TOWN OF BRUSSELS
BOARD MEETING MINUTES
Wednesday, November 11, 2026 – 6:30 p.m.
Brussels Community Center
1366 Junction Road, Brussels, WI 54204

Call to Order: Meeting called to order at 6:30 p.m. by Chairman Joe Wautier.

Pledge of Allegiance: Recited.

Approval of Agenda: Motion by Marchant, seconded by Vandertie, to approve the agenda.

2026-03 Resolution – BUG Fire District Levy Limit: Motion by Marchant, seconded by Wautier, to approve Resolution 2026-03 authorizing an adjustment to the Town levy limit for the increase in charges assessed by the B.U.G. Fire District. The increase is $895 over last year. Supervisor Vandertie abstained due to a conflict of interest. Motion carried.

2027 Proposed Budget Hearing and Special Town Meeting of Electors: The Board recessed at 6:34 p.m. for the 2027 Proposed Budget Hearing and Special Town Meeting of Electors, and reconvened at 6:43 p.m.

Approval of Town Board Minutes: Motion by Vandertie, seconded by Marchant, to approve the October 19, 2026 Town Board Meeting minutes.

Public Comments: None.

Door County Strategic Trails Plan: Natalie Dorrler-Hyde and Amanda Accardi presented the Door County Strategic Trails Plan and requested the Town's support through adoption of a resolution and representation on the plan's advisory board. The Board agreed to place the matter on the December agenda for consideration.

Assessor Contract and Update: Gary Maccoux presented a proposed 2027 assessment contract in the amount of $10,000. He also reported that the Town is currently out of compliance with Department of Revenue requirements due to increased land valuations. The Town's assessment level is 89.08%, below the required 90%. Gary recommended a small market-value adjustment for 2028 and advised that the Town should plan for an estimated $20,000 assessment contract for 2028 to complete the adjustment. Motion by Marchant, seconded by Vandertie, to approve Gary Maccoux's 2027 assessment contract for $10,000.

Adoption of 2027 Town Budget: Motion by Marchant, seconded by Vandertie, to approve the 2027 Town Budget as presented.

Tax Insert: The Board reviewed the tax insert and agreed on the presented copy. The Clerk will make copies, fold them, and provide them to the Treasurer for insertion.

Building and Zoning: The permit report was reviewed.

Supervisor Marchant shared an update from the October 26 Plan Committee meeting. The next meeting is planned for January. In the meantime, flyers will be used to encourage community involvement and gather input on how to move the Town forward.

Town Roads: The Brussels Road grant application was declined. The Town may apply again next year with a joint proposal involving Brussels, Union, and Gardner. Regarding Low Road grant, the Town will need to pay the full amount, estimated at $90,000–$100,000, and then apply for reimbursement through the State TRIP fund; reimbursement is estimated at $33,500. The Chairman also advised that billings for two culverts, estimated at approximately $800 each, are expected from the Door County Highway Department and will need to be collected from the property owners.

Community Center: LaForce inspected the front door and recommended repairing the lock and replacing the weatherstripping. A quote is expected early next week. A Christmas tree is being donated for use during the upcoming holiday parties.

Town Park: No work or maintenance needs were reported.

Clerk's Correspondence: Town was selected for Election audit; it was completed today. Next month consideration of Transportation Resolution (sample shared).

Treasurer's Report: The Treasurer shared the October report.

Payment of Bills: Motion by Vandertie, seconded by Marchant, to approve payment of monthly bills, salaries, and administrative expenses.

Next Meeting/Next Agenda: The next regular monthly meeting is scheduled for Wednesday, December 9, 2026. Anticipated agenda items include consideration of a resolution supporting the Door County Strategic Trails Plan, consideration of a resolution for transportation funding, and review of the storage container moratorium.

Adjournment: Motion by Marchant, seconded by Vandertie, to adjourn. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Sherri Dantoin
Town Clerk, Town of Brussels