

Town of Brussels

County of Door

Website: TownOfBrussels.com

Joe Wautier, Chairman

Mark Marchant, Supervisor #1
Austin Vandertie, Supervisor #2

Sherri Dantoin, Clerk
Penny Wautier, Treasurer

Notice is hereby given that the Annual Town Meeting of Electors for the Town of Brussels, Door County, Wisconsin, will be held at the Town of Brussels Community Center, 1366 Junction Road, on Tuesday, April 21, 2026 at 6:00 p.m.

This is a meeting of the Town Electors as set by State Statute. Items may be discussed and voted on by the citizens, even though they may not be included on the following list. Powers of the town meeting are as listed on Ch. 60.10, Wis. Stats.

Annual Town Meeting Agenda

1. Call to order
2. Approve Minutes of the April 15, 2025 Annual Meeting
3. 2025 Annual Financial Report
4. Any Other Business
6. Set 2027 Annual Meeting: 6:30 p.m. on April 20, 2027
7. Announcements:
 - Next Monthly Board Meeting – May 13, 2026
 - Open Book – May 4, 2026 5-7pm at Brussels Community Center
 - Board of Review – June 3, 2026 6:30 – 8:30 pm
8. Adjourn

The regular monthly Town Board meeting will follow immediately after the Annual Meeting.

**Town of Brussels
Annual Board Meeting
April 15, 2025**

Present: Chairman, Joe Wautier; Supervisors, Mark Marchant, Joel Daoust (outgoing) and Austin Vandertie (incoming); Treasurer, Lois Maedke (outgoing) and Penny Wautier (incoming); and Clerk, JoAnn Neinas (outgoing) and Sherri Dantoin (incoming).

Others present: John Neinas, Julie Flaten, Jackie Nystrom, Tim Jeanquart, Kerry Denil, Kyle Guilette, Juliana Behme, Karyn Stroschein, Sue Schwartz, Jim Wautier, Gary Maccoux, Courtney Kinjerski, Matt Kinjerski

The meeting was called to order at 6:00pm at the Brussels Community Center by Chairman, Joe Wautier.

Agenda for Annual Meeting

Motion Marchant/Vandertie unanimously carried by voice vote to approve the agenda for the Annual Meeting as presented

Approve Minutes of Last Year's Meeting

Motion Marchant/Vandertie unanimously carried by voice vote to approve the minutes of last year's annual meeting

Review Financial Report

The compiled Financial Report was shared at the meeting and during the past Spring elections. No questions were asked.

Motion Marchant/Daoust unanimously carried by voice vote to approve the Annual Financial Report as presented

Any Other Business

No other business was brought forward

Motion Marchant/Vandertie unanimously carried by voice vote to approve adjournment of the Annual Board Meeting, 6:01pm

Town of Brussels
Annual Report
For the year ending December 31, 2025

	Jan - Dec 25
Income	
Tax collections	\$ 1,128,064.43
Settlement from County-August	\$ 59,386.48
State - Highway aid	\$ 142,414.06
State - Shared revenue	\$ 82,641.68
State Lottery credit applied	\$ 11,144.90
State-forest crop, managed forest tax, comuter tax	\$ 452.40
State - ARIP Grant (Swamp Road)	\$ 267,605.91
County - Work comp for EMR	\$ 3,500.00
County - Use value penalties	\$ 992.75
County - Recycling reimbursement	\$ 2,509.73
County - Culvert Aid	\$ 7,976.82
Personal property tax collected	\$ 2,185.90
Fire 2% rebate received	\$ 4,979.23
License - Alcohol, Cigarette, Bratender, Quarry	\$ 2,455.00
License - Dog license collections	\$ 445.00
Zoning permits & fees	\$ 2,060.83
Permits - Inspections	\$ 6,430.00
Permits - Driveway	\$ 240.00
Fees - Special Assessments/General Government	\$ 309.00
Interest income	\$ 13,489.56
Rentals - Park and Pavilion	\$ 1,400.00
Rentals - Community center (less refunds, \$5080)	\$ 11,320.00
Brussels Lions Club - Park Improvement/Maintenance	\$ 1,790.00
Insurance Refunds - Rural Insurance	\$ 1,044.00
Room tax, town portion	\$ 247.66
Donations: Park Bathrooms	\$ 140,000.00
Sale of equipment - Tractor	\$ 3,500.00
Miscellaneous revenues-EMR/State of WI	\$ 16,384.63
Total Income	\$ 1,914,969.97

Expense	
Wages & Contracts	
Chairman wage and expenses	\$ 8,476.48
Supervisor 1 wage and expenses	\$ 5,040.04
Supervisor 2 wage and expenses	\$ 5,080.04
Clerk wage and expenses	\$ 16,417.87
Treasurer wage and expenses	\$ 6,040.00
Constable wage and expenses	\$ 778.19
Assessor contract	\$ 53,000.00
Assessor expenses - software	\$ 562.50
Zoning Admin wage and expenses	\$ 4,700.00
Inspection fees - Inspection Specialists	\$ 5,928.20
Social security & Medicare	\$ 3,529.07
Board of Appeals - Zoning expenses	\$ 575.00
Disposal site expense	
Site workers wages	\$ 7,768.00
GFL, Use of Equip, Propane, Burning Permit	\$ 33,032.66
Election expenses - Poll workers, WisVote, County support	\$ 4,161.18
Fire Department/EMR - BUG Fire	
2% Rebate Dues	\$ 4,979.23
Service Award	\$ 7,000.00
Fire Truck	\$ 10,585.00
Levy	\$ 35,284.56
EMR/Fire	\$ 22,654.23

Balance Sheet as of 12/31/25	
Total Receipts	\$ 1,914,969.97
Total Disbursements	\$ 1,901,637.11
Cash Balance This Year	<u>\$ 13,332.86</u>

Balance on Hand 12/31/24	\$ 398,378.64
Cash Balance at 12/31/25	<u>\$ 411,711.50</u>

Bank Balances as of 12/31/25	
Checking Bal	\$ 28,759.67
Savings Bal	\$ 231,711.43
Tax Acct Bal	\$ 1,240.40
CD	\$ 150,000.00
Total Cash on Hand	<u>\$ 411,711.50</u>

Town of Brussels
Annual Report
For the year ending December 31, 2025

	Jan - Dec 25
General govt. expense	
Bay Lakes Regional Planning	\$ 769.00
Postage	\$ 1,196.86
Office	\$ 628.83
Software/apps	\$ 1,260.06
Trainings	\$ 512.30
Employee IRA's	\$ 4,134.36
Tax collection expenses	\$ 2,048.62
Legal/Publications	\$ 620.29
Website - set up and support	\$ 1,460.00
Dues	\$ 1,495.28
Misc - Fidelity Bond, etc	\$ 568.95
Insurance expense	\$ 8,428.00
Loan Payments	
Debt service - interest	\$ 12,736.94
Debt service - principal	\$ 24,926.19
Park Expenses	
Park Maint Wage	\$ 4,500.00
Park bathrooms construction/PortSide	\$ 90,719.00
Park expense - septic, water testing, WPSC	\$ 3,437.17
Road Work and Maintenance	
Grass cutting	\$ 21,011.07
Snow plowing	\$ 33,337.86
Street lighting - WPSC	\$ 7,952.86
Road construction	
ARIP - Swamp Road - Stantec & NE Asphalt	\$ 267,605.91
Cemetery Road	\$ 117,043.95
Renier Road	\$ 27,711.00
Cedar Lane	\$ 15,269.00
Road maintenance	\$ 60,596.58
Town hall expense	
Telephone	\$ 794.42
Snowplowing	\$ 1,329.00
Cleaning	\$ 2,357.00
Supplies	\$ 687.41
Water Samples/Testing	\$ 420.00
Fire Extinguishers	\$ 68.75
Security	\$ 860.00
Window Washing	\$ 390.00
Repairs & General Maint	\$ 1,092.65
Septic	\$ 160.61
Utilities	\$ 2,634.09
Levy Paid	
Dog licenses pd to County	\$ 238.25
Tax payments to County	\$ 220,204.63
Taxes paid to Southern Door Sch	\$ 674,454.95
Tax pmt to NWTC	\$ 50,403.02
Total Expense	\$ 1,901,637.11
Net Income	\$ 13,332.86