



Neal Czaplewski, Chairman
Jeff Rice, Supervisor No 1
Steve Swantz, Supervisor No 2
Jason Ketterhagen, Supervisor No 3
Brian Fliss, Supervisor No 4

Town Board Meeting Minutes

32288 Bushnell Road / Burlington WI 53105

September 11, 2025

The meeting was delayed due to a farewell event for Supervisor Brian Fliss that started at 5:30PM.

Call to order

At 6:50 PM Chairman Czaplewski called to order the regular meeting of the Town of Burlington supervisors. Everyone stood and recited the pledge of allegiance.

Chairman Neal Czaplewski and Supervisors Jeff Rice, Jason Ketterhagen, and Brian Fliss were present. Steve Swantz was in attendance by telephone.

Czaplewski confirmed that the meeting was properly posted.

Town of Burlington 2024 Financial Audit Presentation - Lucida

Patti Reda, Lucida, gave a presentation on the audit of the 2024 financials. The Town was given a clean audit opinion on the fund based financial statements and a modified opinion on government wide statements.

Czaplewski asked about the modified opinion and what can be done in the future. Reda explained what the Town can do to receive a clean opinion.

Public comment

Chairman Czaplewski opened the floor for public comment at 6:59PM.

The following citizens spoke about wake boats: Joe Bulckaen, 33930 Lagoon Dr; Kelly Kasper, 30968 Weiler Rd; John Tithof, 33528 S Lakeshore Dr; and Joe Busch, 2830 Knollcrest Dr.

Speaker Robin Vos – talked about the state budget and the benefits to the town. He also spoke on current legislation.

Having no other citizens that wished to speak, Czaplewski closed public comments at 7:16PM.

Presentation - Concerned Citizen Presentation on enhanced Wake Boating

Colleen Welke and Dennis Lynch spoke about protecting the lakes from enhanced wake boats. They also submitted a petition to prohibit wake boats along with a proposed ordinance for the ban.

Town Chairman and Supervisors Reports

Czaplewski, Ketterhagen, Rice, & Swantz all thanked Fliss for his service to the Town.

Fliss – thanked everyone for their kind words.

Fire, EMS & Highway – provided written reports.

Consent Agenda

- a. **Approval of meeting minutes**
 - i. **Regular meeting on August 14, 2025**
 - ii. **Special meeting on August 26, 2025**
 - iii. **Committee of the Whole on August 14, 2025**
- b. **Accept Monthly Reports: Highway, Sherrif, Marine, Fire**

Fliss motioned to approve the consent agenda; Ketterhagen seconded. Motion carried 5-0.

Financial Reports

Ketterhagen motioned to approve the financial reports with the exception of the Baxter & Woodman invoice; Swantz seconded the motion. Motion carried unanimously.

Discussion around Planning and Zoning Committee and Future Direction

Czaplewski spoke about the Planning & Zoning committee. He would like to have future discussions regarding the responsibilities of the committee. Czaplewski plans to meet with the committee to discuss this topic with them.

White Oak Park / Lagoon Beach Piers Discussion

Czaplewski asked Joe Bulckaen to continue his comments regarding possible actions the Town could take to resolve the issue.

The town will confer with legal counsel regarding the options discussed.

Amendment to Ordinance 8.20 Recycling

Clerk Rennie explained that the DNR has updated the requirements for municipalities related to recycling. The changes are reflected in the amendment. Rice motioned to accept the amendments as presented; Fliss seconded. Motion carried.

Adjournment

Fliss motioned to adjourn at 8:13 PM; Ketterhagen seconded. Motion carried unanimously.

Respectfully submitted,
Jeanne Rennie, Clerk
Approved 2025 October 9