 - Utilities General	-98.00
TOTAL						-98.00
Spectrum	ACH	05/29/2025			108000 - Community St BankGen Cking	
	050725	05/13/2025	06/12/2025		523017 - Utilities FH3	-169.97
TOTAL						-169.97
WE ENERGIES (1)	ACH	05/29/2025			108000 - Community St BankGen Cking	
	5465082572	05/09/2025	05/24/2025		516107 - Utilities General	-258.48
					523017 - Utilities FH3	-233.36
					523017 - Utilities FH3	-237.09
					533316 - Utilities Highway	-23.12
					533316 - Utilities Highway	-256.19
					516107 - Utilities General	-647.92
					523016 - Utilities FH2	-479.08
					516107 - Utilities General	-398.22

Town of Burlington
Prepays
May 9 through June 10, 2025

Name	Num	Date	Due Date	Class	Account	Paid Amount
TOTAL					534004 Utilities Landfill	-16 76
					533340 Street Lighting	-1 678 23
						-4 228 45
TRACTOR SUPPLY CREDIT PLAN	ACH	05/30/2025			108000 - Community St BankGen Cking	
TOTAL	04292025	05/08/2025	06/07/2025		533312 Vehicle Maint/RepairHighway	-70 15
						-70 15
SUN LIFE FINANCIAL	ACH	06/06/2025			108000 - Community St BankGen Cking	
TOTAL		06/06/2025	07/06/2025		516118 Insurance General	-137 46
						-137 46
WISCONSIN DEPT. OF REVENUE	E-pay	05/13/2025			108000 - Community St BankGen Cking	
TOTAL					24000 - Payroll Liabilities	-968 97
						-968 97
EFTPS/FEDERAL ELECTRONIC FILING	E-pay	05/22/2025			108000 - Community St BankGen Cking	
TOTAL					24000 Payroll Liabilities	-5 629 40
						-5 629 40
WISCONSIN DEPT. OF REVENUE	E-pay	05/29/2025			108000 - Community St BankGen Cking	
TOTAL					24000 Payroll Liabilities	-857 86
						-857 86
EFTPS/FEDERAL ELECTRONIC FILING	E-pay	06/03/2025			108000 - Community St BankGen Cking	
TOTAL					24000 Payroll Liabilities	-5 085 88
						-5 085 88
Dylan Leighton	31797	05/21/2025			108000 - Community St BankGen Cking	
	436	05/21/2025	05/21/2025		201000 - Culvert Bond Payable	-1 000 00

Town of Burlington
Prepays
May 9 through June 10, 2025

Name	Num	Date	Due Date	Class	Account	Paid Amount
TOTAL						-1,000.00
Burlington Ace Hardware	31798	05/29/2025			108000 - Community St BankGen Cking	
	PO3053/K41426	05/07/2025	05/17/2025		523009 Supplies Fire	-4.58
	243583 -243627	05/15/2025	05/25/2025		533310 Supplies Highway	-105.21
TOTAL						-109.79
FORWARD TS	31799	05/29/2025			108000 - Community St BankGen Cking	
	AR254360	05/13/2025	06/06/2025		516113 Printing & Publishing General	-213.03
TOTAL						-213.03
HEARTLAND BUSINESS SYSTEMS, LLC	31800	05/29/2025			108000 - Community St BankGen Cking	
	797455-H	05/27/2025	06/06/2025		516119 Computer & Software General	-447.95
TOTAL						-447.95
Itzin's Shoes & Repair, LLC	31801	05/29/2025			108000 - Community St BankGen Cking	
	PO3058	05/15/2025	05/25/2025		523030 Firefighter Gear	-90.00
TOTAL						-90.00
KASEYA US LLC	31802	05/29/2025			108000 - Community St BankGen Cking	
	CL_1597093	05/27/2025	06/06/2025		516119 Computer & Software General	-440.35
TOTAL						-440.35
Taylor Wishau	31803	05/29/2025			108000 - Community St BankGen Cking	
	May2025	05/27/2025	06/06/2025		511305 Dues & Fees Muni Court	-236.60
TOTAL						-236.60
Bryce Lalor	31804	06/03/2025			108000 - Community St BankGen Cking	
	454	06/03/2025	06/03/2025		201000 Culvert Bond Payable	-1,000.00
TOTAL						-1,000.00

Town of Burlington Unpaid Bills Detail As of June 10, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
ASDA ENTERPRISES INC						
	Bill	06/03/2025	144709	07/03/2025		46,270.35
Total ASDA ENTERPRISES INC	Bill	06/03/2025	142397	07/03/2025		46,270.35
ASPHALT CONTRACTORS INC (1)						92,540.70
	Bill	06/03/2025	250001	07/03/2025		28,500.00
Total ASPHALT CONTRACTORS INC (1)	Bill	06/03/2025	25089	07/03/2025		17,401.74
ASSOCIATED APPRAISAL CONSULTANTS INC						45,901.74
	Bill	06/03/2025	180531	07/03/2025		1,166.67
Total ASSOCIATED APPRAISAL CONSULTANTS INC	Bill	05/27/2025	909305	05/27/2025	14	1,166.67
AURORA HEALTH CARE						53.00
	Bill	05/27/2025	909305	05/27/2025	14	53.00
Total AURORA HEALTH CARE	Bill	05/27/2025	0222614.40	06/06/2025	4	3,000.00
Baxter & Woodman						3,000.00
Total Baxter & Woodman	Bill	06/03/2025	52916	07/03/2025		275.00
Burli Signs LLC						275.00
Total Burli Signs LLC	Bill	06/03/2025	244082	06/13/2025		32.95
Burlington Ace Hardware						220.73
	Bill	06/05/2025	05292025	06/15/2025		253.68
Total Burlington Ace Hardware	Bill	05/27/2025	204200	06/26/2025		1,125.80
CRETEX MATERIALS INC. (1)						1,125.80
Total CRETEX MATERIALS INC. (1)	Bill	06/09/2025	500X03269202	06/20/2025		55.00
CULLIGAN OF BURLINGTON						55.00
Total CULLIGAN OF BURLINGTON	Bill	06/10/2025		06/20/2025		35,355.95
CURTIS AMBULANCE SERVICE						35,355.95
Total CURTIS AMBULANCE SERVICE	Bill	06/10/2025		06/20/2025		35,355.95

Town of Burlington
Unpaid Bills Detail
As of June 10, 2025

Type	Date	Num	Due Date	Aging	Open Balance
GALLS					
Total GALLS					
GATEWAY TECHNICAL COLLEGE (1)					
Bill	06/03/2025	031335791-5	06/13/2025		539.10
					539.10
Total GATEWAY TECHNICAL COLLEGE (1)					
Bill	05/15/2025	PO3057	06/14/2025		2,788.60
Bill	06/03/2025	28566&28568	07/03/2025		615.20
					3,403.80
Total GATEWAY TECHNICAL COLLEGE (1)					
Government Forms & Supplies					
Bill	05/22/2025	0354582	06/01/2025	9	579.37
Bill	05/22/2025	0354584	06/01/2025	9	579.38
Bill	05/22/2025	0354583	06/01/2025	9	579.37
					1,738.12
Total Government Forms & Supplies					
JERRY WILLKOMM, INC					
Bill	06/05/2025	432019	06/15/2025		1,849.10
					1,849.10
Total JERRY WILLKOMM, INC					
KATHRYN WENZEL					
Bill	06/05/2025	June 2025	06/15/2025		670.00
					670.00
Total KATHRYN WENZEL					
KWIK TRIP Extended Network					
Bill	06/03/2025		07/03/2025		492.45
Bill	06/05/2025		07/05/2025		1,040.50
					1,532.95
Total KWIK TRIP Extended Network					
LYNCH & ASSOCIATES ENGINEERING CONSULT					
Bill	05/22/2025	14394	06/21/2025		155.00
Bill	05/23/2025	14710	06/22/2025		160.00
Bill	05/23/2025	14709	06/22/2025		160.00
					475.00
Total LYNCH & ASSOCIATES ENGINEERING CONSULT					
MENARDS BURLINGTON					
Bill	05/08/2025	24371	06/07/2025	3	47.68
Bill	05/13/2025	24438	06/12/2025		180.59
Bill	05/15/2025	24869	06/14/2025		31.87
Bill	05/20/2025	25186	06/19/2025		92.80
Bill	05/20/2025	25343	06/19/2025		4.36

Town of Burlington
Unpaid Bills Detail
As of June 10, 2025

Type	Date	Num	Due Date	Aging	Open Balance
Bill	05/20/2025	25382	06/19/2025		20.74
Bill	05/30/2025	25738	06/29/2025		5.97
Bill	05/30/2025	25598	06/29/2025		53.97
Bill	05/30/2025	25820	06/29/2025		30.97
Bill	06/03/2025	25717	07/03/2025		49.97
					<u>518.92</u>
Total MENARDS BURLINGTON					
MINUTEMAN PRESS					
Bill	06/03/2025	60232	06/18/2025		279.26
					<u>279.26</u>
Total MINUTEMAN PRESS					
MOTOR PARTS COMPANY					
Bill	05/08/2025	394796	06/02/2025	8	231.37
Bill	06/05/2025	395703	06/30/2025		101.99
					<u>333.36</u>
Total MOTOR PARTS COMPANY					
OFFICE PRO					
Bill	05/29/2025	732972-0	06/08/2025	2	156.63
					<u>156.63</u>
Total OFFICE PRO					
Oshkosh Fire & Police Equipment					
Bill	06/03/2025	197251	06/13/2025		45.765.00
					<u>45.765.00</u>
Total Oshkosh Fire & Police Equipment					
PATS SERVICES, INC.					
Bill	05/20/2025	1050269	06/19/2025		145.00
Bill	06/05/2025	50269	07/05/2025		285.00
					<u>430.00</u>
Total PATS SERVICES, INC.					
QUILL CORPORATION					
Bill	05/29/2025	44136891	06/13/2025		133.44
Bill	06/03/2025	44201951	07/03/2025		25.17
					<u>158.61</u>
Total QUILL CORPORATION					
RACINE COUNTY CLERK					
Bill	05/19/2025	Feb 2025 election	05/19/2025	22	1,411.66
Bill	05/19/2025		05/19/2025	22	2,004.55
					<u>3,416.21</u>
Total RACINE COUNTY CLERK					
RACINE COUNTY SHERIFF'S OFFICE					
Bill	05/13/2025	2752	06/12/2025		69,026.07

Town of Burlington Unpaid Bills Detail As of June 10, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Total RACINE COUNTY SHERIFF'S OFFICE	Bill	06/10/2025	2760	07/10/2025		69,026.07
raSmith						138,052.14
Total raSmith	Bill	06/03/2025	187837	07/03/2025		925.65
SAFEbuilt, LLC	Bill	06/03/2025	187842	07/03/2025		274.50
	Bill	06/10/2025	188424	07/10/2025		817.00
						2,017.15
Total SAFEbuilt, LLC	Bill	05/15/2025	1684756	06/14/2025		21,875.77
SCHERRER CONST. CO., INC.						21,875.77
Total SCHERRER CONST. CO., INC.	Bill	05/27/2025	7177	06/26/2025		10,342.00
SCHOLZE, LUDWIG, GRUHN & WISHAU						10,342.00
Total SCHOLZE, LUDWIG, GRUHN & WISHAU	Bill	05/27/2025	22296	06/26/2025		615.00
SHERWIN INDUSTRIES, INC.						615.00
Total SHERWIN INDUSTRIES, INC.	Bill	06/03/2025	SC053882	07/03/2025		357.00
SHORT ELLIOTT HENDRICKSON INC						357.00
Total SHORT ELLIOTT HENDRICKSON INC	Bill	05/27/2025	48881	06/26/2025		324.86
SIREN SERVICES						324.86
Total SIREN SERVICES	Bill	05/15/2025	2025 YRLY APPARATUS	06/14/2025		11,538.05
Southern Lakes Alarm						11,538.05
Total Southern Lakes Alarm	Bill	05/27/2025	3357	06/06/2025	4	4,236.47
SOUTHERN LAKES NEWSPAPERS, LLC						4,236.47
Total SOUTHERN LAKES NEWSPAPERS, LLC	Bill	06/09/2025	5542 / 472921	06/19/2025		69.03
Spectrum						69.03
Total SOUTHERN LAKES NEWSPAPERS, LLC	Bill	06/03/2025	052125	07/03/2025		169.99

Town of Burlington
Unpaid Bills Detail
As of June 10, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Total Spectrum						169.99
Terry & Nudo, LLC						
Total Terry & Nudo, LLC	Bill	05/27/2025	1340	06/26/2025		1,392.00
TRACTOR SUPPLY CREDIT PLAN						1,392.00
Total Tractor Supply Credit Plan	Bill Pmt -Check	05/30/2025	ACH			-8.58
VERIZON WIRELESS						
Total Verizon Wireless	Bill	05/08/2025	04292025	06/07/2025	3	8.58
						0.00
WAUKESHA COUNTY TECHNICAL COLLEGE						
Total Waukesha County Technical College	Bill	06/03/2025	6114238727	06/15/2025		41.19
WE ENERGIES (1)						41.19
Total WE ENERGIES (1)	Bill	06/03/2025	SO863252	07/03/2025		19.95
						19.95
WI STATE FIRE FIGHTERS ASSOC.,INC.						
Total WI State Fire Fighters Assoc.,Inc.	Bill	06/10/2025	5502871716	06/25/2025		5,095.85
						5,095.85
WISCONSIN DEPT. OF JUSTICE - Bkgrd Chk						
Total Wisconsin Dept. of Justice - Bkgrd Chk	Bill	06/03/2025	PO3063	07/03/2025		480.00
						480.00
Wisconsin Humane Society						
Total Wisconsin Humane Society	Bill	05/13/2025	202504	05/31/2025	10	14.00
	Bill	06/05/2025	202505	07/05/2025		301.00
						315.00
TOTAL						
	Bill	05/27/2025	3279	06/06/2025	4	275.00
	Bill	06/03/2025	3306	06/13/2025		275.00
						550.00
						438,485.05



We Energies
231 W. Michigan St.
Milwaukee, WI 53203
www.we-energies.com

May 7, 2025

Submitted Electronically

Rachel Naber
Town of Burlington
3288 Bushnell Road
Burlington, WI 53105

Subject: Compensable Cost Letter
Mt. Tom Road, WisDOT Construction ID: 3834-05-71, WR #4988472

Dear Rachel:

Thank you for informing us of your upcoming bridge improvement project. In order to accommodate this project, We Energies is required to relocate existing facilities, however, there was no viable option in road right-of-way to relocate to. Therefore, We Energies purchased an easement to relocate outside of road right of way allowing the project to proceed. Since the existing gas facility is within road right of way, We Energies will complete the relocation at the company's expense, however, we are requesting reimbursement from the Town of Burlington for the \$13,000 dollar easement cost.

- Remit payment via check to:
 We Energies
 Essential Services A299
 PO Box 2046
 Milwaukee, WI 53201-9627
 (Note: add the WR number referenced above to the memo line of the check)
- Invoice signature page (enclosed)
 E-mail to Vicki Tadych at Vicki.tadych@we-energies.com

If you have any questions, please contact me at (414) 944-5926. I look forward to working with you to make your project a success.

Sincerely,

Shay Jablonowski

Shay Jablonowski
Sr. Projects Supervisor

Enclosures

cc: Ben Koshak (We Energies, Project Manager Utility Accommodation)
 Tracy Zwiebel (We Energies, Right of Way Agent)
 Vicki Tadych (We Energies)

Invoice

Date: 5/7/2025

Billed to: Town of Burlington

Project name: Mt. Tom Road)

Work Request number: WR#4988472

Project description: Gas line relocation to accommodate bridge improvement project.

Item	Amount
Easement (Parcel ID: 002-02-19-01-005-000)	\$13,000
	\$
	\$
Total	\$13,000

I have reviewed the invoice and project details and accept this payment amount.

Signature: _____ **Date:** _____

Print Name: _____

Title: _____

Return this page to job owner via e-mail at vicki.tadych@we-energies.com

Easement and Relocation Sketch

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4988472**

IO NO. **75850**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **WILDWOOD FARM, L.L.C.**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY**, a Wisconsin corporation doing business as **We Energies**, hereinafter referred to as "Grantee", a non-exclusive permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as a strip of land 12 feet in width being a part of the Grantor's premises located in the **Northwest 1/4 of Section 1, Township 2 North, Range 19 East**, Town of Burlington, Racine County, Wisconsin; said premises being more particularly described in that certain Quit Claim Deed recorded in the office of the Register of Deeds for Racine County, Wisconsin in Volume 3082 of Records on Pages 776-777 as Document No. 1746583.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P277
PO BOX 2046
MILWAUKEE, WI 53201-2046

002-02-19-01-005-000
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, concrete slabs, power pedestals, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy and signals, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto. Grantee acknowledges there are no private structures on the property and therefore no violation as of the signature date.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches; other than by natural causes or events, for example but not limited to erosion or flooding without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

WILDWOOD FARM, L.L.C.

By: _____

(Print name and title): Carolyn C. Eby owner

By: _____

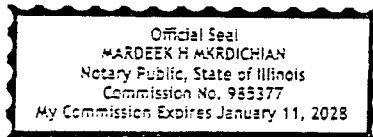
(Print name and title): JEFF KUPETS MANAGER

Acknowledged before me in Cook County, State of Illinois, on May 3rd, 2025,

by Carolyn C. Eby the owner,

and by Jeff Kupets the Manager,

WILDWOOD FARM, L.L.C., in its name and on its behalf.



(NOTARY STAMP/SEAL)

Notary Public Signature, State of Illinois

Mardeek Mkrdichian
Notary Public Name (Typed or Printed)

My commission expires 1/11/2028

ELECTRIC WORK REQUEST

4988472

☒ T ☐ V Burlington
CUST/PROJ NAME Southern Paving
PROJECT LOCATION Mt Tom Rd Bridge over Hoosier Creek

PREPARED BY: Dan Bendor
E-MAIL Daniel.Bendor@WE-Energies.com

OFFICE # 414-944-5714 CELL # 414-254-1865
PROJECT ID N/A IO # 75850

OPERATING MAPS: 3956-7232-04

EXISTING FEEDER: Z1145 Burlington
PROPOSED FEEDER: Z1145 Burlington

T-R-S: 30 T2N R19E Sec1NW CGS# N/A

TYPE OF WORK: ☐ CONVERSION kV to kV
☐ CABLE REPLACEMENT ☐ FEEDER CUT
☒ PAVING RELOCATION ☐ REBUILD
☐ OTHER

STAKING REQUIREMENTS: RESTORE PRIVATE PROPERTY:
☒ SURVEYOR ☐ STAKED ☒ YES ☐ NO
☐ DESIGNER ☐ NOT NEEDED

1PHASE OH FOOTAGE: 3PHASE OH FOOTAGE:
1PHASE DB FOOTAGE: 426' 3PHASE DB FOOTAGE:
MUG CONDUIT FOOTAGE: MUG CABLE FOOTAGE:
OF POLE INSTALLATIONS/REPLACEMENTS:
OF URD EQUIPMENT INSTALLATIONS/REPLACEMENTS:

JU COMPANY AT&T
PROJECT #
CONSTRUCTION CONTACT:
PHONE # CELL #
EMAIL

JU COMPANY Charter
PROJECT #
CONSTRUCTION CONTACT
PHONE # CELL #
EMAIL

RAILROAD PERMITTING/LAGGING REQUIRED ☐ YES ☒ NO

RR NAME
☐ THIS IS A JUMPP PROJECT ☒ THIS IS NOT A JUMPP PROJECT
☒ ROW TO OBTAIN EASEMENT / ADD EASEMENT SURVEYOR
☐ TO STAKE C/L AND MARK WIDTH OF EASEMENT ON STAKE

☐ ROW TO CONTACT CSTD/DESIGNER FOR EASEMENT REQ'S

☐ NO NEW EASEMENTS REQUIRED

EROSION CONTROL NOTES

☒ IF DISTURBANCE OCCURS IN SUMMER, FINAL STABILIZATION SHALL BE PERMANENT SEED AND PROPERLY ANCHORED MULCH, UNLESS NOTED. IF DISTURBANCE OCCURS IN WINTER, TEMPORARY STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED.
FINAL STABILIZATION IS REQUIRED IN SPRING.
☐ IF DISTURBANCE OCCURS WITHIN THE SLOPE INTERCEPT, FINAL STABILIZATION SHALL BE SOIL STABILIZER, UNLESS NOTED.
ANCHORED MULCH, UNLESS NOTED.
☐ IF DISTURBANCE OCCURS IN AGRICULTURAL FIELDS, SOIL SEGREGATION WILL NEED TO TAKE PLACE TO RETURN FIELDS TO PRE-CONSTRUCTION SOIL STRATIFICATION AND TO PRE-CONSTRUCTION ELEVATIONS.
☒ DEPENDING ON THE TIME OF YEAR AND WEATHER CONDITIONS, CONSIDER USING PLATES/MATS IN WETLANDS OR CROSSING DITCHES.
STOCKPILE MATERIALS SHALL BE PLACED UPSLOPE FROM EXCAVATION. IF STOCKPILE MATERIALS MUST BE PLACED DOWNSLOPE OF EXCAVATION, PROTECT STOCKPILES WITH 12" WATTLES.
☐ PROJECT SPECIFIC EROSION CONTROL NOTES:

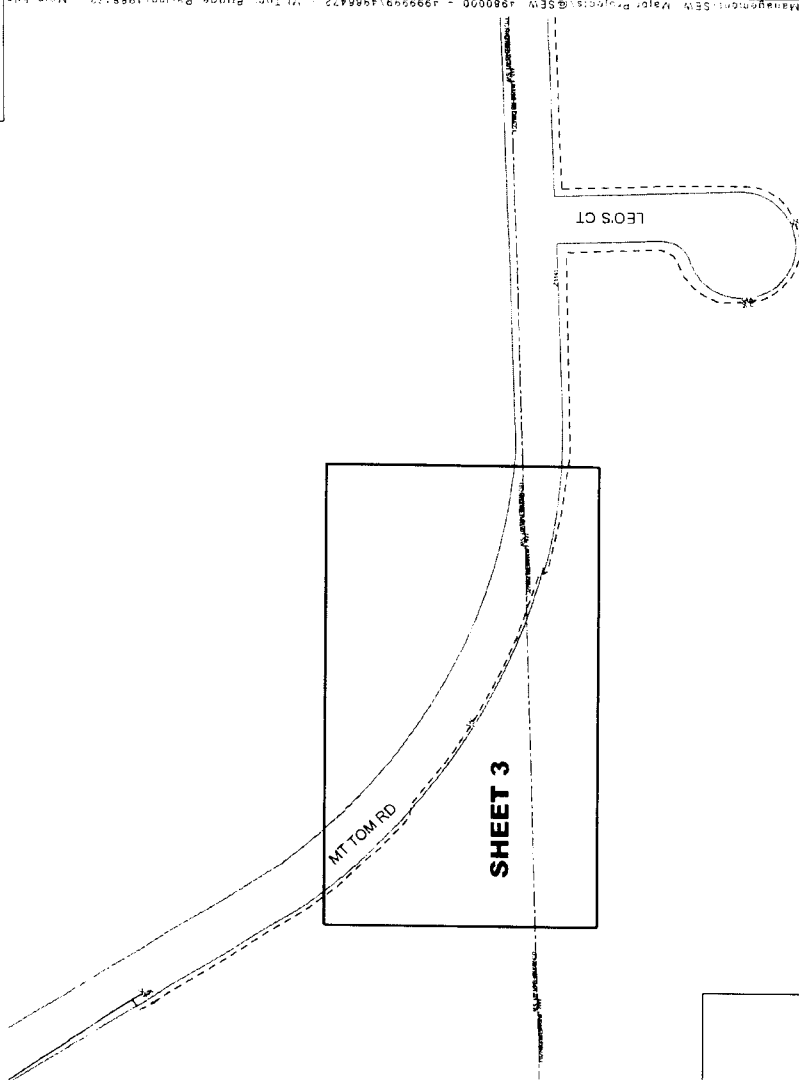
JU COMPANY Everstream
PROJECT #
CONSTRUCTION CONTACT:
PHONE # CELL #
EMAIL
JU COMPANY IDS Telecom
PROJECT #
CONSTRUCTION CONTACT:
PHONE # CELL #
EMAIL

WR 4988472

REV	DESCRIPTION	BY	DATE
0	DESIGN APPROVED FOR CONSTRUCTION	DB	8/5/24

Printed 8/5/2024 10:43:54 AM

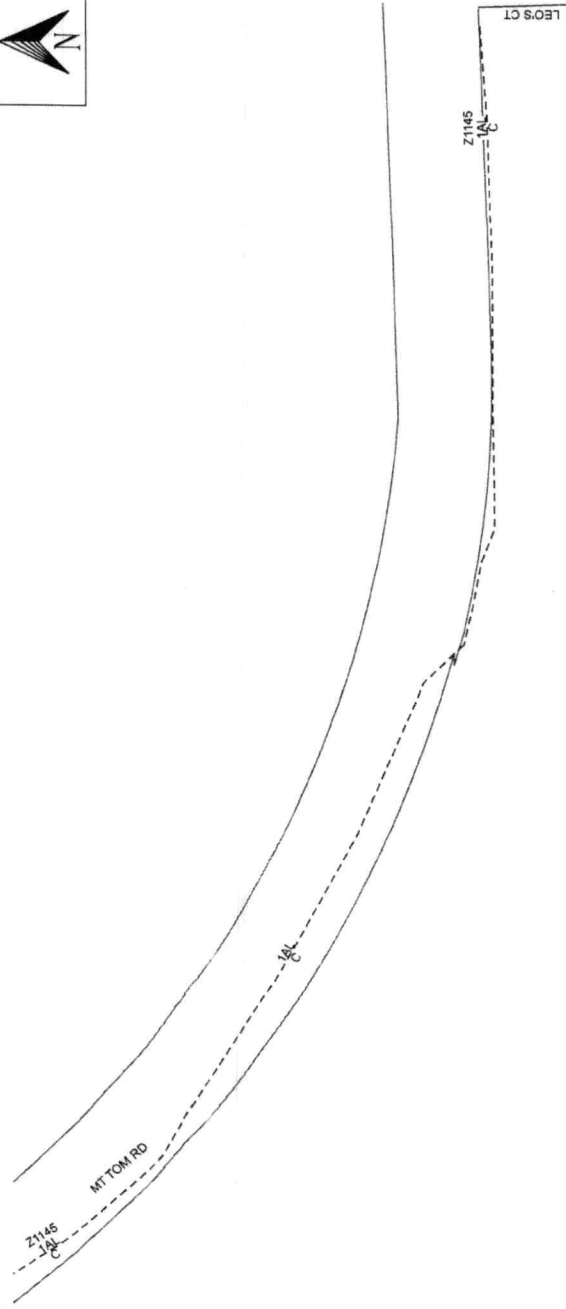
SHEET 1 OF 3



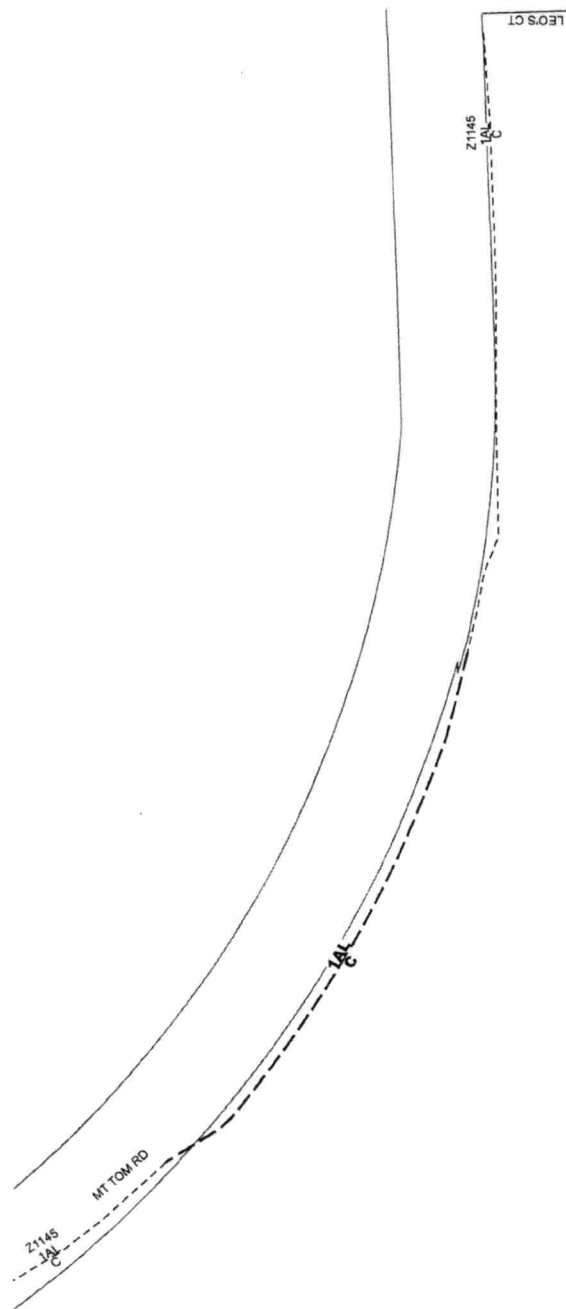


ELECTRIC WORK REQUEST

4988472



EXISTING FEEDER Z1145
PROPOSED FEEDER Z1145



SHEET 2 OF 3



ELECTRIC WORK REQUEST

4988472

Temporary Exhibit "A"



18-2839 45'

100 Splice Pit
STA 03-21', 29'R
ENV
8, 27

28725

28900

HOOSIER CREEK

7.5'

426'

1-2" duct

R/W

R/W

28900

Existing electric cable
to be abandoned
(blue)

28824

12' Easement Area
abutting southerly right of
way line for Mount Tom Road
(yellow)

2

110 Splice Pit
STA 07+26', 35'R
ENV
8, 27

08U7115
50C

SCALE 1" = 40'

SHEET 3 OF 3

TO: Town Board
FROM: Rachel Naber
DATE: June 10, 2025
SUBJECT: Review of Proposed Residential Waste Collection Contract – ASDA (2026–2031)

Attached is the proposed residential waste collection contract from ASDA covering the term from **January 2026 through December 2031**.

Under the proposal, **ASDA would charge \$17.25 per residential unit per month**, with the following services included in the base rate:

- Weekly collection of **one tire**, with a limit of **eight tires per year**
- Annual collection of **one cubic yard of construction material**
- **Twelve bulk item pickups** annually (excluding televisions and computer monitors)

Rate Comparison

For your reference, I've gathered current monthly rates from nearby municipalities:

- **Town of Randall (John's Disposal):** \$22.28
- **City of Elkhorn (GFL):** \$20.21
- **Village of Union Grove (John's Disposal):** \$17.63
- **Town of Sugar Creek (John's Disposal):** \$19.82

ASDA's proposed rate of **\$17.25** is **competitive** and currently the **lowest among the municipalities surveyed**.

Additional Contract Provisions

Please review the following terms in particular:

- **Fuel Surcharge Provision**
If fuel prices exceed \$3.75/gallon, a **monthly surcharge will apply**. At a fuel price of \$4.00/gallon, this results in an **additional \$0.22/month per unit**, or **\$2.64 annually**.
- **Renewal Clause**
The contract includes an **automatic 5-year renewal** (through 2036). The Town may opt out by giving **written notice at least 90 days** prior to the end of the initial term.