

TOWN OF BRUSSELS
TOWN BOARD MEETING MINUTES

Tuesday, April 21, 2026 – Immediately Following Annual Meeting
Brussels Community Center

The Town Board Meeting of the Town of Brussels was called to order at 6:08 p.m. by Chairman Joe Wautier, with a motion by Vandertie and seconded by Marchant.

Roll Call

Board Members Present: Chair Joe Wautier; Supervisors Mark Marchant and Austin Vandertie; Treasurer Penny Wautier; Clerk Sherri Dantoin.

Pledge of Allegiance - recited

Approval of Agenda

Motion by Marchant, seconded by Vandertie, to approve the agenda, with Item 9.b. tabled due to the absence of the Zoning Administrator. Motion carried.

Approval of Minutes

Motion by Vandertie, seconded by Marchant, to approve the minutes of the March 11, 2026 Town Board Meeting. Motion carried.

Treasurer's Report

Treasurer Penny Wautier reported that the bank transitioned to a new system in early March, resulting in limited deposits during that time. Normal operations are expected to resume in April. Motion by Marchant, seconded by Vandertie, to approve the Treasurer's Report. Motion Carried.

Public Comments/Supervisor Response - None

Liquor Licenses

Motion by Vandertie, seconded by Marchant, to approve the following licenses with no concerns. Motion carried:

- Kolberg Athletic Club – 6-month beer license
- BUG Firefighters Car & Motor Show (June 6–7) – Temporary Beer & Wine License
- BUG Firefighters BBQ Rib Cook Off (June 19,20)–Temporary Beer & Wine License

Building/Zoning Permits

Permits issued for March were approved. Motion Marchant, second by Vandertie. Motion carried.

Planning Commission Committee

- Consideration of an ordinance on shipping containers was deferred to the next meeting.
- Bay-Lake Regional Planning/Comprehensive Plan Update: Marchant provided an update on the initial Planning Commission meeting and project timeline. Members have assignments to complete prior to the next meeting; the process is expected to proceed smoothly.
- Rezoning Request: The Alberts family requested rezoning of 80,163 sq. ft. from light commercial to rural residential for the purpose of building a home. The Planning Commission and Zoning Administrator reviewed the request and identified no concerns.

Motion Marchant, seconded by Vandertie to approve the Planning Commission recommendation for rezoning as per request and submittal. Motion carried.

Town Roads

Motion by Marchant, seconded by Vandertie, to approve the following road work identified during inspection. Motion carried:

- Morning View Road – \$43,946
- Rabbit Road (2 patches) – \$11,708
- Marsh Road (4 patches and overlay) – \$30,147
- Norm's Road (culvert) – \$5,220
- Total of \$91,021

Additionally, 2.44 miles of road were identified for seal coating. A bid request will be published by May 12, 2026, at 5:00 p.m., with consideration at the May meeting.

Town Board agreed that they may want to just get the road work done that is needed this year since we have funds available. Final decisions once cost of seal coating is determined.

Local Road Improvement Program (Low Road) remains pending.

Agricultural Road Improvement Program (Brussels Road): The initial grant application with Union was not received; the project will be resubmitted under another grant opportunity.

Community Center – No report.

Town Park

- Karen Stroschein – Summer Music Event: No event planned for 2026; maybe 2027?
- Mimi Schmidt-Smith – Pickleball in the Park: The Door County Pickleball Club proposed installing windscreens (at their expense) with their logo, along with benches and additional improvements. The Town agreed to add a trash can, fill cracks in the blacktop, and repair the rolled fence. Motion by Vandertie, seconded by Marchant, to approve the proposal and related improvements. Motion carried.
- Youth SD Softball/Baseball Group: Representatives Jason Dart and Bridgette Spude presented preliminary plans for adding a third athletic field. The project would be funded outside of the Town budget. Additional information will be presented following further planning and cost analysis.

Transportation Resolution

Motion by Marchant, seconded by Vandertie, to approve the Transportation Resolution. The Clerk will forward the signed resolution to the Governor's Office and Wisconsin Towns. Motion carried.

Clerk's Correspondence

Clerk Dantoin shared AODA Festival Kits with the Wautiers for use at upcoming events.

Payment of Bills

Two check runs were completed this month due to meeting timing, along with two manual checks (\$100 for a Community Center refund and \$550 to JJ Excavating), for a total of \$50,162.59. Motion Marchant, second by Vandertie to approve the Monthly salaries and administrative expenses. Motion Carried.

Next Meeting/Next Agenda:

The next regular monthly meeting is scheduled for May 13, 2026, at 6:30 p.m.

Agenda Items: Shipping Container Ordinance, Seal Coat Bid Consideration

Adjournment

Motion by Vandertie, seconded by Marchant, to adjourn the meeting. Motion carried.