

TOWN OF BRUSSELS
TOWN BOARD MEETING MINUTES

Wednesday, May 13, 2026 6:30pm
Brussels Community Center

The Town Board Meeting of the Town of Brussels was called to order at 6:30 p.m. by Chairman Joe Wautier, with a motion by Vandertie and seconded by Marchant.

Roll Call

Board Members Present: Chair Joe Wautier; Supervisors Mark Marchant and Austin Vandertie; Treasurer Penny Wautier; Clerk Sherri Dantoin.

Pledge of Allegiance - recited

Approval of Agenda

Destination Door County unable to attend. Motion by Vandertie, seconded by Marchant. Carried.

Approval of Town Board Minutes

Motion by Marchant, seconded by Vandertie, to approve 4/21/26 minutes. Motion carried.

Treasurer's Report

Clerk Dantoin also provided cash flow statement for the year, highlighting the unbudgeted expenses carried over from last year, including return of ARIP funding overpaid and balance of bathroom contract paid in early 2026. Motion by Vandertie, seconded by Marchant, to approve the Treasurer's Report. Motion Carried.

Public Comments/Supervisor Response - None

Liquor Licenses

Motion by Vandertie, seconded by Marchant, to approve the following licenses. Motion carried:

- St Francis/St Mary's Church, Kermis, Sept 6 – Temp Beer & Wine License
- Dean Vandertie, Belgian Delight, LLC – Class B, Beer & Liquor License
- Brussels Lions Club, Belgian Days, July 9-12 - Temporary Beer & Wine License

Building/Zoning Permits

Permits issued for April were reviewed and approved.

Shipping Container Ordinance

The Board reviewed the Shipping Container Ordinance proposed by Zoning Administrator Kyle Guilette, which is similar to ordinances recently adopted by the Town of Union and Door County. Kyle also recommended removing references to the Light Industrial (LI) and Rural Residential (RR) districts, allowing shipping containers only in the General Agriculture (GA) district. Motion by Marchant, seconded by Vandertie, to approve the ordinance as amended; effective June 1, 2026. Motion carried.

Sewer in the Town

Zoning Administrator Kyle Guilette reported that he spoke with a vendor regarding the possibility of developing sewer utilities within the Town to support future growth, particularly commercial development. The Board agreed to review a formal proposal at a future meeting.

Resolution for Rezoning Request

As a follow-up from last month's approval for rezoning the parcel on County DK owned by Alberts, the County needed a Resolution for the Rezoning request. A draft resolution was

reviewed. Motion Marchant, seconded by Vandertie to approve the Resolution Requesting Approval of a Zoning Map Amendment, Resolution No. 2026-02. Motion carried.

Consideration of Seal Coating Bids and Other Road Overlay bids

Bids for 2.44 miles of road seal coating/overlay was requested. Bids from Fahrner and Scott were opened, with Door County Highway Departments still forthcoming. With anticipated Cash Flow, approximately \$40,000 of work is being considered. Motion Marchant, seconded by Vandertie to table this discussion until next meeting, awaiting Door County Highway Department's bid.

After further review, culvert on Norm's Road does not need to be replaced, \$5,220. Motion Vandertie, seconded by Marchant, to not replace the Culvert on Norm's Road as voted upon last meeting. Motion carried.

Pot holes on Rouer Road need to be filled – Joe to call on this work.

LRIP Grant for Low Road

Grant for \$33,500 has been received, with the Town's portion estimated at \$60K

ARIP for Brussels Road

Round 2 grant has been submitted with Union. Funding is deemed unlikely due to just having received this grant last year. If awarded, this work would be scheduled for next summer.

Disposal Site Gates for Entrance

GFL has asked the Town to consider improving the gates at the Disposal Site because our current is difficult to manage. Bid was sought from ACD Welding to install 2 swinging gates. Proposal was for \$4,800 for full installation. Motion Marchant, seconded by Vandertie to approve the proposal. Motion carried. Marchant will coordinate with bidder, Estes to complete the work.

Facilities

Front Door will be looked at after the meeting, as we have been having difficult opening it. There is a work day in the park today. Local Road Improvement Program (Low Road) remains pending. All requests by Pickleball group last month were fulfilled, except blacktop crack filling, which is still outstanding pending a vendor that can do the work. Park was rolled. 2 memorial benches were added: Massart, Vogel.

Clerk's Correspondence

Dantoin shared the upcoming Recycling Event that Southern Door is hosting. See Flyer.

Payment of Bills

Two check runs were completed this month due to meeting timing, for a total of \$20,878.67. Motion Marchant, second by Vandertie to approve the Monthly salaries and administrative expenses. Motion Carried.

Next Meeting/Next Agenda:

The next regular monthly meeting is scheduled for June 10, 2026, at 6:30 p.m.

There will be a special meeting of the Board June 3, 8:30pm, following BOR, to finalize Road Seal Coating and Overlay work for this summer

Agenda Items: Roads, Jessica Hatch-Broadband, Sewer proposal(?)

Adjournment

Motion by Marchant, seconded by Vandertie, to adjourn the meeting. Motion carried.