

TOWN OF BRUSSELS TOWN BOARD MEETING MINUTES
Wednesday, July 8, 2026 – 6:30 p.m.
Brussels Community Center

The Town Board Meeting of the Town of Brussels was called to order at 6:30 p.m. by Chairman Joe Wautier.

Roll Call: Board Members Present: Chair Joe Wautier; Supervisors Mark Marchant and Austin Vandertie; Treasurer Penny Wautier; Clerk Sherri Dantoin.

Pledge of Allegiance: Recited

Approval of Agenda: Motion by Marchant, seconded by Vandertie, to approve the agenda with Item #10 (Town Roads) moved to immediately follow the Treasurer's Report to accommodate Thad Ash's attendance. Motion carried.

Approval of Town Board Minutes: Motion by Vandertie, seconded by Marchant, to approve the June 10, 2026 Town Board Meeting minutes. Motion carried.

Treasurer's Report: Treasurer P. Wautier reported that the Certificate of Deposit had been transferred to the Town's savings account in anticipation of upcoming roadwork expenses. Motion by Marchant, seconded by Vandertie, to approve the Treasurer's Report. Motion carried.

Presentations: None.

Public Comments/Supervisor Response: None.

Building/Zoning Permits: Permits issued during June were reviewed.

Town Roads: Motion by Marchant, seconded by Vandertie, to accept and award the asphalt purchase bid to Northeast Asphalt, at a price of \$63.80 per ton of hot mix asphalt for the Low Road LRIP Project #19775, as they were the sole bidder; and for Door County Highway Department to haul the hot mix from Northeast Asphalt to the job site and to apply to the road. Motion carried.

Joe Bader addressed the Board regarding challenges encountered during roadside grass cutting due to significant deadfall in roadside ditches, particularly along Stevenson Pier Road. Motion by Marchant, seconded by Vandertie, to authorize pushing deadfall farther into the ditch/wooded areas along Stevenson Pier Road this year at a cost of \$165 per hour, with similar work to be considered during next year's budgeting process for other ditches that need to be cleared. Motion carried.

Bader also noted numerous abandoned metal signposts and a fallen tractor sign along Swamp Road off County C. With Board consensus, he will remove the unused posts and sign at no cost to the Town.

Food Truck Permit Application: Clerk Dantoin presented revisions to the Food Truck Permit application developed in collaboration with a recent applicant to improve clarity and completeness without changing the underlying requirements. Motion by Vandertie, seconded by Marchant, to approve the revised application effective immediately. Motion carried.

Brussels Lions Club Liquor License: No action was necessary. The Lions Club will utilize its previously approved picnic permit. The Board noted that Carbliss now offers a malt-based beverage that may be sold under the existing Class B Beer/Wine license.

Sealtec Proposal: Motion by Wautier, seconded by Vandertie, to approve Sealtec's proposal to reseal the Community Center parking lots and drive lanes for \$3985 and pickleball court at \$425; further, Marchant will obtain an additional proposal from Sealtec, not to exceed \$2,000, for the basketball courts. Motion carried. Lions will help with this cost depending on how Belgian Days goes.

Town Park: Discussion was held regarding motor vehicle traffic within the park. The Board agreed the intent is to keep vehicles out of the playground area and off the walking path while recognizing the need for vehicle access between the ballfields for games and during events. Treasurer Wautier will discuss the matter with the Brussels Lions Club. Discussion next meeting regarding installation of no parking signs.

The Jazz Music Festival has been confirmation to be cancelled for this year.

Clerk's Correspondence: Clerk Dantoin requested ideas for submission to the Bay-Lake Regional Planning Commission Community Project Survey. The Board did not identify any projects for submission at this time but noted that the upcoming Comprehensive Plan update may identify future priorities.

Payment of Bills: Motion by Marchant, seconded by Vandertie, to approve payment of monthly bills, salaries, and administrative expenses. Motion carried.

Next Meeting/Next Agenda: The next regular monthly meeting will be held August 12, 2026, at 6:30 p.m. Treasurer Wautier will be unavailable and will provide the Treasurer's Report to the Clerk or Chairman in advance for distribution. Agenda items include: Motor Vehicles in the Park and Transition/Appointment of Board member to the Fire Board.

Adjournment: Motion by Marchant, seconded by Vandertie, to adjourn the meeting at 7:39 p.m. Motion carried.

Respectfully submitted,
Sherri Dantoin
Town Clerk, Town of Brussels