TOWN OF BRUSSELS
BOARD MEETING MINUTES

Monday, October 19, 2026 – 6:30 p.m.
Brussels Community Center
1366 Junction Road, Brussels, WI 54204

Call to Order: Meeting called to order at 6:30 p.m. by Chairman Joe Wautier.

Pledge of Allegiance: Recited.

Approval of Agenda: Motion by Marchant, seconded by Vandertie, to approve the agenda. Motion carried unanimously.

Approval of Town Board Minutes: Motion by Marchant, seconded by Vandertie, to approve the September 14, 2026 Town Board Meeting minutes. Motion carried unanimously.

Public Comments: Joe Bader was present to discuss ditch conditions following completion of both contracted roadside cuttings. He reported that stones and branches are sometimes removed from fields and pushed into the ditches, and that tires have also been disposed of in the ditches. These items create hazards for the crews performing the cutting. The right-of-way areas need to be kept clear and maintained as Town property. When crews encounter items that have clearly been pushed into the ditch, they are moving them back into the field.

Mr. Bader also noted concerns raised about the cattails at the corner of County Highways XC and J, which create a visibility and safety concern for road users. Because this is a County road, maintenance of that area is the County's responsibility. Chairman Wautier will pass the concern along when communicating with the County on other matters. Mr. Bader indicated that crews can remove tires they encounter and bill the Town at the regular maintenance rate of $10 per tire. The Clerk and Treasurer will work together to include a reminder in the tax insert regarding keeping Town right-of-ways clear of debris and other obstructions.

DC Coop Commercial Account Safety Acknowledgement: The Board reviewed the safety acknowledgement required in connection with the propane tank at the Disposal Site. Motion by Vandertie, seconded by Marchant, to approve the acknowledgement. Motion carried. Chairman Wautier signed the document, and the Clerk will return it.

BUGFD/EMR Update: The proposed resolution to add $100,000 to the Fire Department base budget did not pass in the Town of Gardner. A revised budget has been prepared excluding the proposed increase and has been incorporated into the current Town of Brussels budget.

2027 Town Budget Report: The Clerk presented reports showing projected 2026 balances and the proposed working budget for 2027. Notable proposed expenditures include $19,000 for the zoning ordinance update with Bay-Lake Regional Planning Commission, following completion of the Comprehensive Plan update currently underway, and $11,500 for improvements to the basketball portion of the Town Park court. The Brussels Lions Club has committed $5,500 toward the court project.

Building/Zoning Permits: The permit report was reviewed. The Plan Commission is scheduled to meet Monday, October 26, to continue work on the Comprehensive Plan.

Town Roads: No road work or other needs were reported.

Community Center: The front doors at the Community Center continue to deteriorate and are increasingly difficult to lock and unlock. The doors also continue to leak. Clerk Dantoin will contact LaForce to request a proposal for repairing or replacing the doors.

Town Park:

Snow Removal: The Board reviewed a snow removal proposal from DK Property Services. The proposal is similar to last year's agreement, with a $5 increase per service visit. Motion by Marchant, seconded by Vandertie, to approve the proposal. Motion carried unanimously.

Park Signage**:** Signage prohibiting motorized vehicles in the park has been installed. A directional arrow sign at Pioneer Pantry directing visitors to the main park entrance has also been installed, along with signage clarifying that the area behind the Massart residence is not a park entrance, as requested by the property owner.

Park Maintenance: The park water has been shut off for the season. Gerald Rouer confirmed his interest in continuing to maintain the park, as long as his health permits. The Clerk also noted that Brussels General again donated all of the fuel used for park maintenance this summer. A thank-you will be sent on behalf of the Board.

Clerk's Correspondence: Clerk Dantoin thanked the Board for its support in allowing her to attend the Wisconsin Towns Association Conference. She reported that it was a worthwhile conference, particularly the election module.

Treasurer's Report: The Treasurer's Report was approved. The motion and second were not fully recorded in the meeting notes.

Payment of Bills: Monthly bills, salaries, and administrative expenses were addressed. The meeting notes did not include the motion or vote details.

Next Meeting/Next Agenda: The next regular monthly meeting is scheduled for Wednesday, November 11, 2026. Anticipated agenda items include a Door County Trails presentation and the 2027 budget.

Wisconsin Towns Association Unit Meeting: The Town will host the Unit Meeting on Thursday, November 12, 2026, at 6:00 p.m. at the Brussels Community Center. Door County Highway Commissioner Matt Decur has confirmed his attendance. Linda Wait is expected to distribute the agenda and RSVP information. Once the final attendance count is available, it will be provided to Supervisor Marchant for food planning.

Adjournment: Motion by Marchant, seconded by Vandertie, to adjourn. Motion carried. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Sherri Dantoin
Town Clerk, Town of Brussels