

Town of Brussels

County of Door

Website: TownOfBrussels.com

Joe Wautier, Chairman

Mark Marchant, Supervisor #1
Austin Vandertie, Supervisor #2

Sherri Dantoin, Clerk
Penny Wautier, Treasurer

Town Board Meeting

July 8, 2026 6:30pm

Brussels Community Center,
1366 Junction Road, Brussels, WI 54204

1. **Agenda**
2. Call to order
3. Pledge of Allegiance
4. Approval of Agenda
5. Approve Clerk Minutes of the June 10, 2026 Meeting
6. Treasurer's report
7. Presentation: None
8. Public Comments (limit 5 minutes per person)
 - a. Supervisor Response
9. Building/Zoning
 - a. Permits issued for June
10. Town Roads
 - a. Approval of Asphalt Bid-LRIP, \$33,500
 - b. Open & Award Asphalt Bid for Low Road
11. Consideration of revisions: Food Truck permit application
12. Consideration of Liquor License: Brussels Lions Club
13. Community Center
 - a. Consideration of bid: Sealtec, asphalt maintenance, parking lots
 - b. Repairs needed?
14. Town Park
 - a. Consideration of bid: Sealtec, asphalt maintenance, pickleball courts
 - b. Consideration of motor vehicles in park
 - c. Cancellation of event: Jazz music-fest in the park
 - d. Work needed?
15. Clerk's correspondence – for information only
16. Payment of bills, monthly salaries & administrative expenses
17. Next Regular Monthly Meeting – August 12, 2026, 6:30 pm
18. Next meeting Agenda Items
19. Adjourn

Posted 7/1/26

Town Hall, Website: townofbrussels.com

Discussion and action may occur on any agenda item unless otherwise noted. Deviation from order may occur. Any person wishing to attend this meeting who, because of disability, requires special accommodations, should contact the clerk at clerk.townofbrussels@gmail.com prior to the meeting.

TOWN OF BRUSSELS TOWN BOARD MEETING MINUTES

Wednesday, June 10, 2026 – 6:30 p.m.

Brussels Community Center

The Town Board Meeting of the Town of Brussels was called to order at 6:30 p.m. by Chairman Joe Wautier.

Roll Call: Board Members Present: Chair Joe Wautier; Supervisors Mark Marchant and Austin Vandertie; Treasurer Penny Wautier; Clerk Sherri Dantoin.

Pledge of Allegiance: Recited

Approval of Agenda: Motion by Marchant, seconded by Vandertie, to approve the agenda with Item #14 (Jessica Hatch Broadband Presentation) moved to immediately follow the Destination Door County presentation. Motion carried.

Approval of Town Board Minutes: Motion by Marchant, seconded by Vandertie, to approve the May 13, 2026 Town Board Meeting minutes. Motion carried.

Treasurer's Report: Treasurer Wautier reported that a Certificate of Deposit will mature by the end of the week. The Board agreed not to renew the CD in order to maintain cash flow for upcoming road repair projects. Motion by Vandertie, seconded by Marchant, to approve the Treasurer's Report. Motion carried.

Destination Door County / Door County Tourism Zone Presentation: Jon Jarosh provided an update regarding the Destination Door County Strategic Plan and the use of room tax revenues throughout Door County. He explained that 30% of room tax revenues are returned to municipalities and may be used at the municipality's discretion.

Broadband Update Presentation: Jessica Hatch provided an update on broadband expansion efforts. She recommended that the Town remain in communication with the Internet Service Provider, Brightspeed, and that we consider and submit a Letter of Support for them. Hatch also suggested that the Town consider utilizing its Door County Broadband Grant funds of \$14,875 to support broadband adoption efforts. Jessica's last day with Destination is tomorrow and introduced us to our new contact, Michele at DCEDC.

Public Comments/Supervisor Response: None.

Liquor Licenses: Motion by Marchant, seconded by Vandertie, to approve the following liquor licenses. Motion carried:

Brian Rouer, Rouer's Grand Slam – Class B Beer and Liquor License
David Marchant, Marchant's Foods – Class A Beer and Liquor License
Imran Asad, Brussels General Store – Class A Beer and Liquor License
Dolgencorp, Dollar General – Class A Beer and Liquor License

Building/Zoning Permits: Permits issued for May were reviewed, including a driveway permit for the Zills property on Marsh Road.

Dave Allen Storage Condos: The Board reviewed the Plan Commission recommendation regarding the Dave Allen Storage Condo project. Motion by Marchant, seconded by Vandertie, to approve the project as submitted. Motion carried.

Alberts Certified Survey Map and Rezoning: The Certified Survey Map and rezoning request for the Alberts property, submitted by Stantec, was reviewed. Motion by Vandertie, seconded by Marchant, to approve the Certified Survey Map and rezoning request and authorize signatures as presented. Motion carried.

Town Roads: The Board reviewed actions taken at the June 3, 2026 Special Meeting regarding road work approvals. All contracts have been submitted to Door County. Most work is expected to be completed concurrently with Door County Highway projects on County Highway DK and County Highway C.

Community Center: No repairs or maintenance concerns were reported.

Town Park Maintenance and Improvements:

- Numerous improvements are underway through the efforts of the Brussels Lions Club and Penny and Jim Wautier. Pickleball nets have been repaired and re-stretched. Blacktop crack filling remains outstanding but is not expected to be completed until October due to contractor scheduling.
- Marchant reported that the park dumpster will be emptied by the weekend and noted that a larger dumpster could be provided in the future if needed.
- TTX is scheduled to install the park sign, and Travis Price will complete the stonework. The -Lions Club contributed \$150 from the Car Show to help offset electrical and restroom pumping expenses.
- One restroom faucet has occasionally remained running too long; DeClark is scheduled to inspect the issue.

Jazz Music Festival: Discussion was held regarding a proposed Jazz Music Festival in the park. Planning efforts have resumed, and the Lions Club is working with organizers regarding concessions and liquor licensing requirements.

BBQ Event and Food Truck Permit: Representatives of the BBQ event have submitted a Food Truck Permit application. They also met with Clerk Dantoin to discuss potential improvements to the Town's Food Truck Permit application. A revised draft permit application will be presented for Board review next month.

Payment of Bills: Motion by Marchant, seconded by Vandertie, to approve payment of monthly bills, salaries, and administrative expenses. Motion carried.

Next Meeting/Next Agenda: The next regular monthly meeting is scheduled for July 8, 2026, at 6:30 p.m. Agenda Items include: Revised Food Truck Permit Application

Adjournment: Motion by Marchant, seconded by Vandertie, to adjourn the meeting at 7:25 p.m. Motion carried.

Respectfully submitted, Sherri Dantoin, Town Clerk, Town of Brussels

INSPECTION SPECIALISTS LLC

P.O. Box 22, Brussels, WI 54204

Monthly Permit Report -Town of Brussels

JUNE 2026

Date	Permit #	Owner	Contractor	St #	Address	Project	Value	Fee
6/1	B28-26-6B	Nate, Rachel Alberts	Portside Builders	1617	DK, Cty	Single Family Home	\$845,000	\$1,747.00
6/12	B29-26-6B	St. Francis & St. Mary's Church	Keller Inc	9716	Cemetery Road	Commercial Addition	\$1,450,000	\$416.00
6/12	B30-26-6E	St. Francis & St. Mary's Church	Meulemans Brothers	9716	Cemetery Road	Commercial Addition		\$178.00
6/12	B31-26-6P	St. Francis & St. Mary's Church	Ashwaubenon Plumbing	9716	Cemetery Road	Commercial Addition		\$75.00
6/12	B32-26-6H	St. Francis & St. Mary's Church	Ideal Air	9716	Cemetery Road	Commercial Addition		\$178.00
6/18	B33-26-6B	Randy, Lili Wagner	Buhr Construction	1202	Misere Road	Addition	\$296,400	\$159.00
6/18	B34-26-6E	Randy, Lili Wagner	North Bay Electric	1202	Misere Road	Addition		\$100.00
6/18	B35-26-6P	Randy, Lili Wagner	Eagle Mechanical	1202	Misere Road	Addition		\$60.00
6/18	B36-26-6H	Randy, Lili Wagner	Malvitz Heating	1202	Misere Road	Addition		\$60.00

Total \$2,973.00

-10% -\$297.30

(Alberts) State Seal \$40.00

TOTAL OWED \$2,715.70

pd out 3305.70

+ zoning 250
170
170
590

3603.00 ✓
cash
Rec'd

(gave to Penny)
7/8/26

Portside
ck# 17046
17876
\$847
Keller
ck# 25444
\$379
Buhr
Const
ck# 23171

Date	Permit #	Owner	St. #	Address	Project	Est. Cost	Fee
1/15	B1-26-1Z	Gary Grunwald	1783	DK, Cty	Garage addition	\$40,000	\$170.00
2/3	B2-26-2Z	Daren DeClark	9605	Gardner Road, E	Detached garage addition	\$50,000	\$170.00
2/9	B3-26-2Z	Jared Spude	1592	Orchard View Lane	Agricultural building	\$450,000	\$100.00
3/18	B4-26-3Z	St. Francis & St. Mary Church	9716	Cemetery Road	Church addition	\$1,485,000	\$300.00
4/7	B5-26-4Z	Alan Vandermeuse	185	Hall Road, S	Pre-built shed	\$5,350	\$100.00
4/15	B6-26-4Z	Nate Fameree		Rabbit Road	Agricultural building	\$70,000	\$100.00
4/20	B7-26-4Z	Jay Delwiche	9785	Cemetery Road	Shed	\$15,000	\$100.00
4/24		John, Polly Alberts	1604	DK, Cty	SITE PLAN REVIEW, parcel split & rezone		\$300.00
4/29	B8-26-4Z	Nick Sternard	9740	School Road	Deck	\$15,000	\$100.00
5/11	B9-26-5Z	Wesley Counard	1514	Orchard View Lane	Detached garage (demo existing)	\$50,000	\$170.00
5/15		David Allen	1716	Ullman Court	Conditional Use Permit Application		\$300.00
5/19	B10-26-5Z	Doug, Bridgett Schopf	470	C, Cty	Single Family Home	\$980,000	\$250.00
6/1	B11-26-6Z	Nate, Rachel Alberts	1617	DK, Cty	Single Family Home	\$845,000	\$250.00
6/4	B12-26-6Z	Alan Snover	1464	XC, Cty	Agricultural building	\$70,000	\$170.00
6/18	B13-26-6Z	Randy, Lili Wagner	1202	Misere Road	Addition	\$296,000	\$170.00
						\$4,371,350	\$2,750

✓ CK# 170405
 Portside 170395
 ✓ CK# 714855
 Cashiers
 ✓ CL# 23171
 Buhr
 \$379 Bldg
 170 Zn
 549.00 ✓

zoning



2026 - 2027

Local Roads Improvement Program (LRIP)
State Municipal Project Agreement - Revised

Date: **May 26, 2026**
LRIP Project Number: **19775**
County: **Door**
Recipient: **Town of Brussels**

Program Type: **TRI**
CVT: **15004**
Project ID: **39508802701**
Appropriation: **27800**
Account: **8700140**

The signatory city, village, town or county, hereinafter called the Municipality, through its duly authorized officers or officials via the signed LRIP application form and terms and conditions, and the State of Wisconsin Department of Transportation, hereinafter called the State, enter into this agreement, hereinafter called the Agreement, to accomplish the described project, hereinafter called the Project.

The authority for the Municipality and the State to enter into this agreement is provided by the *Wisconsin Administrative Code TRANS 206.03(12)*.

Improvement Type: **Resurfacing** Purchase Hot Mix Asphalt Only Intended Construction Year: **2026**
Surface Type: **70 - Hot Mix Asphalt Pavement (HMAC)**

On Route 1: **Low Rd** Additional Locations are displayed on Page 2
At Route: **CTH C**
Toward Route: **Misere Rd (Termini)**
Structure: **None**
Section Length: **1500 ft**

Need for Improvement: **Severe Asphalt Deterioration**
Other Work: **Driveway joints, Re-establish crown**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	10 ft 0 in	2 ft 0 in	N	2 ft 0 in	N

Project Cost Summary	Estimated Costs	LRIP/State Funds	Municipal Funds (includes ineligible costs)
Hot Mix Asphalt:	\$68,000.00		
Total Eligible Costs:	\$68,000.00		
Total Ineligible Costs	\$36,000.00		

Total Improvement Costs:	\$104,000.00	\$33,500.00	\$70,500.00
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This request is subject to the terms and conditions agreed to at the time of application for the designated MUNICIPALITY and upon acceptance by the STATE, per signature below, shall constitute agreement between the MUNICIPALITY and the STATE.

Accepted for the State of Wisconsin, Department of Transportation:

By: Jennifer Murray
Local Transportation Programs and Finance

May 26, 2026
Date

Notes: Thickness is changed for 1.25 to 2"

2026 - 2027

Local Roads Improvement Program (LRIP)
State Municipal Project Agreement - Revised

Additional Locations:

On Route 2: Low Rd
At Route: CTHC
Toward Route: Misere Rd (Termini)
Section Length: 3780 ft

Need for Improvement: Severe Asphalt Deterioration

Other Work: Re-establish crown, Driveway joints

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	10.00 in	2.00 in	N	2.00 in	N

Project Funding						
Funding Type	From Project	Program Type	Biennium	Sunset Date	Approved Amount	Date
New Biennium Project	N/A	TRI	2026 - 2027	June 30, 2031	\$33,500.00	April 26, 2026
Total					\$33,500.00	

2026 - 2027
Local Roads Improvement Program (LRIP)
State Municipal Project Agreement - Revised

Terms and Conditions

1. The State shall not be liable to the Municipality for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Municipality for damages or delays resulting from injunctions or other restraining orders obtained by third parties.
2. The State will not be liable to any third party for injuries or damages resulting from work under or for the Project. The Municipality and the Municipality's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Municipality and its sureties; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Municipality or its sureties; or because of any claims or amounts recovered for any infringement by the Municipality and its sureties of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the employees of the Municipality and its sureties; or any other law, ordinance, order or decree relating to the Municipality's operations.
3. Contract modification: This Agreement can only be modified by written instruments duly executed by both parties. No term or provision of neither this Agreement nor any of its attachments may be changed, waived or terminated orally.
4. Binding effects: All terms of this Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third-party enforcement rights.
5. Choice of law and forum: This Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties hereby expressly agree that the terms contained herein are enforceable by an action in the Circuit Court of Dane County, Wisconsin.
6. Non-appropriation of funds: With respect to any payment required to be made by the State under this Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Wisconsin Legislature. If such funds are not so appropriated, either the Municipality or the State may terminate this Agreement after providing written notice not less than thirty (30) days before the termination is to take effect. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])
7. The initiation and accomplishment of the Project will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of a Project is funded using federal funds, the entire Project will be subject to federal requirements. Any federally-funded portion of the Project is not eligible for reimbursement under this Agreement.
8. The construction of the Project will be in accordance with the appropriate standards unless an exception to standards is granted by the State prior to construction. The entire cost of the Project not constructed to standards will be the responsibility of the Municipality unless such exception is explicitly granted in writing by the State.
9. The Municipality will assume all responsibility for complying with all applicable environmental requirements for the Project.
10. The work, which is eligible for State participation, will be administered by the Municipality.
11. The Municipality agrees to comply with the relevant applicable statutes governing advertisements for bids. The Municipality is encouraged to advertise for greater than the minimum requirements to provide the widest possible coverage. The Municipality shall provide the State information regarding the source where the LRIP bid advertisements can be located no less than seven (7) days prior to the first week of advertisement. The Municipality must keep records of publication in the project file. All Municipal contracts for this Project will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of Wis. Stat. § 86.31(2) and all other Municipal bidding requirements.
12. State financing will be limited to up to 90 percent (90%) participation for eligible items for Supplemental projects and 50 percent (50%) participation for eligible items for Entitlement and Discretionary projects or to the limit approved for the Project - whichever is less.
13. Payments to the Municipality will be made after the Project is completed, and the contractor(s) is/are fully reimbursed.
14. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
15. The Municipality will keep records of the cost of the Project, letting documents, advertising information, itemized invoices, and contractor payment documentation and will have them available for inspection by representatives of the State and will furnish copies when requested.
16. By signing this Agreement, the Municipality certifies the estimated costs are provided in good faith based on information known at the time of the estimate creation and reflects an accurate estimate of anticipated costs.
17. The design and construction of the Project must be certified by a registered professional engineer, if the cost of the Project exceeds \$65,000 per Wis. Stat. § 86.31(2)(e).
18. Federal Single Audits of Local Government Units:
 - a. The Municipality shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-133)
 - b. This audit shall be performed in accordance with Federal Circular A-133 issued by the Federal Office of Management and Budget and state single audit guidelines issued by the Wisconsin Department of Administration.

2026 - 2027

Local Roads Improvement Program (LRIP)
State/Municipal Project Agreement - Revised

c. The Municipality will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the State within ten (10) years of project closing.

19. The Municipality will maintain, at its own cost and expense, all portions of the Project that lie within its jurisdiction and will make provision of such maintenance as long as the road remains open to traffic.

20. In accordance with the State's sunset policy for LRIP projects, the subject improvement must be constructed and submitted for reimbursement within three biennia. The sunset date of the funds is listed in the Project Funding table in this Agreement.

21. Nothing in this Agreement shall be deemed a waiver of the State's Sovereign Immunity.

22. If any part of this Agreement is determined to be invalid, illegal, or unenforceable, such determination shall not affect the validity, legality, or enforceability of any other part of this Agreement and the remaining parts shall be enforced as if such invalid, illegal, or unenforceable part was not contained herein.

23. In connection with the performance of work under this Agreement, the Municipality agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure equal employment opportunities. The Municipality agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

☒ Checking this box indicates that the Preparer is authorized to conduct official business for the Municipality identified below and upon acceptance by the State shall constitute agreement between the Municipality and the State, subject to the terms and conditions above.

Recipient:	Town of Brussels	County:	Door	
Head of Government:	JOE WAUTIER	Title:	Head of Government	
Preparer:	Thad Ash	Title:	County Highway Commissioner	Date: 05/14/2026
Reviewer:	Penny Yanke	Title:	Program Manager	Date: 05/22/2026

2026 - 2027
Local Roads Improvement Program (LRIP)
State Municipal Project Agreement - Revised

Additional Locations:
On Route 2: **Low Rd**
At Route: **CTHC**
Toward Route: **Misere Rd (Termini)**
Section Length **3780 ft**

Need for Improvement: **Severe Asphalt Deterioration**
Other Work: **Re-establish crown, Driveway joints**

Thickness	Travel Width (Per Lane)	Left Shoulder	Curb & Gutter	Right Shoulder	Curb & Gutter
2.00 in	10 ft 0 in	2 ft 0 in	N	2 ft 0 in	N

Project Funding						
Funding Type	From Project	Program Type	Biennium	Sunset Date	Approved Amount	Date
New Biennium Project	N/A	TRI	2026 - 2027	June 30, 2031	\$33,500.00	April 26, 2026
				Total	\$33,500.00	

TOWN OF BRUSSELS, DOOR COUNTY, WI

MOBILE FOOD VENDOR ANNUAL PERMIT APPLICATION

Application Date: _____ Permit Calendar Year: 20__

SECTION 1 – APPLICANT INFORMATION

Name of Owner / Operator: _____

Business Name (if different): _____

Mailing Address: _____

Phone: _____ Email: _____

SECTION 2 – VEHICLE INFORMATION

Vehicle Make / Model: _____

License Plate #: _____ State: _____

Vehicle Identification Number (VIN): _____

Insurance Provider: _____ Policy #: _____

Attach copy of Certificate of Vehicle Registration

Attach Copy of Certificate of Insurance with Coverage Amount of a Minimum of \$1,000,000 per occurrence (Certificate must show proof that Town of Brussels is an additional insured.)

SECTION 3 – FOOD SERVICE INFORMATION

Type of Activity? (Simple or Complex meal prep) _____

Type of Food / Beverages to be Sold: _____

Wisconsin Seller's Permit Number : _____ (Attach copy)

License / Certification/ Permit to Operate #: _____ (Attach copy)

Proposed Vending Locations:

(Include address, dates, site map of intended operating dates. It is your responsibility to work with the land owner to obtain permission to operate from premises, if not your own property.)

1.

2.

3.

Hours of Operation: 8:00 a.m. – 10:00 p.m.

SECTION 4 – ADDITIONAL REQUIREMENTS/ACKNOWLEDGEMENTS (Initial each)

- ☐ I have read and will comply with the Town of Brussels Food Truck Ordinance No. 39-2025
- ☐ Permit is valid only for the vehicle and locations listed and is non-transferable
- ☐ I will maintain all required licenses, insurance, and certifications during the permit period
- ☐ I understand that failure to comply may result in suspension, revocation, or non-renewal of permit
- ☐ I grant permission for Town officials to inspect vehicle/vending operations during permitted hours
- ☐ I understand that amplified sound and additional signage beyond the vehicle are prohibited
- ☐ I understand my responsibility to obtain property owner consent to operate on their premise

SECTION 5 – REQUIRED ATTACHMENTS

- ☐ Copy of Wisconsin Certificate of Vehicle Registration
- ☐ Copy of Wisconsin License / Certification to operate (WI DATCP certificate)
- ☐ Copy of Certificate of Liability Insurance (\$1Million min) listing the Town of Brussels as additional insured
- ☐ Wisconsin Seller's Permit
- ☐ Site Permission / Map for Vending Location(s)

SECTION 6 – APPLICATION FEE

Fee Amount: \$ _____ (as listed on Town Fee Schedule)

Payment Method: ☐ Check ☐ Cash ☐ Online

SECTION 7 – SIGNATURE

I hereby certify that the information provided in this application is true and accurate to the best of my knowledge.

Signature of Applicant: _____ **Date:** _____

Town Clerk / Official Receipt: _____ **Date:** _____

Send Application, documents, and fee to:

Town of Brussels, Attention Sherri Dantoin, Clerk, 1609 Orchard View Lane, Brussels, WI 54204

Questions? Call Sherri Dantoin, Clerk, at 920-493-1836

OFFICE USE ONLY

Permit #: _____

Date Issued: _____

Expiration: December 31, 20____

Approved by Town Clerk / Designee: _____

PROPOSAL

Seal-Tec Seal Coating
336 Church Street
Algoma, WI 54201
(920) 493-3211

DATE: June 20, 2026



PROPOSAL SUBMITTED TO:

Brussels Town Hall
1366 Junction Road
Brussels, WI 54204
Contact: Sherry 920-493-1836

WORK TO BE PERFORMED AT:

Same
Same
Same
clerk.townofbrussels@gmail.com

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
asphalt maintenance on public access/commercial parking lots and drive lanes at above address as follows:

- 1) Trim grass and vegetation along asphalt as necessary.
- 2) Mechanically clean, gouge, and etch cracks which can effectively be repaired with hot rubber filler.
- 3) Manually construct bases on cracks as necessary. Repair previously prepared cracks with hot fill. **Approx. 2400'**
- 4) Thoroughly prepare blacktop for sealer application.
- 5) Hand edge buildings, concrete, decorative landscaping, road, etc.
- 6) **Apply two (2) coats** of environmentally friendly asphalt sealer.
- 7) Re-stripe as previously laid out

All material is guaranteed to be as specified, and the above work to be performed in accordance with the specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

\$3,985.00

With payment due upon completion of work.

Respectfully submitted: Aaron Thornton

Per: Seal-Tec Sealcoating

Note: This proposal may be withdrawn by us if not accepted within 20 days.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon accidents, weather, or other delays beyond our control.

**Asphalt breaks and "spiderwebbing" cannot and will not be guaranteed.

Only cracks which can effectively be repaired will be tended to.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

DATE: _____ SIGNATURE: _____
SIGNATURE: _____

PROPOSAL

Seal-Tec Seal Coating
336 Church Street
Algoma, WI 54201
(920) 493-3211

Date: June 11, 2026



PROPOSAL SUBMITTED TO:

Town of Brussels
1609 Orchard View Lane
Brussels, WI 54204
clerk.townofbrussels@gmail.com

WORK TO BE PERFORMED AT:

Brussels Town Park
Same
Same
Same

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
asphalt maintenance on commercial/public access pickleball courts at above address as follows:

- 1) Trim grass and vegetation along asphalt as necessary.
- 2) Mechanically clean, gouge, and etch cracks which can effectively be repaired.
- 3) Manually construct bases where necessary.
- 4) Repair previously prepared cracks with ASTM-3405 Fed Spec. hot rubberized sealant.
- 5) Manually apply sand to surface of repaired cracks.

Only cracks which can effectively be repaired will be tended to.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

\$425.00

With payment due upon completion of work.

Respectfully submitted: Aaron Thornton

Per: Seal-Tec Sealcoating

Note: This proposal may be withdrawn by us if not accepted within 15 days.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon accidents, weather, or other delays beyond our control.

****Asphalt breaks and "spiderwebbing" cannot and will not be guaranteed.**

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

DATE: _____

SIGNATURE: _____

SIGNATURE: _____

8:51 PM

07/07/26

Town of Brussels

Check Detail

Ck Num	Ck Amt	Date	Name	Account	Paid Amt	Orig Amt
July 8, 2026						
13694	\$ 3,067.62	07/08/2026	GFL Environmental	Bank of Luxembourg		-3,067.62
				Recycling expense	-3,229.12	3,229.12
				Recycling expense	161.50	-161.50
					-3,067.62	3,067.62
13695	\$ 39.90	07/08/2026	T-Mobile	Bank of Luxembourg		-39.90
				General govt. expense	-39.90	39.90
					-39.90	39.90
13696	\$ -	07/08/2026	Peninsula Pulse LLC	Bank of Luxembourg		0.00
					0.00	0.00
13697	\$ 6,094.41	07/08/2026	Door County Treasurer	Bank of Luxembourg		-6,094.41
				Highway maintenance	-3,685.27	3,685.27
				Park expense	-115.39	115.39
				Highway maintenance	-1,795.61	1,795.61
				Park expense	-498.14	498.14
					-6,094.41	6,094.41
13698	\$ 574.87	07/08/2026	Joe Wautier	Bank of Luxembourg		-574.87
				Chairman exp reimburs	-583.33	583.33
				Medicare tax	8.46	-8.46
					-574.87	574.87
13699	\$ 410.63	07/08/2026	Mark Marchant	Bank of Luxembourg		-410.63
				Supervisor 1 wages	-416.67	416.67
				Medicare tax	6.04	-6.04
					-410.63	410.63
13700	\$ 410.63	07/08/2026	Austin Vandertie	Bank of Luxembourg		-410.63
				Supervisor 2 wages	-416.67	416.67
				Medicare tax	6.04	-6.04
					-410.63	410.63
13701	\$ 1,247.48	07/08/2026	Sherri Dantoin	Bank of Luxembourg		-1,247.48
				Clerk wages	-1,250.00	1,250.00
				Medicare tax	18.12	-18.12
				Town hall expense	-15.60	15.60
					-1,247.48	1,247.48
13702	\$ 1,586.65	07/08/2026	Penny Wautier	Bank of Luxembourg		-1,586.65
				Treasurer wages	-500.00	500.00
				Medicare tax	23.35	-23.35
				Town hall expense	-290.00	290.00
				Town hall expense	-580.00	580.00
				Park Maint Wage	-120.00	120.00
				Park Maint Wage	-80.00	80.00
				Park Maint Wage	-40.00	40.00
					-1,586.65	1,586.65
13703	\$ 369.40	07/08/2026	Kyle Guilette	Bank of Luxembourg		-369.40
				Zoning Admin salary	-400.00	400.00
				Medicare tax	24.80	-24.80
				Social security	5.80	-5.80

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					-369.40	369.40
13704	\$	123.19	07/08/2026 Matt Phillips	Bank of Luxembourg		-123.19
				Constable wages	-125.00	125.00
				Medicare tax	1.81	-1.81
					-123.19	123.19
13705	\$	93.00	07/08/2026 Door County IT	Bank of Luxembourg		-93.00
				General govt. expense	-93.00	93.00
					-93.00	93.00
13706	\$	6,240.00	07/08/2026 Joe's Landscaping	Bank of Luxembourg		-6,240.00
				Highway grass cutting	-6,240.00	6,240.00
					-6,240.00	6,240.00
13707	\$	755.72	07/08/2026 US Treasury	Bank of Luxembourg		-755.72
				Social security	-386.26	386.26
				Medicare tax	-369.46	369.46
					-755.72	755.72
13708	\$	101.50	07/08/2026 Jim Wautier	Bank of Luxembourg		-101.50
				Park expense	-81.50	81.50
				Town hall expense	-20.00	20.00
					-101.50	101.50
13709	\$	277.05	07/08/2026 Jason Norton	Bank of Luxembourg		-277.05
				Disposal site workers wages	-300.00	300.00
				Social security	18.60	-18.60
				Medicare tax	4.35	-4.35
					-277.05	277.05
13710	\$	343.54	07/08/2026 Dan Londo	Bank of Luxembourg		-343.54
				Disposal site workers wages	-372.00	372.00
				Social security	23.06	-23.06
				Medicare tax	5.40	-5.40
					-343.54	343.54
13711	\$	70.00	07/08/2026 Chuck Massart Well & Pump Repa	Bank of Luxembourg		-70.00
				Town hall expense	-70.00	70.00
					-70.00	70.00
13712	\$	150.00	07/08/2026 Southern Door Business Assoc	Bank of Luxembourg		-150.00
				Park income	-150.00	150.00
					-150.00	150.00
13713	\$	1,086.31	07/08/2026 Wisconsin Public Service Corpora	Bank of Luxembourg		-1,086.31
				Park expense	-199.64	199.64
				Street lighting	-689.89	689.89
				Town hall expense	-196.78	196.78
					-1,086.31	1,086.31
13714	\$	2,715.70	07/08/2026 Inspection Specialist LLC	Bank of Luxembourg		-2,715.70
				Inspection fees	-2,715.70	2,715.70
					-2,715.70	2,715.70
13715	\$	576.03	07/08/2026 Chase Card Services	Bank of Luxembourg		-576.03

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				Town hall expense	-333.35	333.35
				Town hall expense	-9.99	9.99
				Town hall expense	-25.20	25.20
				Town hall expense	-103.35	103.35
				Town hall expense	-104.14	104.14
					-576.03	576.03
13716	\$	150.00	07/08/2026 Vicky Weier	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
13717	\$	150.00	07/08/2026 Tiffaney Delwiche	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
13718	\$	150.00	07/08/2026 Callie Krauel	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
13719	\$	150.00	07/08/2026 Ginny Monfils	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
13720	\$	150.00	07/08/2026 Terri DeKeyser	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
13721	\$	4,682.00	07/08/2026 Peninsula Property Services LLC	Bank of Luxembourg		-4,682.00
				Park expense	-4,682.00	4,682.00
					-4,682.00	4,682.00
13722	\$	1,810.42	07/08/2026 B.U.G. Fire Department	Bank of Luxembourg		-1,810.42
				EMR expenses	-1,100.00	1,100.00
				EMR expenses	-710.42	710.42
					-1,810.42	1,810.42
13723	\$	42.92	07/08/2026 Peninsula Pulse LLC	Bank of Luxembourg		-42.92
				Legal expense	-26.48	26.48
				Legal expense	-16.44	16.44
					-42.92	42.92
13724	\$	150.00	07/08/2026 Summer Delwiche	Bank of Luxembourg		-150.00
				Community Ctr sec dep refun	-150.00	150.00
					-150.00	150.00
Total		\$ 33,768.97				